

Bandera County River Authority & Groundwater District



Quarterly Meeting: January 14, 2021



Bandera County 
River Authority & Groundwater District
Protecting & Preserving our Natural Resources

The principal mission of the Bandera County River Authority & Groundwater District is to protect and preserve the County's water and natural resources for the citizens of Bandera County. The District is also tasked with maintaining local control of the County's water resources to help safeguard the property rights of the citizens of Bandera County.



JAN 07 2021

TANDIE MANSFIELD, COUNTY CLERK
 BANDERA COUNTY, TEXAS
 BY *J. Mansfield* DEPUTY

Phone: (830) 796-7260 www.bcragd.org

NOTICE

BANDERA COUNTY RIVER AUTHORITY AND GROUNDWATER DISTRICT
QUARTERLY MEETING
January 14, 2021

You may join the meeting from your computer or tablet at: You can also dial into the meeting at:

<http://zoom.us> +1 346 248 7799 or +1 253 215 8782
 Meeting ID: 859 443 2608 Passcode: 781473
 Passcode: BCRA GD

Notice is hereby given that a Quarterly Meeting of the Board of Directors for Bandera County River Authority and Groundwater District will be held on Thursday, January 14, 2021 at 9:00 am via Zoom, at which time the following items will be discussed and possible action taken, to wit:

AGENDA

- I. Call to Order, Roll Call, Pledge of Allegiance, Certification of Quorum, and Compliance with the Texas Open Meetings Law.
- II. Public Comment.
- III. Presentation of Annual FY 2020 District Financial Audit, Prepared by Ede and Company, Certified Public Accountants.
- IV. Discuss and Consider for Action: Approval of November 12, 2020 Called Meeting Minutes.
- V. Discuss and Consider for Action: Approval of YoungLife Well Permit for an Instantaneous Rate of 100 GPM with an Annual Production Limit of 153 acre-feet.
- VI. Discuss and Consider for Action: Approval of Bernard L. Jureski Domestic Well Permit for an Instantaneous Rate of 10 GPM with an Annual Production Limit of 0.33 acre-feet.
- VII. Discuss and Consider for Action: Approval of Davis Partners Ltd. Well Permit For an Instantaneous Rate of 320 GPM with an Annual Production Limit of 250 acre-feet.
- VIII. Discuss and Consider for Action: Officer Elections for Secretary/Treasurer.
- IX. Discuss and Consider for Action: Approval of Adding Newly-Elected Secretary/Treasurer as one of the Signatories on All District Bank Accounts.
- X. Discuss and Consider for Action: Increasing Well Registration Fee.
- XI. Discuss and Consider for Action: BCRA GD Quarterly Budget Report / Public Funds Report.
- XII. Discuss and Consider for Action: Moving Funds to District Flood Account from Bandera Bank.
- XIII. General Manager Report: Activities of the District – 1st Quarter FY 2021.

Board of Directors

Don Sloan
President

Bob Williams
Vice-President

Jerry Sides
Secretary-Treasurer

Ernest DeWinne
Director

Conrad Striegl
Director

Gene Wehmeyer
Director

Sid Gibson
Director

Neil Boultinghouse
Director

Rachel Mulherin
Director

David Mauk
General Manager

P.O. Box 177
 440 FM 3240
 Bandera, TX 78003



Bandera County River Authority & Groundwater District

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XIV. Informational Item – Drought Stage, Water Conservation Handouts, Rainwater Harvesting Materials, Future Meeting Date.

XV. Adjournment.

This notice is published pursuant to the Texas Open Meetings Act, Texas Government Code Chapter 551. Dated this 7th day of January 2021.

David Mauk, General Manager

The Board of Directors of Bandera County River Authority and Groundwater District reserves the right to adjourn into Executive Session at any time in the course of this meeting as authorized by the Open Meetings Act, Texas Government Code Chapter Session under Texas Government Code § 551.071, "Consultation with Attorney".

I hereby certify that the above Notice of Meeting of the Board of Directors for Bandera County River Authority and Groundwater District is a true and correct copy of said Notice; that a true and correct copy of said Notice was posted on January 7, 2021 before 4:30 p.m., in its administrative office in Bandera, Bandera County, Texas at a place convenient and readily accessible to the general public at all times; that a true and correct copy of said Notice was furnished to the County Clerk of Bandera County; and that a copy of said Notice was furnished to each director.

David Mauk, General Manager

The principle mission of the Bandera County River Authority & Groundwater District is to protect and preserve the County's water and natural resources for the State of Texas. The District is also tasked with maintaining local accountability of the County's resources to help safeguard the property rights of the citizens of Bandera County.

Our Mission

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**BANDERA COUNTY RIVER AUTHORITY
AND GROUND WATER DISTRICT
Annual Financial Report
For the Year Ended September 30, 2020**

**BANDERA COUNTY RIVER AUTHORITY
AND GROUND WATER DISTRICT
Annual Financial Report
For the Year Ended September 30, 2020**

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ANNUAL FILING AFFIDAVIT

THE STATE OF TEXAS X
 X
COUNTY OF BANDERA X

I, _____ of the BANDERA COUNTY RIVER AUTHORITY AND GROUND WATER DISTRICT hereby swear, or affirm, that the district named above has reviewed and approved at a meeting of the Board of Directors of the District on the 14th day of January, 2021, its annual audit report for the year ended September 30, 2020 and that copies of the annual report have been filed in the district office located, at BANDERA, TX.

This annual filing affidavit and the attached copy of the annual audit report are being submitted to the Texas Commission on Environmental Quality in satisfaction of all annual filing requirements within Section 49.194 of the Texas Water Code.

Dated _____, 2021

By: _____
(Signature of District Representative)

(Type Name & Title of above District Representative)

Sworn to and Subscribed to before me this ____ day of _____, 2021

(Signature of Notary)

Commission Expires on _____

(Print Name of Notary)

Notary Public in and for the State of Texas.

EDE & COMPANY, LLC

Certified Public Accountants

Eric Ede
Donna Ede Jones

P. O. Box 219
Knippa, Texas 78870
Telephone (830) 934-2148
Fax (830) 934-2799
Email: edecpa@hotmail.com

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Bandera County River Authority
and Groundwater District
P. O. Box 177
Bandera, Texas 78003

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Bandera County River Authority and Groundwater District, as of and for the year ended September 30, 2020 and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Bandera County River Authority and Groundwater District, as of September 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

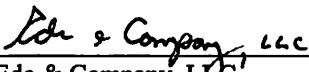
Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Bandera County River Authority and Groundwater District's basic financial statements. The analysis of taxes receivable is presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Delinquent Taxes Receivable has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.



Ede & Company, LLC
Certified Public Accountants
Knippa, Texas

January 7, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

In accordance with Governmental Accounting Standards Board ("GASB") Statement No. 34, the management of the Bandera County River Authority and Ground Water District (the "District") offers the following narrative on the financial performance of the District for the year ended September 30, 2020. Please read it in connection with the District's financial statements that follow.

For purposes of GASB Statement No. 34, the District is considered a special purpose government. This allows the District to present the required fund and government-wide statements in a single schedule. The requirement for fund financial statements that are prepared on the modified accrual basis of accounting is met with the "Total Governmental Funds" column. An adjustment column includes those entries needed to convert to the full accrual basis government-wide statements. Government-wide statements are comprised of the Statement of Net Position and the Statement of Activities.

FINANCIAL HIGHLIGHTS

- The District's total combined net position was \$442,215.97 at September 30, 2020.
- During the year, the District's expenses were \$50,443.96 more than the \$1,209,076.45 generated in taxes, service fees and other revenues for governmental activities.
- The total cost of the District's programs increased during the current year.
- The general fund reported a fund balance this year of \$109,750.98.
- The District's net position decreased \$50,443.96 which represents a 14.55 percent decrease from 2019

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts—management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District: The *Statement of Net Position and Governmental Funds Balance Sheet* includes a column (titled "Total Governmental Funds") that represents a balance sheet prepared using the modified accrual basis of accounting. The adjustments column converts those balances to a balance sheet that more closely reflects a private-sector business. Over time, increases or decreases in the District's net position will indicate financial health. The *Statement of Activities and Governmental Funds Revenues, Expenditures, and Changes in Fund Balances* includes a column (titled "Total Governmental Funds") that derives the change in fund balances resulting from current year revenues, expenditures, and other financing sources or uses. These amounts are prepared using the modified accrual basis of accounting. The adjustments column converts those activities to full accrual, a basis that more closely represents the income statement of a private-sector business.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

The District's combined net position was \$442.2 thousand at September 30, 2020. (See Table A-1).

**Table A-1
BANDERA COUNTY RIVER AUTHORITY AND
GROUND WATER DISTRICT**

	Governmental Activities		Total Percentage Change
	2020	2019	2020 - 2019
Current assets:			
Cash and cash equivalents	\$ 173.4	\$ 169.8	2.12%
Accounts receivable	1.4	-	#DIV/0!
Property taxes receivable (net)	79.8	54.2	47.23%
Due from other governments	1.3	0.8	62.50%
Prepayments	7.8	6.6	18.18%
Total current assets	<u>263.7</u>	<u>231.4</u>	<u>13.96%</u>
Noncurrent assets:			
Capital Assets	590.9	590.9	0.00%
Less accumulated depreciation	(296.1)	(278.6)	6.28%
Total noncurrent assets	<u>294.8</u>	<u>312.3</u>	<u>-5.60%</u>
Total Assets	<u>558.5</u>	<u>543.7</u>	<u>2.72%</u>
Current liabilities:			
Accounts payable and accrued liabilities	92.7	26.3	252.47%
Total Liabilities	<u>92.7</u>	<u>26.3</u>	<u>252.47%</u>
Net Position:			
Invested in capital assets	271.4	312.4	-13.12%
Unrestricted	170.8	205.1	-16.72%
Total Net Position	<u>\$ 442.2</u>	<u>\$ 517.5</u>	<u>-14.55%</u>

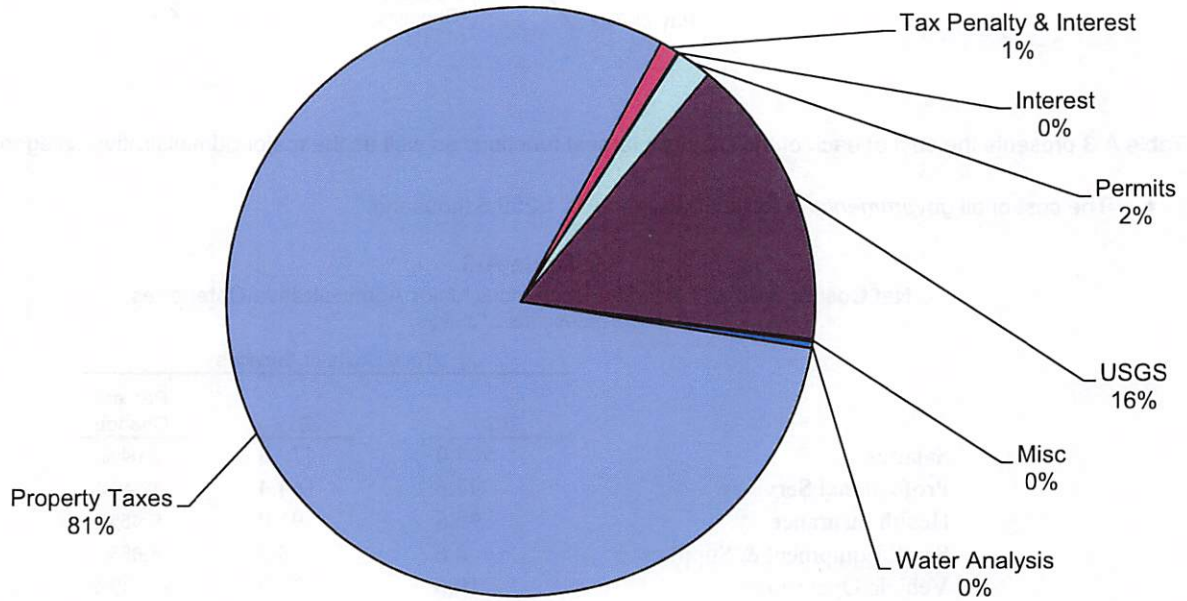
Changes in net position. The District's total revenues were 1,209.1 thousand. A significant portion, 81 percent, of the District's revenue comes from property taxes. (See Figure A-3.) and 2% from permits on new wells.

The total cost of all programs and services was \$1,259.5 thousand; 100 percent of these costs are for General Government.

Table A-2
Changes in Bandera County River Authority and Groundwater District's Net Position
(In thousands dollars)

	Governmental Activities		Total Percentage Change
	2020	2019	2020-2019
General Revenue			
Property Taxes	971.9	905.4	7.34%
Penalty & Interest	12.3	11.3	8.85%
USGS	194.3	197.1	-1.42%
New Well Applications & Permits	23.7	20.8	13.94%
Other	6.9	8.1	-14.81%
Total Revenue	<u>1,209.1</u>	<u>1,142.7</u>	<u>5.81%</u>
Program Expenses			
General Government	1,259.5	1,229.9	2.41%
Total Expense	<u>1,259.5</u>	<u>1,229.9</u>	<u>2.41%</u>
Increase (Decrease) in Net Position	<u>\$ (50.4)</u>	<u>\$ (87.2)</u>	<u>-42.20%</u>

2020 Revenue Sources



2020 Expenses

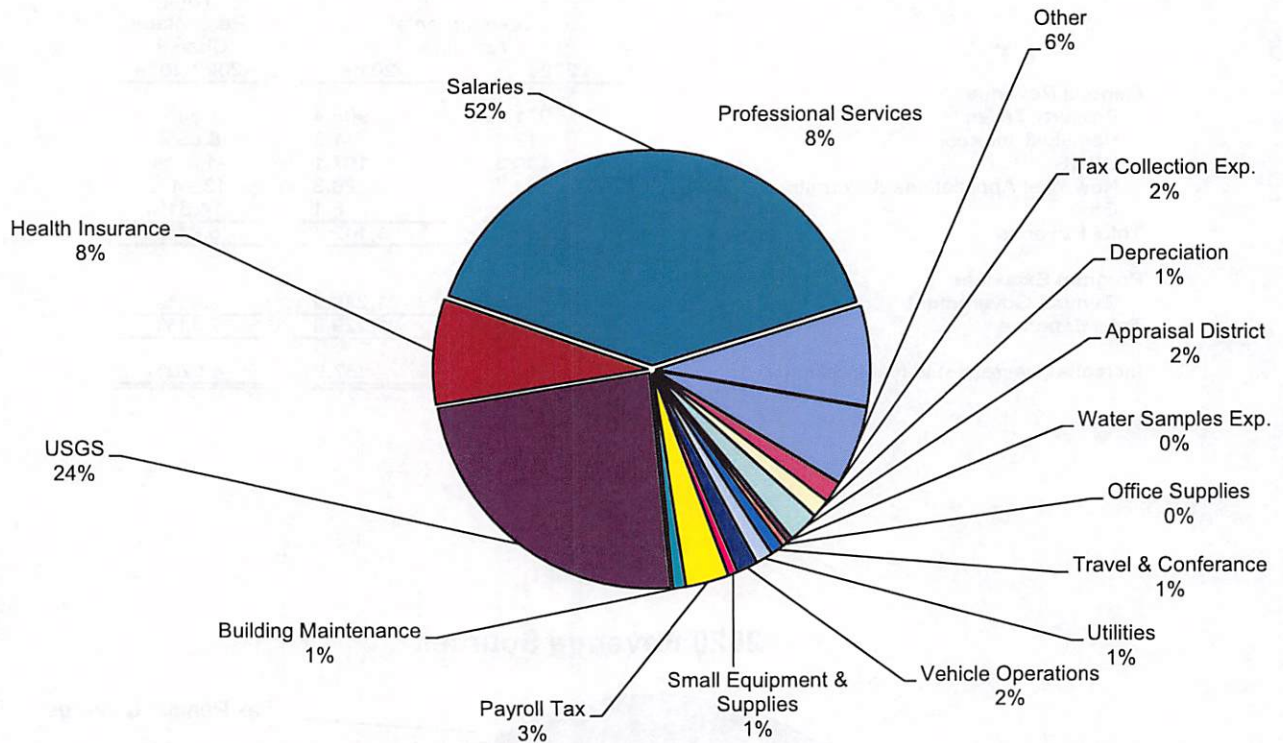


Table A-3 presents the cost of each of the District's largest functions as well as the major administrative categories.

