

Bandera County River Authority and Groundwater District
Quarterly Meeting
November 4, 2021

START TIME: 10:01 A.M.

PRESENT: D. Sloan, B. Williams, N. Boultinghouse, C. Striegl, R. Gibson, E. DeWinne, B. Hayes, R. Mulherin

ABSENT: None

General Manager: D. Mauk

BCRAGD Staff: H. Phillips, C. Curd

I. Call to Order, Roll Call, Pledge of Allegiance, Certification of Quorum, and Compliance with the Texas Open Meetings Law.

D. Sloan called the meeting to order at 10:01am and N. Boultinghouse, Treasurer, announced that a quorum was present.

II. Public Comment.

No public comment.

III. Discuss and Consider for Action: Approval of September 9, 2021 Public Hearing on Budget Minutes, Public Hearing on Tax Rate Minutes, and Called Meeting Minutes.

E. DeWinne motioned to approve the September 9, 2021 Public Hearing on Budget Minutes, Public Hearing on Tax Rate Minutes, and Called Meeting Minutes and B. Williams seconded the motion. Motion passed 8-0.

IV. Discuss and Consider for Action: Approval of Permit Amendment for Farm Country Club/ RV Park for an Instantaneous Rate of 23 GPM and Annual Production Limit of 2 Acre-Feet.

D. Mauk recommended approval as it is only an increase of 1.5 acre-feet.

R. Gibson motioned to approve the Permit Amendment for Farm Country Club/ RV Park for an Instantaneous Rate of 23 GPM and Annual Production Limit of 2 Acre-Feet. and E. DeWinne seconded the motion. Motion passed 8-0.

V. Discuss and Consider for Action: Approval of Permit for Bandera River Ranch for an Instantaneous Rate of 70 GPM and Annual Production Limit of 40 Acre-Feet.

D. Mauk stated that this new well would be used in conjunction with the current wells, however they need the new well to account for the capability of expansion and to meet the TCEQ requirement of 0.6 GPM per connection.

B. Williams motioned to approve the Permit for Bandera River Ranch for an Instantaneous Rate of 70 GPM and Annual Production Limit of 40 Acre-Feet and R. Mulherin seconded the motion. Motion passed 7-0. E. DeWinne abstained from voting.

VI. Discuss and Consider for Action: Approval of Property Bids ID No.: 148931, 160390, 168753, 155363, 167141, 162788, 153666.

D. Mauk stated that the property bids had already been approved by the other taxing entities.

E. Dewinne motioned to approve the Property Bids ID No.: 148931, 160390, 168753, 155363, 167141, 162788, 153666 and B. Hayes seconded the motion. Motion passed 8-0.

VII. Discuss and Consider for Action: Approval of Payment for Monitor Well.

D. Mauk stated that the Board had previously approved accepting the donation for this monitor well, however the cost is over \$5,000 so it needs Board approval to write the check.

R. Gibson motioned to approve the Payment for the Monitor Well and B. Williams seconded the motion. Motion passed 8-0.

VIII. Discuss and Consider for Action: BCragd Fee/Penalty Schedule for FY 2022 and Review of Professional Services Policy and Approval of Professional Services Agreements for FY 2022.

D. Mauk stated that the only change this fiscal year was to the Fee/Penalty Schedule which had already been approved by the Board in a previous meeting.

E. DeWinne motioned to approve the BCragd Fee/Penalty Schedule for FY 2022 and Review of Professional Services Policy and Approval of Professional Services Agreements for FY 2022 and R. Gibson seconded the motion. Motion passed 8-0.

IX. Discuss and Consider for Action: Review of Financial Management Policy, Public Funds Investment Policy, Director Code of Ethics, Director Travel, Employee Manual/Travel, and Public Comment Policy.

D. Mauk stated that the following changes were suggested:

- **Financial Management Policy:** On pg. 1 include the end of the fiscal year date as September 30.
- **BCRAGD Employee Manual and Code of Ethics:** Minor grammatical changes were made to pg. 4, 5, 6, and 8. Additionally the HR Manager was added to pg. 4 and 6 with regards to reporting harassment and changes to personnel records.

R. Mulherin motioned to approve the Financial Management Policy, Public Funds Investment Policy, Director Code of Ethics, Director Travel, Employee Manual/Travel, and Public Comment Policy and R. Gibson seconded the motion. Motion passed 8-0.

X. Discuss and Consider for Action: Authorize GM to Hire Installer to Replace Septic Tank.

D. Mauk stated that there were two attached invoices, however we will not know which one is the correct quote until they do the soil tests.

R. Gibson motioned to Authorize GM to Hire Installer to Replace Septic Tank and R. Mulherin seconded the motion. Motion passed 8-0.

XI. Discuss and Consider for Action: CAD Board of Directors Vote.

D. Mauk stated that the Board needed to vote on who they would like to vote for on the CAD Board of Directors and that the District is allotted 141 votes which is not a large number compared to other taxing entities so splitting the votes would not be favorable for getting a candidate on the CAD Board, however they were allowed to if they chose.

E. DeWinne and C. Striegl both spoke with regards to their nominations, however C. Striegl conceded and endorsed E. DeWinne for all of the votes.

R. Mulherin motioned to give all 141 votes to E. DeWinne and R. Gibson seconded. Motion passed 8-0.

XII. Discuss and Consider for Action: BCRA GD Quarterly Budget Report / Public Funds Report.

D. Mauk stated that there was \$219,685 in Total Funds and that well registrations were up to 268% according to the profit and loss. Everything else was on track for closing out the Fiscal Year.

E. DeWinne motioned to approve the BCRA GD Quarterly Budget Report / Public Funds Report and B. Williams seconded the motion. Motion passed 8-0.

XIII. General Manager Report: Activities of the District – 4th Quarter FY 2021.

General Manager, D. Mauk, gave the Board an overview of the District's 4th Quarter FY 2021 Activities which included: Registered and Permitted Well Report Numbers, Nuisance Complaints, Variance Requests, Notice of Violations, Groundwater Tests, Water Well Plugging, Geophysical Logging, and Monitor Well Report.

The report also included Surface Water Evaluation & Reports, In-House Surface Water Quality Monitoring Report, Medina Lake Update, Aquatic Life Monitoring, EAA Sampling, Public Service Announcements, Staff Highlights, Invasive Species Updates, and the Drought Monitor.

Also included in the GM Report were the Education & Outreach Highlights, Social Media Highlights, and Flood Early Warning System Update.

XIV. Informational Item – Drought Stage, Water Conservation Handouts, Rainwater Harvesting Materials, Future Meeting Date.

D. Mauk stated that there will be a FEWS meeting potentially on December 9th, however he would keep the Board updated.

XV. Adjournment.

E. DeWinne motioned to adjourn the meeting and B. Williams seconded the motion. Motion passed 8-0. Meeting adjourned at 11:06am.

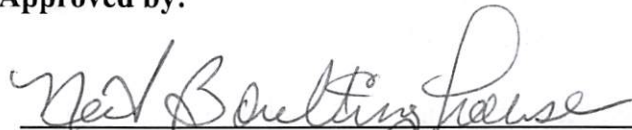
Approved by:



Don Sloan (BCRAGD President)

1/27/2022

Date



Neil Boultinghouse (BCRAGD Secretary/Treasurer)

1/27/2022

Date