- The cost of all *governmental* activities this year was 1,259.5 thousand.

Table A-3
Net Cost of Selected District Functions & Major Administrative Categories
(in thousands of dollars)

	Total Costs of Services		
	2020	2019	Percent Change
Salaries	504.0	479.8	5.04%
Professional Services	94.6	164.4	-42.46%
Health Insurance	99.6	91.0	9.45%
Small Equipment & Supplies	8.6	8.2	4.88%
Vehicle Operations	19.6	23.7	-17.30%
Utilities	16.1	15.4	4.55%
Travel & Conference	12.3	13.7	-10.22%
Office Supplies	5.4	6.7	-19.40%
Water Samples Exp.	5.5	5.6	-1.79%
Appraisal District	29.5	25.4	16.14%
Depreciation	17.5	22.5	-22.22%
Tax Collection Exp.	19.5	18.2	7.14%

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

General Fund Budgetary Highlights

Over the course of the year, the District revised its budget many times. Even with these adjustments, actual expenditures were \$4,325.73 below final budget amounts. Resources available were \$4,576.66 above the final budgeted amount.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At the end of 2020, the District had invested \$591.0 thousand in a broad range of capital assets, including land, equipment, buildings, and vehicles. (See Table A-4.) This amount represents a net increase (including additions and deductions) of 0.0 percent over last year.

Table A-4
 District's Capital Assets
 (in thousands of dollars)

	Governmental Activities		Percentage Change 2020-2019
	2020	2019	
Land	\$ 150.0	\$ 150.0	0.0%
Building and Improvements	172.1	172.1	0.0%
Vehicles	114.3	114.3	0.0%
Monitoring Wells & Equipment	154.6	154.6	0.0%
Totals at historical cost	591.0	591.0	0.0%
Total Accumulated Depreciation	(296.1)	(256.1)	15.6%
Net Capital Assets	\$ 294.9	\$ 334.9	-11.9%

Debt Administration

At the end of the year the district had no Debt..

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

- Appraised value used for the 2021 budget preparation increase approximately 1.6% from 2020.
- Tax rates for 2021 will increase to \$0.04489.

These indicators were taken into account when adopting the general fund budget for 2020. Amounts available for appropriation are approximately \$1.14 million.

Expenditures are budgeted at approximately \$1.14 million. The District continues to coordinate local funds with federal funds to optimize instructional programs.

If these estimates are realized, the District's budgetary general fund balance is expected to remain the same by the close of 2021

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District's Business Office.

Basic Financial Statements

**BANDERA COUNTY RIVER AUTHORITY
AND GROUND WATER DISTRICT**
Statement of Net Position and Governmental Funds Balance Sheet
September 30, 2020

	General Fund	Special Revenue Fund	Total Governmental Funds	Adjustments	Statement of Net Position
ASSETS					
Cash and investments	\$ 154,074.36	\$ 19,274.99	\$ 173,349.35	\$ -	\$ 173,349.35
Accounts receivable	1,394.49	-	1,394.49	-	1,394.49
Taxes receivable (net)	61,092.03	18,725.01	79,817.04	-	79,817.04
Due from other governments	1,256.21	-	1,256.21	-	1,256.21
Prepayments	7,766.76	-	7,766.76	-	7,766.76
Capital assets (net of accumulated depreciation)					
Land	-	-	-	150,000.00	150,000.00
Building	-	-	-	124,760.31	124,760.31
Monitoring wells & equipment	-	-	-	4,227.65	4,227.65
Vehicles	-	-	-	15,866.40	15,866.40
Total assets	<u>\$ 225,583.85</u>	<u>\$ 38,000.00</u>	<u>\$ 263,583.85</u>	<u>294,854.36</u>	<u>558,438.21</u>
LIABILITIES					
Accounts payable	\$ 54,688.06	\$ 38,000.00	\$ 92,688.06	-	92,688.06
Payroll liabilities	52.78	-	52.78	-	52.78
Total liabilities	<u>54,740.84</u>	<u>38,000.00</u>	<u>92,740.84</u>	<u>-</u>	<u>92,740.84</u>
DEFERRED INFLOW OF RESOURCES					
Unavailable Revenue- Property Taxes	61,092.03	-	61,092.03	(54,260.70)	6,831.33
Total Deferred Inflows of Resources	<u>61,092.03</u>	<u>-</u>	<u>61,092.03</u>	<u>(54,260.70)</u>	<u>6,831.33</u>
FUND BALANCES/NET POSITION					
Fund balances:					
Committed	71,282.00	-	71,282.00	(71,282.00)	-
Unassigned	38,468.98	-	38,468.98	(38,468.98)	-
Total Fund Balance	<u>109,750.98</u>	<u>-</u>	<u>109,750.98</u>	<u>(109,750.98)</u>	<u>-</u>
Total liabilities deferred inflows and fund balances	<u>\$ 225,583.85</u>	<u>\$ 38,000.00</u>	<u>\$ 263,583.85</u>		
Net Position:					
Invested in capital assets, net of related debt				271,372.96	271,372.96
Unrestricted				170,843.01	170,843.01
Total net position				<u>\$ 442,215.97</u>	<u>\$ 442,215.97</u>

The accompanying notes are an integral part of this statement.

**BANDERA COUNTY RIVER AUTHORITY
AND GROUND WATER DISTRICT
Statement of Activities and Governmental Funds
Revenues, Expenditures and Changes in Fund Balances
For the Year Ended September 30, 2020**

	General Fund	Special Revenue Fund	Total Governmental Funds	Adjustments	Statement of Activities
Revenues:					
Property taxes	\$ 964,348.71	\$ -	\$ 964,348.71	\$ 7,530.72	\$ 971,879.43
Property taxes penalty & interest	12,319.05	-	12,319.05	-	12,319.05
Interest income	991.87	-	991.87	-	991.87
Permits and deposits	23,660.00	-	23,660.00	-	23,660.00
USGS Flood Project Funding	-	187,500.00	187,500.00	-	187,500.00
USGS Gauge Station	6,800.00	-	6,800.00	-	6,800.00
Miscellaneous	1,796.10	-	1,796.10	-	1,796.10
Non Compliance Penalty	-	-	-	-	-
Water analysis	4,130.00	-	4,130.00	-	4,130.00
Total revenues	<u>1,014,045.73</u>	<u>187,500.00</u>	<u>1,201,545.73</u>	<u>7,530.72</u>	<u>1,209,076.45</u>
Expenditures/expenses:					
Service operations:					
Appraisal District	29,516.22	-	29,516.22	-	29,516.22
Bonds & Insurance	9,027.36	-	9,027.36	-	9,027.36
Building Maintenance	11,615.08	-	11,615.08	-	11,615.08
Dues & Subscriptions	9,798.38	-	9,798.38	-	9,798.38
Education	7,541.03	-	7,541.03	-	7,541.03
Computer Software and Support	6,786.36	-	6,786.36	-	6,786.36
Small Equipment & Supplies	8,616.63	-	8,616.63	-	8,616.63
Health Insurance	99,585.14	-	99,585.14	-	99,585.14
Retirement	13,794.52	-	13,794.52	-	13,794.52
Monitoring Units	2,471.25	-	2,471.25	-	2,471.25
Office Supplies	5,358.91	-	5,358.91	-	5,358.91
Office Rent	3,600.00	-	3,600.00	-	3,600.00
Payroll Tax	40,608.32	-	40,608.32	-	40,608.32
Postage	614.72	-	614.72	-	614.72
Professional Services	94,638.10	-	94,638.10	-	94,638.10
Salaries	504,621.54	-	504,621.54	(637.73)	503,983.81

Tax Collection Exp.	19,533.94	-	19,533.94	-	19,533.94
GMA Expense	1,469.50	-	1,469.50	-	1,469.50
Travel & Conferences	12,254.98	-	12,254.98	-	12,254.98
Employee Training	7,993.82	-	7,993.82	-	7,993.82
Utilities	16,133.81	-	16,133.81	-	16,133.81
USGS - Gauges	36,980.00	-	36,980.00	-	36,980.00
USGS - Flood Control Project	76,170.00	187,500.00	263,670.00	-	263,670.00
Vehicle Operations	19,613.61	-	19,613.61	-	19,613.61
Water Quality Project	2,042.78	-	2,042.78	-	2,042.78
Water Samples Exp.	5,491.56	-	5,491.56	-	5,491.56
Well Plugging & Logging	120.53	-	120.53	-	120.53
Clean Rivers Program	4,975.48	-	4,975.48	-	4,975.48
Illegal Dumping -Litter Abatement	420.03	-	420.03	-	420.03
Invasives - Zebra Mussels	149.74	-	-	-	-
Riparian Project	50.00	-	50.00	-	50.00
Brush Control	3,550.00	-	3,550.00	-	3,550.00
Depreciation	-	-	-	17,514.80	17,514.80
Total expenditures/expenses	<u>1,055,143.34</u>	<u>187,500.00</u>	<u>1,242,493.60</u>	<u>16,877.07</u>	<u>1,259,370.67</u>
Excess (deficiency) of revenues over expenditures	<u>(41,097.61)</u>	<u>-</u>	<u>(41,097.61)</u>	<u>(9,346.35)</u>	<u>(50,443.96)</u>
Other financing sources (uses)					
Transfers in	-	-	-	-	-
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in fund balance/net position	(41,097.61)	-	(41,097.61)	(9,346.35)	(50,443.96)
Fund balance/net position:					
Beginning of the year	150,848.59	-	150,848.59	341,811.34	492,659.93
End of the year	<u>\$ 109,750.98</u>	<u>\$ -</u>	<u>\$ 109,750.98</u>	<u>\$ 332,464.99</u>	<u>\$ 442,215.97</u>

The accompanying notes are an integral part of this statement.

**Bandera County River Authority and
Ground Water District
Notes to the Financial Statements
For the Year Ended September 30, 2020**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Bandera County River Authority (the “District”) conform with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board. The following is a summary of the most significant policies:

A. Reporting Entity

The Bandera County River Authority was created by Acts of the 71st Legislature of the State of Texas. The District was established as a conservation and reclamation district. The authority of the Bandera County River Authority was incorporated into the Springhills Water Management District through enabling legislation appearing as Act of June 17, 1989, Ch. 654, 1989, Tex. Gen. Laws 2155 (Vernon) The Springhills Water Management District, continued all of the programs and activities initiated by the River Authority, and implemented the programs required of a ground water conservation district. On April 10, 2003 the TCEQ authorized changing the District’s name to the Bandera County River Authority and Ground Water District.

The District’s Board of Directors, a nine member group, has governance responsibilities over all activities related to the District’s operations within the jurisdiction of Bandera County River Authority and Ground Water District. Because members of the Board of Directors are elected by the public, they have the primary accountability for fiscal matters. The Governmental Accounting Standards Board has established the criteria for determining whether or not an entity is a primary government, a component unit of a primary government or a related organization. A primary government has a separately elected governing body; is legally separate; and is fiscally independent of other state and local governments. Fiscal independence implies that the government has the authority to adopt a budget, levy taxes, set rates, and/or issue bonds without approval from other governments. Under these criteria, the District is considered a primary government and is not a component unit of any other government. Additionally, no other entities meet the criteria for inclusion in the District’s financial statements as component units.

B. Government –wide and Fund Financial Statements

For purposes of GASB Statement No. 34, the District is considered a special purpose government. This allows the District to present the required fund and government-wide statements in a single schedule. The requirement for fund financial statements that are prepared on the modified accrual basis of accounting is met with the “Total Governmental Funds” column. An adjustment column includes those entries needed to convert to the full accrual basis government-wide statements. Government-wide statements are comprised of the statement of net position and the statement of activities.

The government-wide financial statements report information on all of the activities of the District. The effect of interfund activity has been removed from these statements.

The statement of activities demonstrates what the District did with the revenue it raised.. The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the primary government.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

The total governmental fund column of the government-wide financial statements is reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible

**Bandera County River Authority and
Ground Water District
Notes to the Financial Statements
For the Year Ended September 30, 2020**

within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within thirty-one days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

No accrual for property taxes collected within sixty days of year end has been made as such amounts are deemed immaterial; delinquent property taxes at year end are reported as deferred inflows of resources.

Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The District only uses governmental funds.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources.

Expendable assets are assigned to the various governmental funds according to the purpose for which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The District reports the following major governmental funds:

General Fund – The General Fund is used to account for all financial resources of the District except those required to be accounted for in another fund.

Special Revenue Fund – The Special Revenue Fund is used to account for grant funds.

D. Budgets

The budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America. The annual budget appropriations lapse at the fiscal year end. The adopted budget is not a spending limitation under law but rather an operating plan. The District does not use the encumbrance system; therefore purchase orders, contracts and other commitments for the expenditure of resources are not recorded as a reserve of fund balance.

E. Capital Assets

General capital assets generally result from expenditures in the governmental funds. These assets are reported in the statement of net position column of the government-wide statement of net position but are not reported in the general fund column.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The District maintains a capitalization threshold of \$5,000 for equipment, and all additions to infrastructure are capitalized. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not.

The District depreciates capital assets using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	40
Monitoring Wells	20
Vehicles and Road Equipment	7
Office Equipment	7
Computer Equipment	7

**Bandera County River Authority and
Ground Water District
Notes to the Financial Statements
For the Year Ended September 30, 2020**

F. Deferred Inflows and Outflows of Financial Resources

A deferred inflow of financial resources is the acquisition of resources in one period that is applicable to a future period, while a deferred outflow of financial resources is the consumption of financial resources in one period that is applicable to a future period. A deferred inflow results from the acquisition of an asset without a corresponding revenue or assumption of a liability. A deferred outflow results from the use of an asset without a corresponding expenditure or reduction of a liability. At the fund level, property taxes receivable do not meet the availability criteria required for revenue recognition and are recorded as deferred inflows of financial resources.

G. Net Position

Governmental Activities Governmental accounting standards establish the following three components of net position:

Net investment in capital assets – represents the District’s investments in capital assets, less any outstanding debt or other borrowings used to acquire those assets.

Restricted – consists of financial resources that are restricted for a specific purpose by enabling legislation or external parties.

Unrestricted – resources not included in the other components.

H. Fund Balances

Governmental Funds Governmental accounting standards establish the following fund balance classifications:

Nonspendable - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed - amounts that can be used only for specific purposes determined by a formal action of the Board of Directors. The Board is the highest level of decision-making authority for the District. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the Board. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes.

Unassigned - all other spendable amounts in the General Fund. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds.

I. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**Bandera County River Authority and
Ground Water District
Notes to the Financial Statements
For the Year Ended September 30, 2020**

J. Reconciliation of Government-wide and General Fund Financial Statements

**Reconciliation of General Fund Balance to
Net Position of Governmental Activities
September 30, 2020**

Total General Fund Balance	\$	109,750.98
Amounts reported in governmental activities in the statement of net position are different because:		
Capital assets used in the governmental activities are not financial resources and therefore are not reported in the funds.		288,887.76
Accumulated depreciation has not been included in the general fund financial statements.		(17,514.80)
Revenue reported as deferred revenue in the general fund was recorded as revenue in the government-wide financial statements.		61,092.03
Net Position of Governmental Activities	\$	<u><u>442,215.97</u></u>

**Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balances of Governmental Funds to the
Statement of Activities**

Net Change in Governmental Fund Balances	\$	(41,097.61)
Amounts reported for the governmental activities in the statement of activities are different because:		
Various other reclassifications and eliminations are necessary to convert from the modified accrual basis of accounting to accrual basis		7,530.72
Governmental funds report capital outlays as expenditures. However, they are reported as increases in capital assets in the government-wide financial statements.		637.73 -
Depreciation is not recognized as an expense in governmental funds since it does not require the use of current financial resources. The effect of the current year's depreciation is to decrease net position.		(17,514.80)
Change in Net Position of Governmental Activities	\$	<u><u>(50,443.96)</u></u>

**Bandera County River Authority and
Ground Water District
Notes to the Financial Statements
For the Year Ended September 30, 2020**

NOTE 2 – DEPOSITS, SECURITIES AND INVESTMENTS

District Policies and Legal and Contractual Provisions Governing Deposits

Custodial Credit Risk for Deposits State law requires governmental entities to contract with financial institutions in which funds will be deposited to secure those deposits with insurance or pledged securities with a fair value equaling or exceeding the amount on deposit at the end of each business day. The pledged securities must be in the name of the governmental entity and held by the entity or its agent. Since the District complies with this law, it has no custodial credit risk for deposits.

Foreign Currency Risk The District limits the risk that changes in exchange rates will adversely affect the fair value of an investment or a deposit by not participating in foreign currency transactions.

District Policies and Legal and Contractual Provisions Governing Investments

Compliance with the Public Funds Investment Act

The **Public Funds Investment Act** (Government Code Chapter 2256) contains specific provisions in the areas of investment practices, management reports, and establishment of appropriate policies. Among other things, it requires a governmental entity to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, (9) and bid solicitation preferences for certificates of deposit.

Statutes authorize the entity to invest in (1) obligations of U.S. Treasury, certain U.S. agencies, and the State of Texas, (2) certificates of deposit, (3) certain municipal securities, (4) money market savings accounts, (5) repurchase agreements, (6) bankers acceptances, (7) mutual funds, (8) investment pools, (9) guaranteed investment contracts, (10) and common trust funds. The Act also requires the entity to have independent auditors perform test procedures related to investment practices as provided by the Act. The District is in substantial compliance with the requirements of the Act and with local policies.

Additional policies and contractual provisions governing deposits and investments are specified below:

Credit Risk To limit the risk that an issuer or other counterparty to an investment will not fulfill its obligations the District limits investments to depository bank certificates of deposits and state sponsored investment pools.

Custodial Credit Risk for Investments To limit the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in possession of an outside party the District requires counterparties to register the securities in the name of the District and hand them over to the District or its designated agent. All of the securities are in the District's name and held by the District or its agent.

Concentration of Credit Risk To limit the risk of loss attributed to the magnitude of a government's investment in a single issuer, the District investments in both depository bank certificates of deposits and state sponsored investment pools.

Interest Rate Risk To limit the risk that changes in interest rates will adversely affect the fair value of investments, the District requires the investment portfolio to have maturities of less than one year on a weighted average maturity basis.

Foreign Currency Risk for investments The District limits the risk that changes in exchange rates will adversely affect the fair value of an investment by not investing in foreign currencies.

**Bandera County River Authority and
Ground Water District
Notes to the Financial Statements
For the Year Ended September 30, 2020**

NOTE 3 – DUE FROM OTHER GOVERNMENTS

This balance represents taxes and penalty and interest that were collected by the Tax Assessor-Collector, before September 30, 2020, but not remitted to the District.

NOTE 4 – PROPERTY TAXES

Ad valorem taxes and penalties and interest are reported as revenue in the fiscal year in which they become available to finance expenditures of that year. Property taxes attach as an enforceable lien on property as of January 31. Taxes are levied on October 1 and are due and payable at that time. All unpaid taxes levied on October 1 become delinquent on February 1 at which time the applicable property is assessed penalty and interest until paid. On July 1, the property is subject to lien plus penalties and interest until paid. The annual tax levy is recorded as a charge to taxes receivable and a credit to deferred revenues, after subtracting that portion estimated to be uncollectible. As taxes are collected monthly, the deferred revenue account is reduced and revenue from tax collections is recognized. Uncollectible taxes are recorded in such a manner so as to reflect the amount of taxes reasonably estimated to be uncollectible based on prior experience.

NOTE 5 – PENSION PLAN OBLIGATIONS

The District's employees do not participate in a public retirement system, but are covered by Social Security.

NOTE 6 – CAPITAL ASSET ACTIVITY

Capital asset activity for the twelve months ended September 30, 2020, was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Governmental activities:				
<i>Capital assets not being depreciated:</i>				
Land	150,000	-	-	150,000
Total capital assets not being depreciated	150,000	-	-	150,000
<i>Capital assets being depreciated:</i>				
Buildings and Improvements	172,083	-	-	172,083
Vehicles	114,301	-	-	114,301
Monitoring Wells & Equipment	154,602	-	-	154,602
Total capital assets being depreciated	440,986	-	-	440,986
Less accumulated depreciation for:				
Buildings and Improvements	43,021	4,302	-	47,323
Vehicles	104,875	5,198	-	110,073
Monitoring Wells & Equipment	130,721	8,015	-	138,735
Total accumulated depreciation	278,617	17,515	-	296,131
Total capital assets being depreciated, net	162,369	(17,515)	-	144,854
Governmental activities capital assets, net	\$ 312,369	\$ (17,515)	\$ -	\$ 294,854

**Bandera County River Authority and
Ground Water District
Notes to the Financial Statements
For the Year Ended September 30, 2020**

NOTE 7 - RISK MANAGEMENT

The District is exposed to various risks of loss related to intentional and unintentional torts; theft of, damage to and destruction of assets; errors and omissions; natural disasters; health and dental benefits to employees; and employee accidents and injuries for which the District carries commercial insurance. There have been no significant reductions in insurance coverage from the previous year; no settlements have exceeded insurance coverage in any of the past three years. The District participates in the Texas Municipal League Intergovernmental Risk Pool. The District is not aware of any pending claims for which expected liability would exceed the limits of the commercial insurance coverage.

NOTE 8 - CONTINGENCIES

The District is periodically involved in legal actions and claims that arise as a result of events that occur in the normal course of operations. The ultimate resolution of these actions is not expected to have a material adverse effect on the District's financial position.

Required Supplementary Information

**BANDERA COUNTY RIVER AUTHORITY
AND GROUND WATER DISTRICT
Budgetary Comparison Statement - General Fund
For Year Ended September 30, 2020**

	Actual	Original Budget	Final Amended Budget	Variance Positive (Negative)
Revenues:				
Property taxes	\$ 964,348.71	\$ 975,900.00	\$ 975,900.00	\$ (11,551.29)
Property taxes penalty & interest	12,319.05	-	-	12,319.05
Interest income	991.87	520.00	520.00	471.87
Permits and deposits	23,660.00	18,000.00	18,000.00	5,660.00
USGS Gauge Station	6,800.00	6,800.00	6,800.00	-
Miscellaneous	1,796.10	2,500.00	2,500.00	(703.90)
Water analysis	4,130.00	6,000.00	6,000.00	(1,870.00)
Total revenues	<u>1,014,045.73</u>	<u>1,009,720.00</u>	<u>1,009,720.00</u>	<u>4,325.73</u>
Expenditures:				
Service operations:				
Appraisal District	29,516.22	27,000.00	27,000.00	(2,516.22)
Bonds & Insurance	9,027.36	11,000.00	11,000.00	1,972.64
Building Maintenance	11,615.08	20,000.00	20,000.00	8,384.92
Dues & Subscriptions	9,798.38	10,000.00	10,000.00	201.62
Education	7,541.03	19,500.00	13,000.00	5,458.97
Computer Software and Support	6,786.36	8,000.00	9,300.00	2,513.64
Small Equipment & Supplies	8,616.63	17,500.00	9,500.00	883.37
Health Insurance	99,585.14	90,000.00	92,000.00	(7,585.14)
Retirement	13,794.52	14,000.00	14,000.00	205.48
Monitoring Units	2,471.25	1,500.00	1,500.00	(971.25)
Office Supplies	5,358.91	8,000.00	6,000.00	641.09
Office Rent	3,600.00	3,600.00	3,600.00	-
Payroll Tax	40,608.32	35,000.00	44,000.00	3,391.68
Postage	614.72	850.00	850.00	235.28
Professional Services	94,638.10	107,000.00	90,640.00	(3,998.10)
Salaries	504,621.54	495,790.00	505,000.00	378.46
Tax Collection Exp.	19,533.94	-	-	(19,533.94)
GMA Expense	1,469.50	3,500.00	3,500.00	2,030.50
Travel & Conferences	12,254.98	18,000.00	12,000.00	(254.98)
Employee Training	7,993.82	8,000.00	8,000.00	6.18
Utilities	16,133.81	18,000.00	18,000.00	1,866.19
USGS - Gauges	36,980.00	36,980.00	36,980.00	-
Election	-	-	-	-

**BANDERA COUNTY RIVER AUTHORITY
AND GROUND WATER DISTRICT
Budgetary Comparison Statement - General Fund
For Year Ended September 30, 2020**

	Actual	Original Budget	Final Amended Budget	Variance Positive (Negative)
Expenditures: (Continued)				
USGS - Flood Control Project	76,170.00	50,000.00	76,200.00	30.00
Vehicle Operations	19,613.61	20,000.00	20,000.00	386.39
Water Quality Project	2,042.78	8,000.00	3,000.00	957.22
Water Samples Exp.	5,491.56	9,000.00	5,500.00	8.44
Well Plugging & Logging	120.53	6,000.00	5,100.00	4,979.47
Clean Rivers Program	4,975.48	8,000.00	8,000.00	3,024.52
Riparian Project	50.00	1,000.00	1,000.00	950.00
Brush Control	3,550.00	1,500.00	3,550.00	-
Illegal Dumping -Litter Abatement	420.03	1,000.00	500.00	79.97
Invasive - Zebra Mussels	149.74	1,000.00	1,000.00	850.26
Contingences	-	1,000.00	-	-
	<u>1,055,143.34</u>	<u>1,059,720.00</u>	<u>1,059,720.00</u>	<u>4,576.66</u>
Excess (deficiency) of revenues over expenditures	<u>(41,097.61)</u>	<u>(50,000.00)</u>	<u>(50,000.00)</u>	<u>8,902.39</u>
Other financing sources (uses)				
Transfers out	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in fund balance/net position	(41,097.61)	(50,000.00)	(50,000.00)	8,902.39
Fund balance:				
Beginning of the year	150,848.59	150,848.59	150,848.59	-
End of the year	<u>\$ 109,750.98</u>	<u>\$ 100,848.59</u>	<u>\$ 100,848.59</u>	<u>\$ 8,902.39</u>

**BANDERA COUNTY RIVER AUTHORITY
AND GROUND WATER DISTRICT
Schedule of Delinquent Taxes Receivable
For the Year Ended September 30, 2020**

LAST TEN YEARS ENDED SEPTEMBER 30,	TAX RATE	ASSESSED VALUE FOR TAX PURPOSES (in thousands)	BEGINNING BALANCE 10/1/19	CURRENT YEAR TOTAL LEVY	ENTIRE YEAR'S ADJUSTMENTS	TOTAL COLLECTIONS	BALANCE 9/30/20
2010 & Prior	Var	Var	\$ 7,261.20		\$ (828.70)	\$ 368.60	\$ 6,063.90
2011	.023414	1,796,477	1,446.78		(16.38)	52.96	1,377.44
2012	.024474	1,842,781	1,798.83		(15.59)	66.25	1,716.99
2013	.026001	1,878,945	2,296.03		(4.84)	98.62	2,192.57
2014	.028058	1,903,192	2,674.36		61.48	262.00	2,473.84
2015	.034739	2,015,732	4,231.79		64.76	594.35	3,702.20
2016	.037300	2,088,705	6,767.59		130.90	1,646.87	5,251.62
2017	.039280	2,151,203	10,265.46		116.88	3,083.19	7,299.15
2018	.040339	2,245,731	21,493.77		(224.83)	9,928.20	11,340.74
Current	.042165	2,245,731	23,040.00	971,494.26	385.17	948,247.67	23,631.76
			<u>\$ 81,275.81</u>	<u>\$ 971,494.26</u>	<u>\$ (331.15)</u>	<u>\$ 964,348.71</u>	<u>\$ 65,050.21</u>

Bandera County River Authority and Groundwater District
Called Meeting
November 12, 2020
MINUTES

START TIME: 9:01 A.M.

PRESENT: D. Sloan, B. Williams, E. DeWinne, N. Boultinghouse, R. Mulherin, C. Striegl, G. Wehmeyer, S. Gibson

General Manager: D. Mauk
BCRAGD Staff: H. Phillips

ABSENT: J. Sides

I. Call to Order, Roll Call, Pledge of Allegiance, Certification of Quorum, and Compliance with the Texas Open Meetings Law.

D. Sloan called the meeting to order at 9:01am and recited the pledge of allegiance. B. Williams, Vice President, announced that a quorum was present.

II. Public Comment.

No public comment was made, however Rebecca Gibson and Margo Denke were present and provided information to the public on later agenda items.

III. Discuss and Consider for Action: Approval of October 8, 2020 Quarterly Meeting Minutes.

E. DeWinne made a motion to approve the October 8, 2020 Quarterly Meeting Minutes and B. Williams seconded the motion. Motion passed 8-0.

IV. Discuss and Consider for Action: Approval of CNA Surety Bonds for District Directors and Staff.

D. Mauk stated that these bonds had to be approved prior to elected Directors serving.

B. Williams made a motion to approve the CNA Surety Bonds for District Directors and Staff, and S. Gibson seconded the motion. Motion passed 8-0.

V. Swearing In and Oath of Directors Elected November 3, 2020.

H. Phillips swore in and administered the Oath of Office to D. Sloan, B. Williams and E. DeWinne.

VI. Discuss and Consider for Action: Election of District Officers.

S. Gibson made a motion to keep the District Officers as is, with D. Sloan as President, B. Williams as Vice President, and J. Sides as Secretary/Treasurer. G. Wehmeyer seconded the motion. Motion passed 8-0.

VII. Discuss and Consider for Action: Memorandum of Understanding with the City of Bandera regarding a Flood Inundation Grant from TWDB.

D. Mauk stated that the City of Bandera was up for a grant with the Texas Water Development Board that required a Memorandum of Understanding (MoU) with the District.

D. Mauk Stated that this MoU would only be for technical support and would not cost the District any money.

Rebecca Gibson, City Councilperson for the City of Bandera, explained that this project started about two years ago as a multi-agency initiative to address erosion and riparian repair at the City Park.

S. Gibson made a motion to approve the Memorandum of Understanding with the City of Bandera regarding a Flood Inundation Grant from TWDB and B. Williams seconded that motion. Motion passed 8-0.

VIII. Discuss and Consider for Action: Accepting Donation for Monitor Well.

D. Mauk explained that this donation would be for a monitor well in the Tarpley area and that there is a great deal of public concern over Camp Ozarka's pumping. Friends of Hondo Canyon have offered a \$15,000 donation to install a monitor well with telemetry gages for the public to monitor the well. Margo Denke, spokesperson for Friends of Hondo Canyon, explained that the organization also has an ideal location for the monitor well.

E. DeWinne made a motion to accept the Donation for Monitor Well and N. Boultinghouse seconded the motion. Motion passed 8-0.

IX. Informational Item – Drought Stage, Water Conservation Handouts, Rainwater Harvesting Materials, Future Meeting Date.

D. Sloan announced that D. Mauk was in the Bandera Bulletin for his participation in the Region Flood Planning Group for the San Antonio River Basin.

E. DeWinne announced that Bandera River Ranch Water Supply is offering a \$10,000 grant program for rainwater harvesting.

R. Mulherin stated that the BMA still has the valves open at Medina Lake.

X. Adjournment.

Motion to adjourn the Called Meeting at 9:25am made by E. DeWinne and seconded by G. Wehmeyer. Motion passed 8-0.

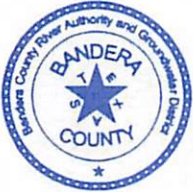
Approved by:

Don Sloan (*BCRAGD President*)

(*BCRAGD Secretary/Treasurer*)

Date

Date



Bandera County
River Authority & Groundwater District
Protecting & Preserving our Natural Resources

FILED
 AT 2:39 O'CLOCK P M. ON

DEC 29 2020

TANDIE MANSFIELD, COUNTY CLERK
 BANDERA COUNTY, TEXAS
 BY [Signature] DEPUTY

Phone: (830) 796-7260

www.bcragd.org

Board of Directors

Don Sloan
President

Bob Williams
Vice-President

Jerry Sides
Secretary-Treasurer

Ernest DeWinne
Director

Conrad Striegl
Director

Gene Wehmeyer
Director

Sid Gibson
Director

Neil Boultinghouse
Director

Rachel Mulherin
Director

David Mauk
 General Manager

P.O. Box 177
 440 FM 3240
 Bandera, TX 78003

WELL PERMIT HEARING

Name: Young Life

Location: 1010 Cooley Lane Vanderpool, TX 78885

Requested Production Limit: Instantaneous Rate of **100 GPM**
 with an Annual Production Limit of **100 Acre-Feet**

Purpose: Public Water Supply

Date: Meeting to be held at 9:00am on January 14, 2021 via Zoom.

You may join the meeting from your computer or tablet at:

You can also dial into the meeting at:

<http://zoom.us>
 Meeting ID: 859 443 2608
 Passcode: BCRAGD

+1 346 248 7799 or +1 253 215 8782
 Passcode: 781473

[Signature]

David Mauk, General Manager

12/28/2020

Date

The principle mission of the Bandera County River Authority & Groundwater District is to protect and preserve the County's water and natural resources for the State of Texas. The District is also tasked with maintaining local accountability of the County's resources to help safeguard the property rights of the citizens of Bandera County.

Our Mission



Bandera County
River Authority & Groundwater District
Protecting & Preserving our Natural Resources

FILED
 AT 2:39 O'CLOCK P M ON

DEC 29 2020

TANDIE MANSFIELD, COUNTY CLERK
 BANDERA COUNTY, TEXAS
 BY [Signature] DEPUTY

Phone: (830) 796-7260

www.bcragd.org

Board of Directors

Don Sloan
President

Bob Williams
Vice-President

Jerry Sides
Secretary-Treasurer

Ernest DeWinne
Director

Conrad Striegl
Director

Gene Wehmeyer
Director

Sid Gibson
Director

Neil Boultinghouse
Director

Rachel Mulherin
Director

David Mauk
 General Manager

P.O. Box 177
 440 FM 3240
 Bandera, TX 78003

WELL PERMIT HEARING

Name: Bernard L. Jureski

Location: 1122 Madrona Ranch Rd Pipe Creek, TX

Requested Production Limit: Instantaneous Rate of **10 GPM**
 with an Annual Production Limit of **0.33 Acre-Feet**

Purpose: Domestic Well

Date: Meeting to be held at 9:00am on January 14, 2021 via
 Zoom.

You may join the meeting from
 your computer or tablet at:

<http://zoom.us>
 Meeting ID: 859 443 2608
 Passcode: BCRA GD

You can also dial into the meeting at:

+1 346 248 7799 or +1 253 215 8782
 Passcode: 781473

[Signature]

David Mauk, General Manager

12/29/2020

Date

The principle mission of the Bandera County River Authority & Groundwater District is to protect and preserve the County's water and natural resources for the State of Texas. The District is also tasked with maintaining local accountability of the County's resources to help safeguard the property rights of the citizens of Bandera County.

Our Mission



Bandera County
River Authority & Groundwater District
Protecting & Preserving our Natural Resources

FILED
 AT 2:39 O'CLOCK P M. ON

DEC 29 2020

TANDIE MANSFIELD, COUNTY CLERK
 BANDERA COUNTY, TEXAS
 BY [Signature] DEPUTY

Phone: (830) 796-7260

www.bcragd.org

Board of Directors

Don Sloan
President

Bob Williams
Vice-President

Jerry Sides
Secretary-Treasurer

Ernest DeWinne
Director

Conrad Striegl
Director

Gene Wehmeyer
Director

Sid Gibson
Director

Neil Boultinghouse
Director

Rachel Mulherin
Director

David Mauk
 General Manager

P.O. Box 177
 440 FM 3240
 Bandera, TX 78003

WELL PERMIT HEARING

Name: Dan Hord (Davis Partners LTD)

Location: 28598 FM 187 Utopia, TX

Requested Production Limit: Instantaneous Rate of **320 GPM**
 with an Annual Production Limit of **250 Acre-Feet**

Purpose: Irrigation

Date: Meeting to be held at 9:00am on January 14, 2021 via Zoom.

You may join the meeting from your computer or tablet at:

You can also dial into the meeting at:

<http://zoom.us>

Meeting ID: 859 443 2608

Passcode: BCragD

+1 346 248 7799 or +1 253 215 8782

Passcode: 781473

[Signature]

David Mauk, General Manager

12/28/2020

Date

The principle mission of the Bandera County River Authority & Groundwater District is to protect and preserve the County's water and natural resources for the State of Texas. The District is also tasked with maintaining local accountability of the County's resources to help safeguard the property rights of the citizens of Bandera County.

Our Mission

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**Resolution Regarding Addition of New Signatory to Bank Accounts of Bandera County
River Authority and Groundwater District**

January 14, 2021

Whereas, the vacant seat of Secretary/ Treasurer was filled on January 14, 2021;

Whereas, _____ was elected as Secretary/ Treasurer of the Bandera County River Authority and Groundwater District's board of directors;

Whereas, the previous signatory, Jerry Sides, is deceased;

Therefore be it resolved that, _____ be added to all bank accounts for Bandera County River Authority and Groundwater District as a signatory.

ACTION TAKEN this 14th day of January, 2021, in an open board meeting of the Bandera County River Authority and Groundwater District.

Don Sloan, Board President

ATTEST:

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**Bandera County River Authority and Ground Water District
Funds Report
at December 31, 2020**

Total Funds - All Bank Accounts	177,924
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Cash Accounts	
BCRAGD Operating Account - Bandera Bank (See Funds Breakdown -Below)	63,674
Flood Project Checking - Texas Hill Country Bank	37,525
Petty Cash	200
Total - Cash Accounts	101,399

Certificates of Deposit	
CD # 51127 Hondo National Bank 6 Month CD Maturity Date - 2/06/21 .35%	76,525
Total - CD's	76,525

Funds Breakdown	
Flood Project Funds In BCRAGD Operating Account	-
Flood Project Funds In THCB Flood Project Account	37,525
Total - Non-Designated Funds	69,117
Total - Designated Funds (from list below)	71,282
Total - All Funds	177,924

Designated Funds Breakdown	
1. State Auditor	10,000
2. Well Monitoring and Water Availability	35,000
3. Scientific Studies	382
4. Building, Property Improvement & Maintenance	25,900
Total	71,282

Public Funds Investment Officer #1

Public Funds Investment Officer #2

Bandera Co. River Auth. & Groundwater Dist.
Profit & Loss Budget vs. Actual
October through December 2020

	Oct - Dec 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Tax Revenue	228,251.20	1,039,000.00	-810,748.80	21.97%
Well Permits	6,750.00	20,000.00	-13,250.00	33.75%
Interest Income	88.47	520.00	-431.53	17.01%
Water Quality Testing Fees	1,025.00	6,000.00	-4,975.00	17.08%
USGS Gauge Station (BEC) & (BC)	0.00	6,800.00	-6,800.00	0.0%
Flood Project Funding-Partners	0.00	40,000.00	-40,000.00	0.0%
Miscellaneous Income	15,000.00	2,500.00	12,500.00	600.0%
Total Income	251,114.67	1,114,820.00	-863,705.33	22.53%
Gross Profit	251,114.67	1,114,820.00	-863,705.33	22.53%
Expense				
Payroll Expense				
Wellness Stipend	1,260.00			
Staff Payroll (Wages)	130,560.84	513,350.00	-382,789.16	25.43%
Employee Health Insurance	32,183.01	92,000.00	-59,816.99	34.98%
Retirement	3,610.16	16,500.00	-12,889.84	21.88%
Total Payroll Expense	167,614.01	621,850.00	-454,235.99	26.95%
Taxes and Fees				
Appraisal District	7,632.05	27,000.00	-19,367.95	28.27%
Payroll Tax - Social Sec. & Med	10,113.19	31,000.00	-20,886.81	32.62%
State Unemployment - TWC	0.00	4,000.00	-4,000.00	0.0%
Total Taxes and Fees	17,745.24	62,000.00	-44,254.76	28.62%
Insurance				
Auto Liability	1,659.14			
Errors and Omissions	678.16			
General Liability	234.22			
Property - Auto	1,837.50			
Property - Equipment	168.56			
Property Real & Personal	777.14			
Workers Comp	2,161.16			
Insurance - Other	0.00	11,000.00	-11,000.00	0.0%
Total Insurance	7,515.88	11,000.00	-3,484.12	68.33%
Prof. Services				
Auditor (Annual)	0.00	4,500.00	-4,500.00	0.0%
Bookkeeper	4,550.00	10,500.00	-5,950.00	43.33%
Attorney	17,256.46	70,000.00	-52,743.54	24.65%
Legislative Lobbying	11,300.00	25,500.00	-14,200.00	44.31%
Technical Support - IT	0.00	12,000.00	-12,000.00	0.0%
Total Prof. Services	33,106.46	122,500.00	-89,393.54	27.03%
Operating Expenses				
Bldg-Property Improv. & Maint.	2,118.87	20,000.00	-17,881.13	10.59%
Medina Lake Annex Office (rent)	1,800.00	3,600.00	-1,800.00	50.0%
Computer Software & Supplies	401.37	5,000.00	-4,598.63	8.03%
Google Aps for Business	495.14	3,000.00	-2,504.86	16.51%
Contingencies	0.00	1,000.00	-1,000.00	0.0%
Dues, Fees & Subscriptions	3,038.04	3,000.00	38.04	101.27%
Office Security	1,935.00	8,000.00	-6,065.00	24.19%

Bandera Co. River Auth. & Groundwater Dist.
Profit & Loss Budget vs. Actual
October through December 2020

	Oct - Dec 20	Budget	\$ Over Budget	% of Budget
Employee-Training,Cert.,Licens.	0.00	8,000.00	-8,000.00	0.0%
Travel, Conference, Meetings	705.82	15,000.00	-14,294.18	4.71%
Furniture	0.00	1,000.00	-1,000.00	0.0%
Equipment & Supplies	2,086.14	17,500.00	-15,413.86	11.92%
Website	0.00	5,000.00	-5,000.00	0.0%
Office Supplies	832.41	7,000.00	-6,167.59	11.89%
Postage	218.10	850.00	-631.90	25.66%
Utilities				
Electric	695.32			
Water	360.46			
Telephone	2,671.22			
Internet	845.58			
Utilities - Other	0.00	18,000.00	-18,000.00	0.0%
Total Utilities	4,572.58	18,000.00	-13,427.42	25.4%
Vehicle				
Gas	886.28			
Repair & Maintenance	3,460.69			
Mileage reimbursement	310.50			
Vehicle - Other	0.00	21,390.00	-21,390.00	0.0%
Total Vehicle	4,657.47	21,390.00	-16,732.53	21.77%
Water Quality-Conserv. Projects	813.79	8,000.00	-7,186.21	10.17%
Clean River Program	1,215.00	8,000.00	-6,785.00	15.19%
Illegal Dumping-Litter Aabate	0.00	1,000.00	-1,000.00	0.0%
Water Test Supplies	843.31	9,000.00	-8,156.69	9.37%
Aquifer Monitoring Wells	1,504.42	1,500.00	4.42	100.3%
Well Logging & Equipment	26.35	1,000.00	-973.65	2.64%
Well Plugging	0.00	5,000.00	-5,000.00	0.0%
Brush Control - Arundo Donax	3,500.00	5,000.00	-1,500.00	70.0%
Invasives - Zebra Mussels	0.00	1,000.00	-1,000.00	0.0%
Riparian Projects	0.00	1,000.00	-1,000.00	0.0%
USGS Flood Warning Project	0.00	40,000.00	-40,000.00	0.0%
Medina Lake Water Quality USGS	0.00	16,650.00	-16,650.00	0.0%
USGS - Gauge Total	0.00	30,600.00	-30,600.00	0.0%
USGS Gauge - NW Bandera County	0.00	6,380.00	-6,380.00	0.0%
GMA-9 / DFC Compliance	0.00	3,500.00	-3,500.00	0.0%
Total Operating Expenses	30,763.81	274,970.00	-244,206.19	11.19%
Community Outreach				
Education & Notices	5,223.88	5,500.00	-276.12	94.98%
Bandera, Medina, Utopia, ISD	0.00	5,000.00	-5,000.00	0.0%
Public Relations	113.09	5,000.00	-4,886.91	2.26%
Texas A & M 4H Youth Water AMB	0.00	500.00	-500.00	0.0%
EYH - Training-Future Scientist	0.00	1,000.00	-1,000.00	0.0%
Flood Awareness Education	0.00	1,500.00	-1,500.00	0.0%
Texas Water Foundation	0.00	3,000.00	-3,000.00	0.0%
Medina River Clean Up	0.00	1,000.00	-1,000.00	0.0%
Total Community Outreach	5,336.97	22,500.00	-17,163.03	23.72%
Total Expense	262,082.37	1,114,820.00	-852,737.63	23.51%
To / From Reserves	-10,967.70			

Bandera Co. River Auth. & Groundwater Dist.

Balance Sheet

As of December 31, 2020

01/12/21

Accrual Basis

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Checking - Bandera Bank	63,674.00
CD's	
CD # 51127 Hondo National Bank	76,525.04
Total CD's	76,525.04
Petty Cash	200.00
Total Checking/Savings	140,399.04
Accounts Receivable	
GMA 9 Accounts Receivable	1,369.50
Total Accounts Receivable	1,369.50
Other Current Assets	
Flood Project Funding Receivabl	24.99
Due from BCAD	757.05
Prepaid Expenses	6,553.87
Property Tax Receivable	58,235.81
Total Other Current Assets	65,571.72
Total Current Assets	207,340.26
TOTAL ASSETS	207,340.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	18,750.00
Total Accounts Payable	18,750.00
Other Current Liabilities	
Simple IRA Payable	2,648.26
Deferred Revenue	58,235.81
Total Other Current Liabilities	60,884.07
Total Current Liabilities	79,634.07
Total Liabilities	79,634.07
Equity	
Restricted Fund Equity	71,282.00
Retained Earnings	67,391.89
Net Income	-10,967.70
Total Equity	127,706.19
TOTAL LIABILITIES & EQUITY	207,340.26

Bandera Co. River Auth. & Groundwater Dist.
Report of Revenue & Expenditures
 October through December 2020

01/12/21

Accrual Basis

	Oct - Dec 20
Ordinary Income/Expense	
Income	
Tax Revenue	228,251.20
Well Permits	6,750.00
Interest Income	88.47
Water Quality Testing Fees	1,025.00
Miscellaneous Income	15,000.00
Total Income	251,114.67
Gross Profit	251,114.67
Expense	
Payroll Expense	
Wellness Stipend	1,260.00
Staff Payroll (Wages)	130,560.84
Employee Health Insurance	32,183.01
Retirement	3,610.16
Total Payroll Expense	167,614.01
Taxes and Fees	
Appraisal District	7,632.05
Payroll Tax - Social Sec. & Med	10,113.19
Total Taxes and Fees	17,745.24
Insurance	
Auto Liability	1,659.14
Errors and Omissions	678.16
General Liability	234.22
Property - Auto	1,837.50
Property - Equipment	168.56
Property Real & Personal	777.14
Workers Comp	2,161.16
Total Insurance	7,515.88
Prof. Services	
Bookkeeper	4,550.00
Attorney	17,256.46
Legislative Lobbying	11,300.00
Total Prof. Services	33,106.46
Operating Expenses	
Bldg-Property Improv. & Maint.	2,118.87
Medina Lake Annex Office (rent)	1,800.00
Computer Software & Supplies	401.37
Google Aps for Business	495.14
Dues, Fees & Subscriptions	3,038.04
Office Security	1,935.00
Travel, Conference, Meetings	705.82
Equipment & Supplies	2,086.14
Office Supplies	832.41
Postage	218.10
Utilities	
Electric	695.32
Water	360.46
Telephone	2,671.22
Internet	845.58
Total Utilities	4,572.58

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01/12/21

Accrual Basis

Bandera Co. River Auth. & Groundwater Dist.
Report of Revenue & Expenditures
October through December 2020

	<u>Oct - Dec 20</u>
Vehicle	
Gas	886.28
Repair & Maintenance	3,460.69
Mileage reimbursement	310.50
	<hr/>
Total Vehicle	4,657.47
Water Quality-Conserv. Projects	813.79
Clean River Program	1,215.00
Water Test Supplies	843.31
Aquifer Monitoring Wells	1,504.42
Well Logging & Equipment	26.35
Brush Control - Arundo Donax	3,500.00
	<hr/>
Total Operating Expenses	30,763.81
Community Outreach	
Education & Notices	5,223.88
Public Relations	113.09
	<hr/>
Total Community Outreach	5,336.97
	<hr/>
Total Expense	262,082.37
	<hr/>
Net Ordinary Income	-10,967.70
	<hr/>
Net Income	-10,967.70
	<hr/> <hr/>

Bandera Co. River Auth. & Groundwater Dist.

1/12/2021 12:14 PM

Register: Checking - Bandera Bank
 From 10/01/2020 through 12/31/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/01/2020	14326	B. Dalton Bookkeepi...	Accounts Payable	Inv#8466	455.00	X		76,961.77
10/01/2020	14329	B. Dalton Bookkeepi...	Accounts Payable	Inv#8467	455.00	X		76,506.77
10/01/2020	14331	B. Dalton Bookkeepi...	Accounts Payable		455.00	X		76,051.77
10/01/2020	14332	Araseli Avalos	Accounts Payable	Inv#AA2063: ...	150.00	X		75,901.77
10/01/2020	14333	Bandera Electric Coo...	Accounts Payable	02 S36830 001...	735.52	X		75,166.25
10/01/2020	14334	Cohn Insurance Age...	Accounts Payable	Inv#MA2011: ...	900.00	X		74,266.25
10/01/2020	14335	Desert Engineering G...	Accounts Payable	SP060	1,442.46	X		72,823.79
10/01/2020	14336	GM Ellis Law Firm PC	Accounts Payable	Inv#BCRAGD-...	2,650.00	X		70,173.79
10/01/2020	14337	QUILL CORPORAT...	Accounts Payable	02045415	9.99	X		70,163.80
10/01/2020	14338	San Antonio River A...	Accounts Payable	Inv#00009678:...	1,215.00	X		68,948.80
10/01/2020	14339	United Health Care	Accounts Payable	Inv#57123055...	8,325.73	X		60,623.07
10/01/2020	14340	Vincent's Automotive	Accounts Payable	Repair Order#3...	814.89	X		59,808.18
10/01/2020	14341	Araseli Avalos	Accounts Payable	Inv#AA2064: ...	225.00	X		59,583.18
10/01/2020	14342	Vincent's Automotive	Accounts Payable	Repair Order#3...	763.86	X		58,819.32
10/01/2020	14343	Card Service Center	Accounts Payable	08/08/2020-09/...	4,223.94	X		54,595.38
10/02/2020	ACH	Texas Workforce Co...	Payroll Liabilities	99-882103-1	52.78	X		54,542.60
10/07/2020	14344	Bandera Electric Coo...	Accounts Payable	02 S36830 001...	140.38	X		54,402.22
10/07/2020	14345	Boyle's Bandera Har...	Accounts Payable	Inv#250392 & ...	30.84	X		54,371.38
10/07/2020	14346	City of Bandera	Accounts Payable	S45000	122.00	X		54,249.38
10/07/2020	14347	Culligan of the Hill ...	Accounts Payable	Inv#20201052...	133.25	X		54,116.13
10/07/2020	14348	Wex Bank	Accounts Payable	Inv#67926094:...	301.47	X		53,814.66
10/07/2020	14349	Xerox Financial Serv...	Accounts Payable	010-0038073-0...	276.35	X		53,538.31
10/08/2020			-split-	Deposit		X	1,411.21	54,949.52
10/14/2020		QuickBooks Payroll ...	-split-	Created by Pay...	18,499.29	X		36,450.23
10/15/2020	EFTPS	United States Treasury	-split-	74-2576034	4,287.80	X		32,162.43
10/15/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		32,162.43
10/15/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		32,162.43
10/15/2020	DD	Curd, Charley	-split-	Direct Deposit		X		32,162.43
10/15/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		32,162.43
10/15/2020	DD	Kirkendall, Alyssa B	-split-	Direct Deposit		X		32,162.43
10/15/2020	DD	Mauk, David A	-split-	Direct Deposit		X		32,162.43
10/15/2020	DD	McEwen, George J	-split-	Direct Deposit		X		32,162.43
10/15/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		32,162.43
10/15/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		32,162.43
10/15/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		32,162.43
10/19/2020			-split-	Deposit		X	2,342.20	34,504.63
10/21/2020	14350	Bandera Bulletin	Accounts Payable	107450-99	315.00	X		34,189.63
10/21/2020	14351	HACH	Accounts Payable	172238-001	140.98	X		34,048.65
10/21/2020	14352	IDEXX Distribution....	Accounts Payable	Inv#30723206...	429.98	X		33,618.67
10/21/2020	14353	U.S. Postal Service	Accounts Payable	12 Month PO ...	98.00	X		33,520.67

Bandera Co. River Auth. & Groundwater Dist.

1/12/2021 12:14 PM

Register: Checking - Bandera Bank
 From 10/01/2020 through 12/31/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/21/2020	14354	Xerox Business Solut...	Accounts Payable	Inv#IN279454...	25.00	X		33,495.67
10/21/2020	14355	HACH	Accounts Payable	172238-001	110.57	X		33,385.10
10/26/2020			-split-	Deposit		X	9,873.24	43,258.34
10/26/2020	14356	B. Dalton Bookkeepi...	Accounts Payable	Inv#8487	455.00	X		42,803.34
10/26/2020	14357	Card Service Center	Accounts Payable	09/08/2020-10/...	2,100.89	X		40,702.45
10/29/2020		QuickBooks Payroll ...	-split-	Created by Pay...	18,499.27	X		22,203.18
10/30/2020	EFTPS	United States Treasury	-split-	74-2576034	4,287.87	X		17,915.31
10/30/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		17,915.31
10/30/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		17,915.31
10/30/2020	DD	Curd, Charley	-split-	Direct Deposit		X		17,915.31
10/30/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		17,915.31
10/30/2020	DD	Kirkendall, Alyssa B	-split-	Direct Deposit		X		17,915.31
10/30/2020	DD	Mauk, David A	-split-	Direct Deposit		X		17,915.31
10/30/2020	DD	McEwen, George J	-split-	Direct Deposit		X		17,915.31
10/30/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		17,915.31
10/30/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		17,915.31
10/30/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		17,915.31
10/31/2020			Interest Income	Interest		X	4.32	17,919.63
11/02/2020			-split-	Deposit		X	37,256.86	55,176.49
11/02/2020	14359	B. Dalton Bookkeepi...	Accounts Payable	Inv#8490: Payr...	455.00	X		54,721.49
11/02/2020	14360	Bandera Electric Coo...	Accounts Payable	02 S36830 001...	708.33	X		54,013.16
11/02/2020	14361	BPS Security	Accounts Payable	Inv#723: Custl...	645.00	X		53,368.16
11/02/2020	14362	City of Bandera	Accounts Payable	S45000	119.23	X		53,248.93
11/02/2020	14363	Culligan of the Hill ...	Accounts Payable	Inv#20201152...	68.75	X		53,180.18
11/02/2020	14364	Xerox Financial Serv...	Accounts Payable	010-0038073-0...	552.70	X		52,627.48
11/03/2020	14365	Travis Fox Consultin...	Accounts Payable	Inv#TF20-000...	1,295.00	X		51,332.48
11/04/2020	14366	Araseli Avalos	Accounts Payable	Inv#AA2065: ...	150.00	X		51,182.48
11/04/2020	14367	Araseli Avalos	Accounts Payable	Inv#AA2066: ...	150.00	X		51,032.48
11/05/2020			-split-	Deposit		X	17,856.77	68,889.25
11/06/2020	ACH	Vanguard	-split-		2,514.94	X		66,374.31
11/09/2020			-split-	Deposit		X	25,924.23	92,298.54
11/10/2020	14368	Bandera Electric Coo...	Accounts Payable	02 S36830 001...	140.38	X		92,158.16
11/10/2020	14369	Boyle's Bandera Har...	Accounts Payable	Inv#252049 Ac...	27.87	X		92,130.29
11/10/2020	14370	GM Ellis Law Firm PC	Accounts Payable	Inv#BCRAGD-...	2,650.00	X		89,480.29
11/10/2020	14371	Jensen Angelloz	Accounts Payable	Land Consulta...	4,164.05	X		85,316.24
11/10/2020	14372	QUILL CORPORAT...	Accounts Payable	02045415	166.67	X		85,149.57
11/10/2020	14373	United Health Care	Accounts Payable	Inv#57124265...	8,325.73	X		76,823.84
11/10/2020	14374	Wex Bank	Accounts Payable	Inv#68488574:...	364.48	X		76,459.36
11/10/2020	14375	Jensen Angelloz	Accounts Payable	Land Consulta...	533.36	X		75,926.00
11/12/2020	14376	B. Dalton Bookkeepi...	Accounts Payable	Inv#8482: Fina...	455.00	X		75,471.00

Bandera Co. River Auth. & Groundwater Dist.

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Register: Checking - Bandera Bank
 From 10/01/2020 through 12/31/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/12/2020		QuickBooks Payroll ...	-split-	Created by Pay...	18,499.30	X		56,971.70
11/13/2020	EFTPS	United States Treasury	-split-	74-2576034	4,287.80	X		52,683.90
11/13/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		52,683.90
11/13/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		52,683.90
11/13/2020	DD	Curd, Charley	-split-	Direct Deposit		X		52,683.90
11/13/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		52,683.90
11/13/2020	DD	Kirkendall, Alyssa B	-split-	Direct Deposit		X		52,683.90
11/13/2020	DD	Mauk, David A	-split-	Direct Deposit		X		52,683.90
11/13/2020	DD	McEwen, George J	-split-	Direct Deposit		X		52,683.90
11/13/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		52,683.90
11/13/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		52,683.90
11/13/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		52,683.90
11/17/2020			-split-	Deposit		X	47,052.96	99,736.86
11/17/2020	14377	Bandera Signs and A...	Accounts Payable	Inv#15991: No...	32.00	X		99,704.86
11/17/2020	14378	TML-Intergovernme...	Accounts Payable	10/01/20 Cont#...	7,515.88	X		92,188.98
11/17/2020	14379	United Health Care	Accounts Payable	Inv#57126180...	8,325.73	X		83,863.25
11/23/2020	14380	Card Service Center	Accounts Payable	10/09/2020-11/...	2,476.45	X		81,386.80
11/24/2020			-split-	Deposit		X	37,135.07	118,521.87
11/24/2020	14381	Araseli Avalos	Accounts Payable	Inv#AA2067: ...	150.00	X		118,371.87
11/24/2020	14382	BPS Security	Accounts Payable	Inv#785: Custl...	645.00			117,726.87
11/24/2020	14383	GM Ellis Law Firm PC	Accounts Payable	Inv#BCRAGD-...	12,409.05	X		105,317.82
11/24/2020	14384	Texas Alliance of Gr...	Accounts Payable	BCRAGD D. ...	2,170.00	X		103,147.82
11/24/2020	14385	Texas Water Conserv...	Accounts Payable	10020	358.00			102,789.82
11/24/2020	14386	Araseli Avalos	Accounts Payable	Inv#AA2068: ...	225.00	X		102,564.82
11/24/2020	14387	Nueces River Author...	Accounts Payable	Education Serv...	5,000.00	X		97,564.82
11/27/2020		QuickBooks Payroll ...	-split-	Created by Pay...	18,499.28	X		79,065.54
11/30/2020				Interest Income		X	7.66	79,073.20
11/30/2020	EFTPS	United States Treasury	-split-	74-2576034	4,287.81	X		74,785.39
11/30/2020	14388	B. Dalton Bookkeepi...	Accounts Payable	Inv#8501 Dec ...	455.00	X		74,330.39
11/30/2020	14389	Hill Country Pest Co...	Accounts Payable	Acct#31166: T...	200.00	X		74,130.39
11/30/2020	14390	Texas Board of Profe...	Accounts Payable	Alyssa Kirkend...	25.00	X		74,105.39
11/30/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		74,105.39
11/30/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		74,105.39
11/30/2020	DD	Curd, Charley	-split-	Direct Deposit		X		74,105.39
11/30/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		74,105.39
11/30/2020	DD	Kirkendall, Alyssa B	-split-	Direct Deposit		X		74,105.39
11/30/2020	DD	Mauk, David A	-split-	Direct Deposit		X		74,105.39
11/30/2020	DD	McEwen, George J	-split-	Direct Deposit		X		74,105.39
11/30/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		74,105.39
11/30/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		74,105.39

Bandera Co. River Auth. & Groundwater Dist.

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Register: Checking - Bandera Bank
 From 10/01/2020 through 12/31/2020
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/30/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		74,105.39
12/02/2020			-split-	Deposit		X	23,468.62	97,574.01
12/02/2020	14391	Bandera Electric Coo...	Accounts Payable	02 S36830 001...	682.37	X		96,891.64
12/02/2020	14392	Dave Mauk	Accounts Payable	12/01/2020- T...	142.02	X		96,749.62
12/02/2020	14393	Hill Country Pest Co...	Accounts Payable	Inv#21790;Acc...	55.00	X		96,694.62
12/02/2020	14394	Nueces River Author...	Accounts Payable	Arundo Contro...	3,500.00	X		93,194.62
12/03/2020	ACH	Vanguard	-split-		2,514.94	X		90,679.68
12/03/2020	EFTPS	United States Treasury	-split-	74-2576034	4,458.69	X		86,220.99
12/07/2020	14395	Bandera Electric Coo...	Accounts Payable	02 S36830 001...	140.38	X		86,080.61
12/07/2020	14396	Boyle's Bandera Har...	Accounts Payable	Inv#252432: A...	67.82	X		86,012.79
12/07/2020	14397	Central Appraisal Di...	Accounts Payable	Inv#183- 1st Q...	7,632.05	X		78,380.74
12/07/2020	14398	City of Bandera	Accounts Payable	S45000	119.23	X		78,261.51
12/07/2020	14399	Culligan of the Hill ...	Accounts Payable	Inv#20201252...	111.75	X		78,149.76
12/07/2020	14400	GM Ellis Law Firm PC	Accounts Payable	Inv#BCRAGD-...	3,000.00	X		75,149.76
12/07/2020	14401	Wex Bank	Accounts Payable	Inv#68975401:...	183.02	X		74,966.74
12/09/2020			-split-	Deposit		X	590.00	75,556.74
12/09/2020	14402	AT&T Mobility	Accounts Payable	Acct#2873010...	523.42			75,033.32
12/14/2020	14403	B. Dalton Bookkeepi...	Accounts Payable	Inv#8509: Ann...	455.00			74,578.32
12/14/2020	14404	GM Ellis Law Firm PC	Accounts Payable	Inv#BCRAGD-...	3,000.00			71,578.32
12/14/2020	14405	Texas Social Security...	Accounts Payable	Acct#9291776:...	35.00			71,543.32
12/14/2020		QuickBooks Payroll ...	-split-	Created by Pay...	19,182.72	X		52,360.60
12/15/2020	EFTPS	United States Treasury	-split-	74-2576034	4,458.68	X		47,901.92
12/15/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		47,901.92
12/15/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		47,901.92
12/15/2020	DD	Curd, Charley	-split-	Direct Deposit		X		47,901.92
12/15/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		47,901.92
12/15/2020	DD	Kirkendall, Alyssa B	-split-	Direct Deposit		X		47,901.92
12/15/2020	DD	Mauk, David A	-split-	Direct Deposit		X		47,901.92
12/15/2020	DD	McEwen, George J	-split-	Direct Deposit		X		47,901.92
12/15/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		47,901.92
12/15/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		47,901.92
12/15/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		47,901.92
12/16/2020			-split-	Deposit		X	48,609.03	96,510.95
12/21/2020	14406	BPS Security	Accounts Payable	Inv#834: Custl...	645.00			95,865.95
12/21/2020	14407	QUILL CORPORAT...	Accounts Payable	02045415	68.03			95,797.92
12/21/2020	14408	United Health Care	Accounts Payable	Inv#57126604...	8,325.73			87,472.19
12/28/2020			-split-	Deposit		X	440.00	87,912.19
12/28/2020	14409	B. Dalton Bookkeepi...	Accounts Payable	Inv#8512: End ...	455.00			87,457.19
12/28/2020	14410	Dave Mauk	Accounts Payable	Mileage Reimb...	168.48	X		87,288.71
12/28/2020	14411	B. Dalton Bookkeepi...	Accounts Payable	Inv#8513: Reg...	455.00			86,833.71

Bandera Co. River Auth. & Groundwater Dist.

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Register: Checking - Bandera Bank
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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/28/2020	14412	Araseli Avalos	Accounts Payable	Inv#AA2069: ...	150.00			86,683.71
12/28/2020	14413	Bandera Electric Coo...	Accounts Payable	02 S36830 001...	691.34			85,992.37
12/28/2020	14414	Cohn Insurance Age...	Accounts Payable	Inv#MA2012: ...	900.00			85,092.37
12/28/2020	14415	QUILL CORPORAT...	Accounts Payable	02045415	25.82			85,066.55
12/28/2020	14416	Araseli Avalos	Accounts Payable	Inv#AA2070: ...	150.00			84,916.55
12/28/2020	14417	Card Service Center	Accounts Payable	11/7/20-12/8/2...	2,068.88			82,847.67
12/29/2020		QuickBooks Payroll ...	-split-	Created by Pay...	19,182.71	X		63,664.96
12/30/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		63,664.96
12/30/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		63,664.96
12/30/2020	DD	Curd, Charley	-split-	Direct Deposit		X		63,664.96
12/30/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		63,664.96
12/30/2020	DD	Kirkendall, Alyssa B	-split-	Direct Deposit		X		63,664.96
12/30/2020	DD	Mauk, David A	-split-	Direct Deposit		X		63,664.96
12/30/2020	DD	McEwen, George J	-split-	Direct Deposit		X		63,664.96
12/30/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		63,664.96
12/30/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		63,664.96
12/30/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		63,664.96
12/31/2020			Interest Income	Interest		X	9.04	63,674.00

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Bandera County River Authority and Groundwater District



Well Report - FY 2021 - 1st Quarter

A. Registered and Permitted Well Reports-1st Quarter

Registered Wells 1st Quarter FY 2021

- a.) October- 12 wells
- b.) November- 17 wells
- c.) December- 12 wells

VS

Registered Wells 1st Quarter FY 2020

- a.) October- 12 wells
- b.) November- 5 wells
- c.) December- 1 wells

Total 1st quarter 2021= 41 wells

Total 1st quarter 2020= 18 wells

Permitted Wells- 0 APVD; 3 PNDG

Variance Requests- 6

B. Nuisance Complaints & Notice of Violations

Nuisance Complaints- 4

Notice of Violations- 1

C. Groundwater Tests 1st Quarter

1st Quarter FY 2021

- a.) Mineral Only- 0
- b.) Bacteria Only- 32
- c.) Both- 48

VS

1st Quarter FY 2020

- a.) Mineral Only- 19
- b.) Bacteria Only- 34
- c.) Both- 43

Total 1st quarter 2021= 80 tests

Total 1st quarter 2020= 96 tests

D. Water Well Plugging- 0

E. Geophysical Logging- 4



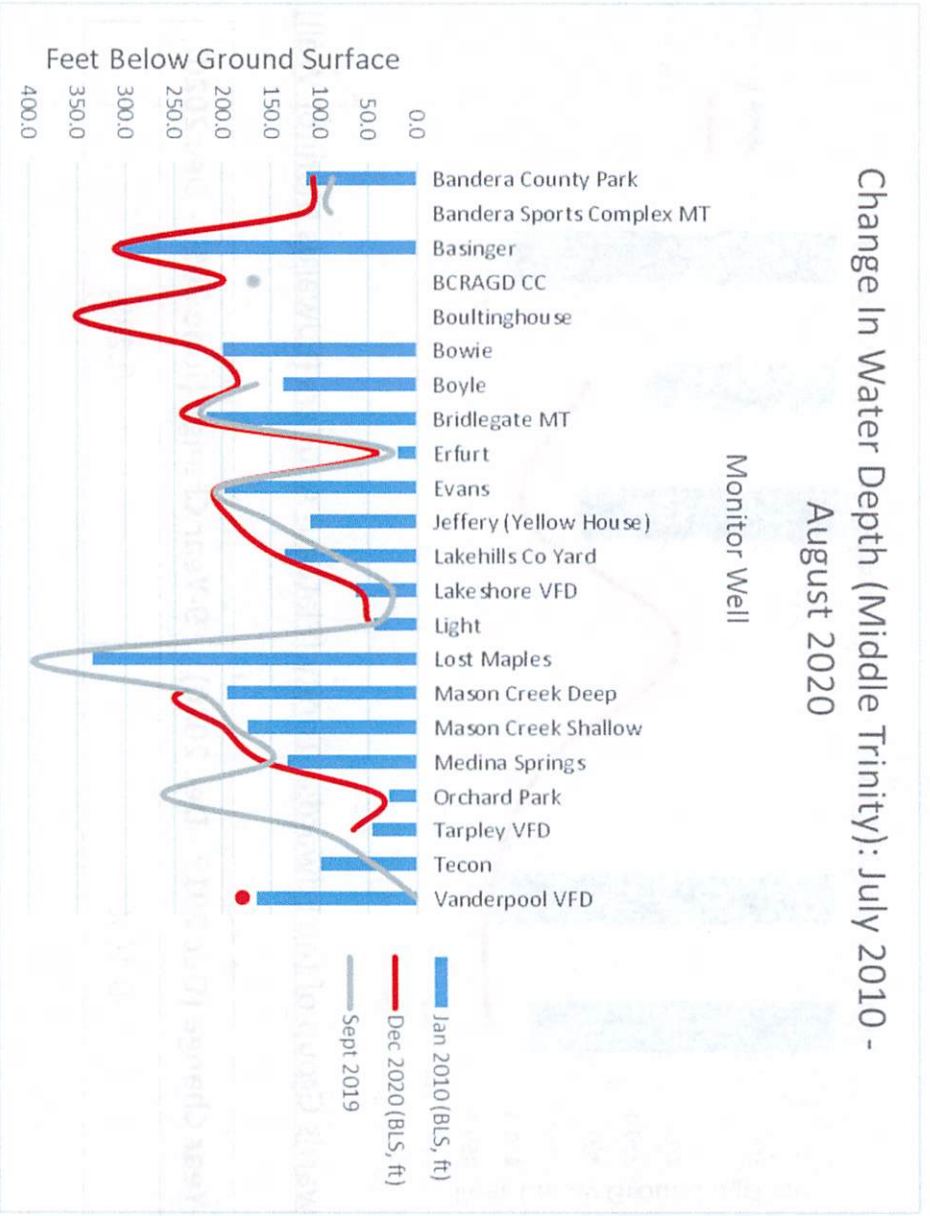
Bandera County River Authority and Groundwater District



Monitor Well Report- 1st Quarter FY 2021
Bandera County Groundwater Evaluation

Middle Trinity Aquifer

1-Year Change (Sept 2019 - Dec 2020)	10-Year Change (Jan 2010 - Dec 2020)
-27.2%	-16.8%

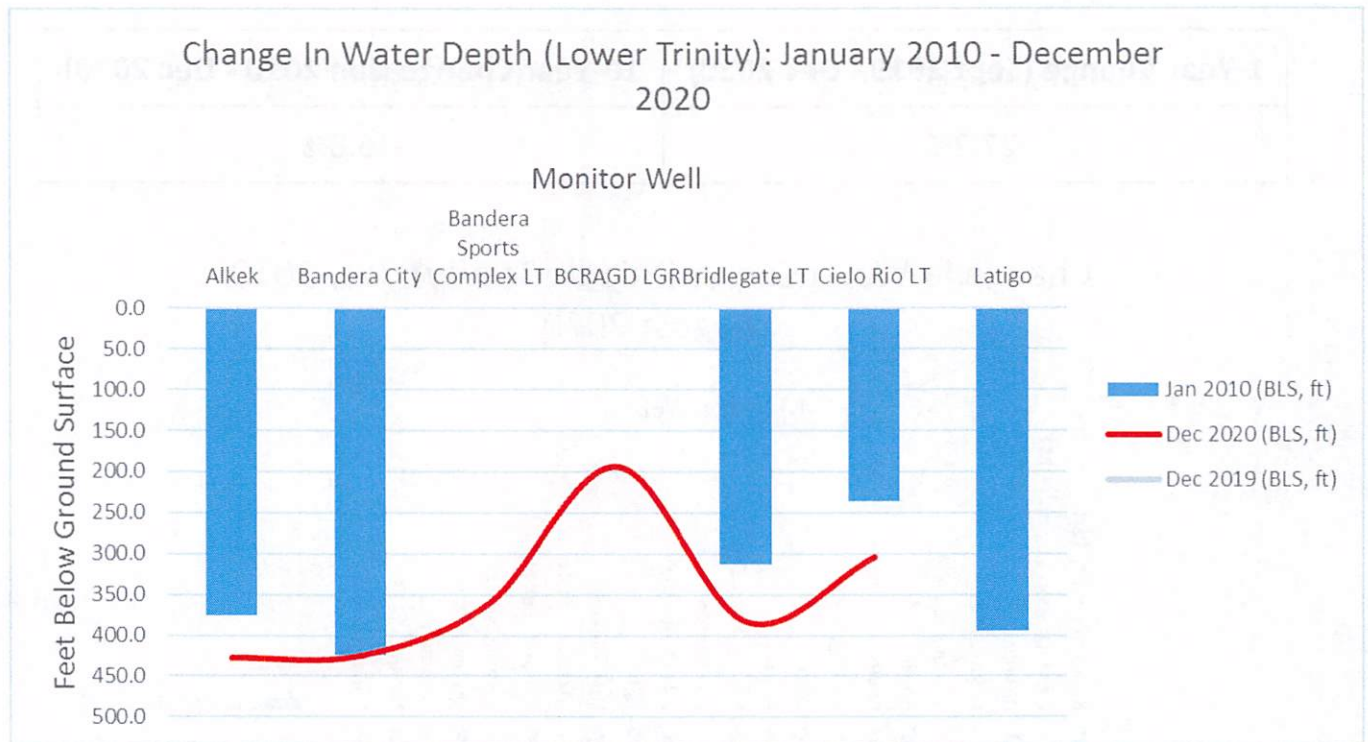


Bandera County River Authority and Groundwater District



Lower Trinity Aquifer

1-Year Change (Dec 2019 - Dec 2020)	10-Year Change (Jan 2010 - Dec 2020)
-6.12%	-14.65%



Edwards Group of the Edwards - Trinity (Plateau) Aquifers (Edwards Monitor Well)

1-Year Change (Dec 2019 - Dec 2020)	9-Year Change (June 2011 - Dec 2020)
-0.10%	0.23%



FY 2021 1st Quarter Surface Water Evaluation & Reports

CLEAN RIVERS PROGRAM

Sabinal River

BCRAGD staff are responsible for the 3 sites in the Nueces Basin. Sabinal CRP sampling was conducted November, 18, 2020. Next sampling will be conducted in of February 2020.

Site #	Site Description
13017	Seco Creek @ RR 470
14939	Sabinal River @ FM 187
21948	Sabinal River @ Onion Ck

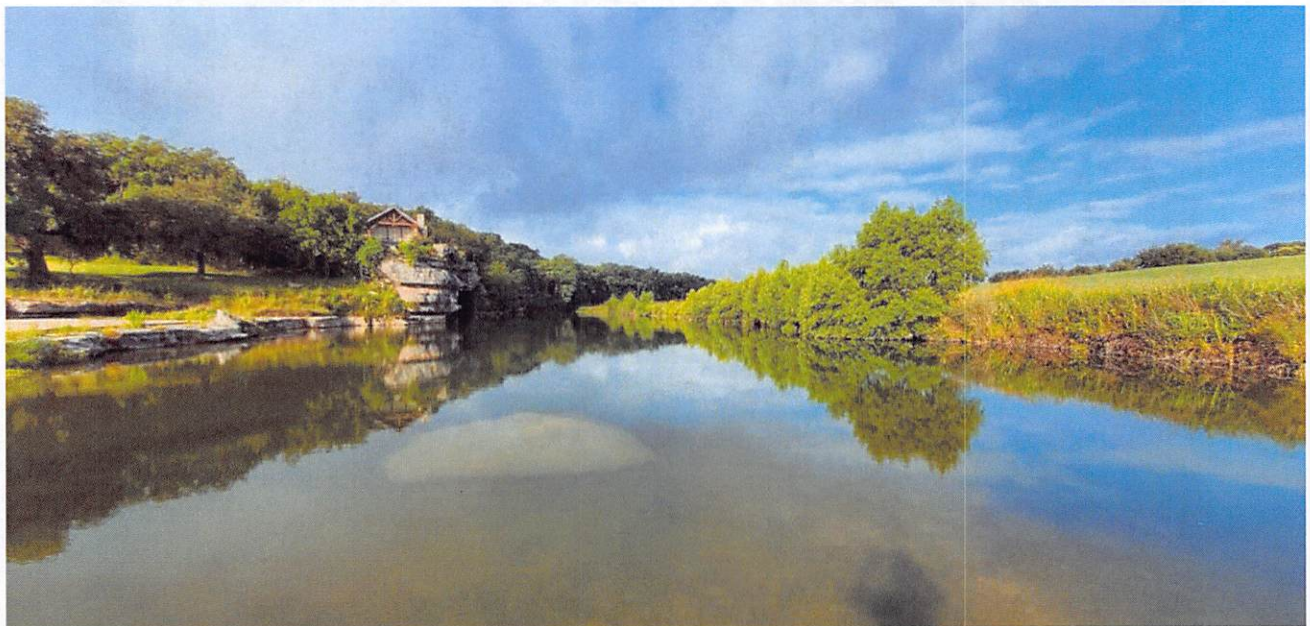


Medina River

BCRAGD staff is responsible for 8 riverine sample sites in the Medina Basin.

Medina River sampling along with Aquatic Life Monitoring was conducted with the San Antonio River Authority on October 22, 2020; November 12 & 17, 2020. The next sampling will be conducted in February of 2020.

Site #	Site Description
12830	Medina R. @ English Crossing
18447	North Prong Medina R. @ Hwy 16- Wallace Creek
13638	Medina R. @ S Hwy 173 (Bandera City Park)
12832	Medina R. @ FM 470-Tarpley Crossing
21125	Medina R. @ Moffett Park
21126	N. Prong Medina R. @ FM 2107- Brewington
15736	W. Prong Medina R.- Coalkiln Road
21631	Medina R. @ The Mayan Ranch



Medina Lake & Diversion Lake

BCRAGD is responsible for 5 sites on Medina Lake and 1 on Diversion Lake.

Medina Lake CRP was conducted on November 17, 2020, and December 17, 2020. The next sample will be conducted in February of 2020. Diversion Lake CRP was conducted on October 8, 2020. The next sample will be conducted in January of 2020.

Site #	Site Description
12829	Medina Lake Mid near Headwater
12828	Medina Lake between Cypress & Spettel Coves
12827	Medina Lake @ Mormon Bluff
12826	Medina Lake near Red Cove
12825	Medina Lake @ ML Dam West of San Antonio
14205	Medina R. Downstream Medina Reservoir in Mico, TX @ low water crossing



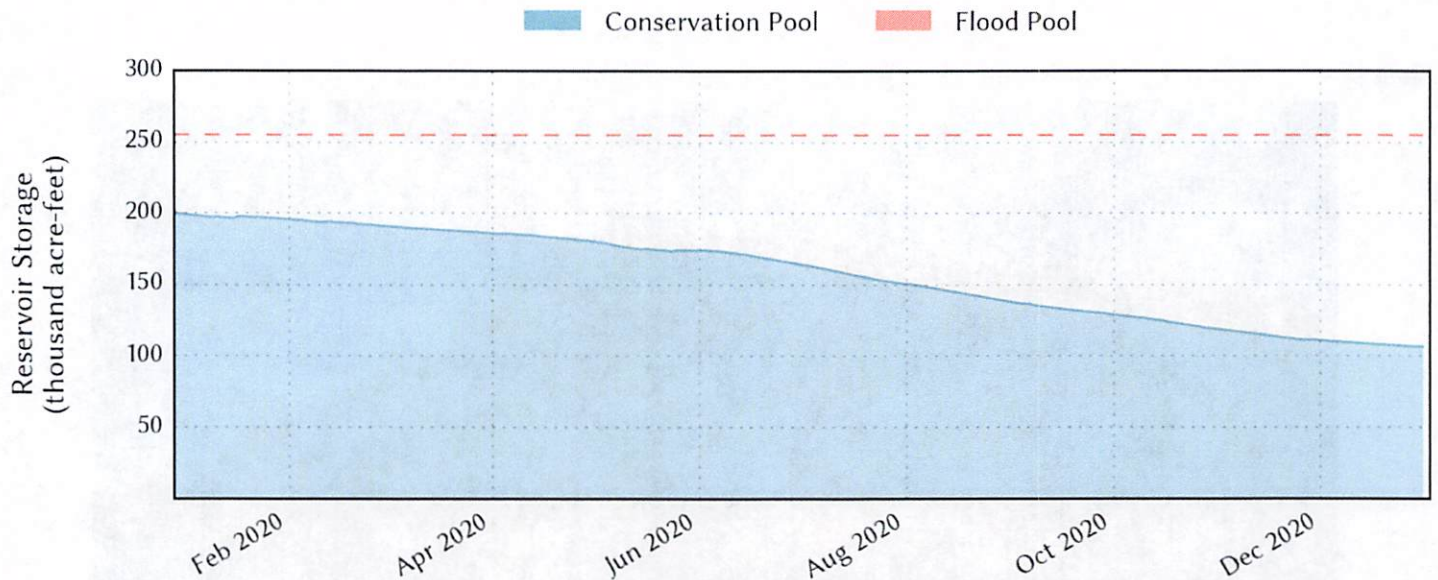
Medina Lake Update

Measurements provided by the Texas Water Development Board's water Date for Texas website (<https://waterdatafortexas.org/reservoirs/individual/medina>):

- Water Level December 30, 2020: 41.7%
- Water Level November 30, 2020: 43.5%
- Water Level September 30, 2020: 50.5%

Data accessed on December 30, 2020.

Historical Data							
	Date	Percent Full	Mean Water Level (ft)	Reservoir Storage (acre-ft)	Conservation Storage (acre-ft)	Conservation Capacity (acre-ft)	Surface Area (acres)
Today	2020-12-31	41.7	1,032.51	106,275	106,275	254,823	3,152
Yesterday	2020-12-30	41.7	1,032.51	106,275	106,275	254,823	3,152
2 days ago	2020-12-29	41.8	1,032.55	106,401	106,401	254,823	3,155
1 week ago	2020-12-24	42.0	1,032.77	107,096	107,096	254,823	3,170
1 month ago	2020-11-30	43.5	1,033.94	110,857	110,857	254,823	3,260
3 months ago	2020-09-30	50.5	1,039.09	128,801	128,801	254,823	3,739
6 months ago	2020-06-30	64.4	1,047.37	164,189	164,189	254,823	4,721
1 year ago	2019-12-31	78.1	1,054.36	199,080	199,080	254,823	5,269



EAA Sampling



The Bandera County River Authority & Groundwater District has partnered with the Edwards Aquifer Authority to collect water samples along a seven-mile reach of the Medina River. BCragd staff collects samples bi-weekly at the following three locations: Bridlegate, Coal Springs, and English Crossing. The EAA is

interested in analyzing the stable isotopic structure of the water in this area of the river along with many other segments across the region. Sampling was conducted on October 1 & 23, 2020, November 5 & 19, 2020, and December 4, 18, & 31.

On December 31, 2020, BCragd staff accomplished the final sampling event for a joint project with the Edwards Aquifer Authority. In March of 2019, District staff began collecting water samples in and around Coal Springs on a bi-weekly basis for isotopic analysis. The goal of this project is designed to provide more information on surface water/groundwater interactions within the Coal Springs complex.

River Authority Highlights

On December 3, 2020, BCragd staff attended the online Hill Country Watershed Stewardship Annual Gathering. This annual meeting is an important opportunity for agency personnel to bring forth issues in a roundtable discussion format allowing for multiple opinions and opportunities for problems to be resolved throughout the Hill Country.

BCragd staff continued to monitor for Zebra Mussel activity on Medina Lake. Most monitoring events were done by checking the five settlement samplers deployed in strategic locations throughout the lake. Once a month, staff check the samplers for any evidence of Zebra Mussels. To date, there has been no evidence present on the samplers.





**BCRAGD Public Service Announcement:
 Medina River *E. coli* Counts December 10th & 17th, 2020**

Surface Water Staff from the Bandera County River Authority and Groundwater District (BCRAGD) collected water samples from sites along the Medina River, Medina Lake, Sabinal River, and their tributaries to assess levels of *E. coli* bacteria on December 10th and 17th.

E. coli is a bacteria found in the gut of warm-blooded animals and is known to potentially cause illness in humans if ingested. **No primary contact recreation should take place if the number of *E. coli* exceeds 399 most probable number (MPN) per 100 mL of water.** This standard is set by the Texas Commission on Environmental Quality (TCEQ) in the Texas Administrative Code (30 TAC §307.7). Meaning, no one should participate in activities that could result in the total submersion of the head under water if counts exceed the 399 MPN standard. There is ALWAYS a possibility of infection from *E. coli* or other waterborne illness. **Never drink or ingest river water without proper disinfection, and always swim at your own risk.**

Results listed below were analyzed at the BCRAGD lab:

Medina Lake - Park @ PR 37	1 MPN	Bandera City Park @ 1st St	56 MPN	W. Prong @ Coalkiln Rd	2420 MPN* 57 MPN**
English Crossing	1553 MPN* 167 MPN**	Tarpley Crossing	71 MPN	W. Prong @ Carpenter Ck	N/A
Bridlegate Park	51 MPN	Ranger Crossing	58 MPN	Williams Ck in Tarpley	Dry
Bandera River Ranch Park	Dry	Moffett Park in Medina	56 MPN	Seco Ck @ RR470	6 MPN
Bandera Creek @ SH 16 S	22 MPN	1st Crossing @ RR337	133 MPN	Sabinal R @ Cornelius Rd	411 MPN* 125 MPN**
Lower Mason Creek	14 MPN	N. Prong, Brewington	7 MPN	Sabinal R @ SH187	Dry
Upstream of WWTP, Bandera	161 MPN	N. Prong, Rocky Ck	5 MPN	Sabinal R @ Lost Maples	4 MPN
Bandera City Park @ SH173	248 MPN	N. Prong, Wallace Ck	43 MPN	Can Creek @ Lost Maples	<1 MPN
Utopia City Park	10 MPN	West Verde Ck @ FM1077	5 MPN		

*indicates that the sample was over the TCEQ threshold

**indicates a resample done on December 17th

The above results can also be found on the BCRAGD website, www.bcragd.org, and the BCRAGD Facebook page. BCRAGD is not a certified lab. Results are for informational purposes only.



440 FM 3240
 Bandera, Texas 78003
 (830) 796-7260
 Fax (830) 816-2607
www.bcragd.org

U.S. Drought Monitor Texas

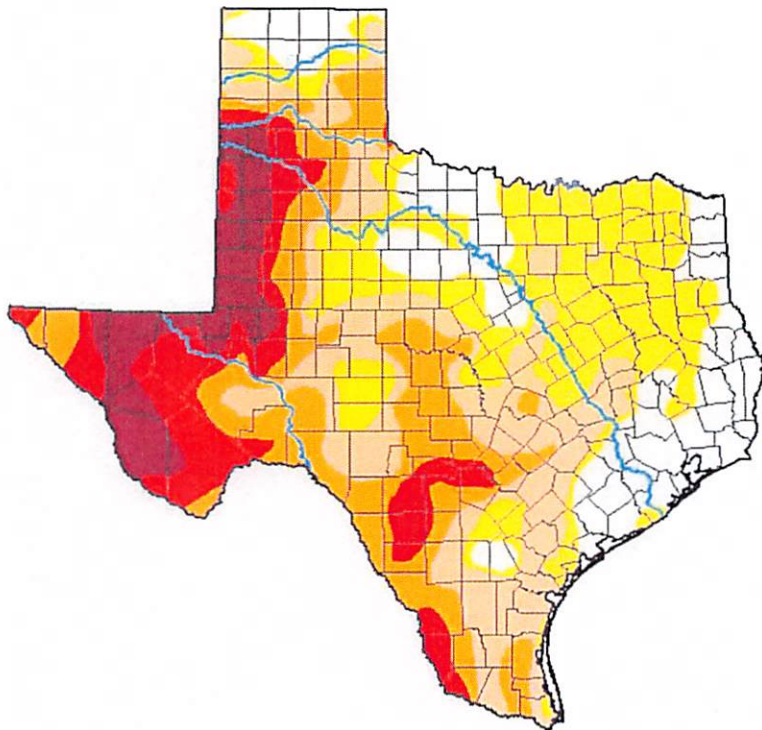
January 5, 2021

(Released Thursday, Jan. 7, 2021)

Valid 7 a.m. EST

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	17.37	82.63	58.33	37.80	19.24	8.20
Last Week 12-29-2020	8.80	91.20	81.10	50.33	30.09	13.03
3 Months Ago 10-06-2020	55.10	44.90	33.42	22.49	13.18	3.29
Start of Calendar Year 12-29-2020	8.80	91.20	81.10	50.33	30.09	13.03
Start of Water Year 09-29-2020	57.35	42.65	31.96	20.91	12.02	3.29
One Year Ago 01-07-2020	42.97	57.03	37.79	11.87	1.34	0.00



Intensity

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Deborah Bathke
 National Drought Mitigation Center



droughtmonitor.unl.edu

For more information please visit the District's website: www.bcragd.org

David Mauk
 General Manager, BCragd

Education and Outreach Highlights



Bandera County River Authority &
Groundwater District



@bcragd_tx



@BCRAGD_TX

As a political subdivision of the state, BCRAGD has an obligation of transparency to the public, which is met through the channels of social media and a maintained website. These venues are vital in providing open lines of communication between the District and the general public.

This quarter, the BCRAGD team has been working diligently on public outreach and education. One of the most effective means of public outreach is through social media with Instagram, Twitter, Facebook, and Pinterest. The team has the ability to provide vital information to targeted audiences and promote public awareness relating to issues and topics such as: changing weather patterns, ongoing projects of the District, natural resource and water conservation, and stewardship. Social Media outlets allow for the District to share and promote resources from collaborating agencies such as National Weather Service, Texas Ag-Extension office, Texas Floodplain Managers Association, Texas Water Development Board, and many others. This quarter, the focus of information has been on county surface water quality, weather conditions, and ongoing district projects, and participation in the Hill Country Living Festival and Rainwater Revival.

COVID-19 Pandemic

BCRAGD is still following and adjusting COVID-19 protocols as mandated by the state and federal governments while maintaining the ability to service community needs. Social media has been utilized in keeping the public up to date with BCRAGD policies, office hours, and available services.

October 20, 2020

BCRAGD revived the use of a digital newsletter. The digital newsletter is a quarterly publication that contains information regarding district policies, projects, and other



service information that is pertinent for the Bandera County community. This platform provides a direct connection of the District to the public. This newsletter publication highlight was the project headed by Levi Sparks and Clint Carter utilizing ESRI's ArcGIS software to create an interactive

web application to allow the public to view water quality results on a mapping platform. Public users have access to the following information: site location, bacteria results, water temperature, and a snapshot of current stream conditions. The link to the map is located on the district website. www.bcragd.org

October 24, 2020

BCRAGD participated in the Hill Country Living Festival and Rainwater Revival event.

This event was entirely virtual. The Education team developed a short video containing information about watersheds and the importance of conserving and preserving watershed resources. The video also contained detailed instructions on an activity for kids to construct their own watershed to give them an opportunity to gain a better understanding of the ecology of watersheds and how pollution moves through them.

Building Your Own Watershed

Materials:

- Aluminum tray
- Plastic sheet
- Rocks
- Sand
- Greenery
- Modeling clay
- Cups
- Bowls
- Green foam bricks
- Food coloring
- Spray bottle

Procedure:

1. Get Aluminum tray. Place Cups, bowls, and foam bricks to create ridges and different depths.
2. Cover with plastic sheet
3. Use modeling clay to create either a river bed, stream bed, or lake bed
4. Cover your terrain with greenery, rocks, and sand
5. Place drops of food coloring (use two colors) in multiple places . Be sure not to mix colors
6. Use spray bottle to create a rain event.

YOUTH ACTIVITY

**Bandera County River Authority and Groundwater District:
Activities of the District- 1st Quarter FY 2021 (October - December)**

General Management

10.01.2020 Review & Notate Potential Edits to Financial Mgmt Policy for Mtg	<i>P. Blair, H. Phillips, D. Mauk</i>
10.01.2020 Review & Approve Quarterly Mtg Agenda	<i>H. Phillips, P. Blair, D. Mauk</i>
10.01.2020 Cross Reference All Policies & Review to Present to Board @ Mtg	<i>P. Blair, H. Phillips, D. Mauk</i>
10.01.2020 Meeting: City Flood Project	<i>D. Mauk, L. Sparks, H. Phillips</i>
10.05.2020 Review Board Book Order & Approve	<i>D. Mauk</i>
10.05.2020 Mtg: Assess Protocols for Covid Procedures	<i>P. Blair, H. Phillips, D. Mauk</i>
10.06.2020 Mtg: Assess Protocols for Covid Procedures	<i>P. Blair, D. Mauk</i>
10.07.2020 GM Invoice Approval System & GM Approve CC Transaction Logs	<i>P. Blair, D. Mauk</i>
10.08.2020 Quarterly Meeting	<i>H. Phillips, D. Mauk</i>
10.08.2020 Records Management: GM & RMO Approval of Met Retention Records	<i>P. Blair, D. Mauk</i>
10.08.2020 Mtg Conference Call: City Flood Mitigation Project	<i>H. Phillips, D. Mauk</i>
10.08.2020 Post Mtg Updates	<i>H. Phillips, D. Mauk, C. Curd, P. Blair</i>
10.13.2020 GM Invoice Approval System & Document Signing	<i>P. Blair, D. Mauk</i>
10.13.2020 Phone Conference: Covid Mtg	<i>P. Blair, H. Phillips, C. Curd, C. Fox, D. Mauk</i>
10.14.2020 Approval of Drought Restrictions PostCard Mock Up	<i>C. Curd, P. Blair, D. Mauk</i>
10.19.2020 Conference Call: Legal Matters	<i>D. Mauk</i>
10.20.2020 Flood Regional Planning Group Meeting	<i>H. Phillips, D. Mauk</i>
10.21.2020 GM Invoice Approval System & Gather GM CC Receipts	<i>P. Blair, D. Mauk</i>
10.21.2020 Property ID Meeting: Warranty Deeds & Property Inquiries	<i>P. Blair, D. Mauk, Guest</i>
10.26.2020 GM Invoice Approval System & Deposit History	<i>P. Blair, D. Mauk</i>
10.27.2020 EDE Finance Audit Letter & Signature, Memo for Needed Items	<i>H. Phillips, D. Mauk, P. Blair</i>
10.27.2020 Meeting: Updates & To-Dos	<i>P. Blair, D. Mauk</i>
10.27.2020 Meeting: HR: Future Workflow Meetings & Discussions	<i>P. Blair, D. Mauk, A. Balzen</i>
10.28.2020 Meeting: Updates & Check In; Flood Project; Letters & Invoices for O&M	<i>P. Blair, D. Mauk</i>
10.28.2020 Meeting: District Vehicle, Documentation, Info Exchanging, Insurance	<i>P. Blair, L. Sparks, D. Mauk</i>
10.28.2020 Conference Call: Public Personnel Issue	<i>P. Blair, C. Curd, H. Phillips, D. Mauk</i>
11.02.2020 San Antonio Flood Planning Group Meeting	<i>H. Phillips, D. Mauk</i>
11.02.2020 Meeting: Planning, Weekly & Upcoming Events	<i>P. Blair, H. Phillips, D. Mauk</i>
11.02.2020 GM Invoice Approval System	<i>P. Blair, D. Mauk</i>
11.03.2020 Open Meetings Act Training	<i>D. Mauk</i>
11.03.2020 Meeting: IT, Laptop/Computers, Zoom Mtgs, Video Conf, Scan Snaps	<i>H. Phillips, P. Blair, D. Mauk</i>
11.03.2020 GM Invoice Approval System & Submit Eminent Domain Report	<i>P. Blair, D. Mauk</i>
11.03.2020 Take Checks to Get Director's Signatures	<i>D. Mauk</i>
11.04.2020 Regional Flood Planning Group Meeting	<i>H. Phillips, D. Mauk</i>
11.04.2020 Meeting: Workflow Structure, Mock Defense, Exhibit Copies	<i>P. Blair, D. Mauk</i>
11.05.2020 Phone Conference: Update, Upcoming Events & Meetings	<i>P. Blair, D. Mauk</i>
11.09.2020 GM Invoice Approval System, Payment Recommendations, Finance Audit Specs	<i>P. Blair, D. Mauk</i>

**Bandera County River Authority and Groundwater District:
Activities of the District- 1st Quarter FY 2021 (October - December)**

11.09.2020 Public Information Act Training	D. Mauk
11.10.2020 Meeting: HR Forms, Schedule Meetings	P. Blair, D. Mauk
11.10.2020 Meeting: Director Election Researching, Swearing In, Amendments	D. Mauk, P. Blair, H. Phillips
11.12.2020 Called Meeting	H. Phillips, D. Mauk
11.12.2020 Phone Conference: Upcoming HR Meeting Specs	P. Blair, D. Mauk
11.19.2020 Mtg:Schedule, Cancelling Holiday Events, EDE Audit Materials, Donations	P. Blair, D. Mauk
11.19.2020 GM Invoice Approval System & HR Updates & Meetings	P. Blair, D. Mauk
11.23.2020 Phone Conference: Overview, Looking Ahead, Scheduling, FirstNet Issues	P. Blair, D. Mauk
11.24.2020 GM Invoice Approval System; Approve CC Transaction Logs; Discuss FirstNet	P. Blair, D. Mauk
11.24.2020 Approve Pre-Finance Audit Ltrs to Banks, Attorneys, Appraiser, & Tax Assessor	P. Blair, D. Mauk
11.24.2020 Meeting: Shield Guard Purchase for Boardroom Meetings	P. Blair, H. Phillips, D. Mauk
11.24.2020 Phone Conf: Assess Bills to Be Paid, Skeleton Crew for Holiday, Amzn Order	P. Blair, D. Mauk
11.25.2020 GM Meeting w/ Andrew R	D. Mauk
11.27.2020 Texas Water Foundation Meeting	D. Mauk
11.30.2020 Mtg: Part-Full Time, Well Reg/Permit Cost Increase, Officer Re-Elect	P. Blair, H. Phillips, D. Mauk
11.30.2020 GM Invoice Approval System	P. Blair, D. Mauk
12.01.2020 FW: Region 12 Planning Group Meeting	H. Phillips, D. Mauk
12.02.2020 GM Inv Approval System: BEC & BC Invoicing; AR; HR Mtgs; Ede Update	P. Blair, D. Mauk
12.02.2020 Meeting: Updates & Possible Staggered Schedule for Office	P. Blair, D. Mauk
12.03.2020 Meeting: New Device Needed to Combat Issues	J. McEwen, P. Blair, D. Mauk
12.03.2020 Phone Conf: EAA Electronic Payment Grant & W9 Paperwork & BB Statement	P. Blair, D. Mauk
12.03.2020 Email AT&T-Incorrect Info FirstNet Invoice Not Arriving; GM Call AT&T	P. Blair, D. Mauk
12.07.2020 Managers Meeting: COVID-19 update	D. Mauk, H. Phillips, A. Balzen, P. Blair, L. Sparks
12.07.2020 Meeting: Response to FirstNet AT&T Incorrect Invoice & Non-Arrival	P. Blair, D. Mauk
12.07.2020 GM Invoice Approval System	P. Blair, D. Mauk
12.07.2020 Bandera City Council Mtg-Flood Mitigation Grant	D. Mauk, H. Phillips
12.08.2020 Phone Conference: Check #s for Submitted FirstNet AT&T Invoice for Accuracy	P. Blair, D. Mauk
12.09.2020 GM Invoice Approval System, Office Orders Inquiry, To-Dos, Cleaning Serv Gift	P. Blair, D. Mauk
12.14.2020 GMA 9 Joint Planning Meeting	H. Phillips, D. Mauk, A. Balzen
12.14.2020 Phone Conference: GMA Dues Owed	P. Blair, D. Mauk
12.15.2020 Meeting with Bandera CAD	D. Mauk, H. Phillips
12.15.2020 Management Team Mtg: State & Finance Audit	A. Balzen, L. Sparks, P. Blair, D. Mauk, H. Phillips
12.16.2020 GM Inv Approval System; Update on Staff Mtg; Clean Office; Records Request	P. Blair, D. Mauk
12.16.2020 Meeting: HR Grievances & Next Steps	P. Blair, D. Mauk
12.16.2020 Morale Booster Cookie Meeting	C. Fox, A. Balzen, P. Blair, C. Curd, D. Mauk
12.17.2020 Phone Conference: Checks to be Signed; Covid Updates, Next Week	P. Blair, D. Mauk
12.21.2020 Phone Conference: Updates, Finance Audit Prep, Weekly To-Dos	P. Blair, D. Mauk
12.22.2020 Phone Conference: Rain Gauges; Coverage; Finance Audit	P. Blair, D. Mauk
12.22.2020 Phone Conference w/ Bookkeeper: Post Finance Audit Discussion & Taxes Email	P. Blair, D. Mauk
12.28.2020 Phone Conference: Week Ahead, Expense Report, Mileage, District Calendar	P. Blair, D. Mauk
12.29.2020 Phone Conference: Coordinate BDB Remote Session Materials	P. Blair, D. Mauk

Bandera County River Authority and Groundwater District:
Activities of the District- 1st Quarter FY 2021 (October - December)

12.28-30.2020 Environmental Investigations *D. Mauk, C. Carter, L. Sparks*
12.30.2020 Take Bookkeeper Materials for EOY Close Out for Remote Session *D. Mauk*
12.30.2020 Phone Conf: EDE Email Zoom Qty; Post Staff Mtg Update; BDB Materials *P. Blair, D. Mauk*

Operations

10.01.2020 Accounts Payable: Write Checks, Get Checks Signed, CC Check Posting & Add Memos *P. Blair*
10.01.2020 Meeting w/ Bookkeeper for CC Memos, Amount Match, Updates & Stamp & Mail Checks *P. Blair*
10.01.2020 Edit Docs for Mtg, Create FY2021 District Teams & Staff Positions for Q Mtg, QB Backup *P. Blair*
10.01.2020 Education Outreach meeting to discuss Virtual Rainwater Festival and Newsletter *C. Curd, C. Fox*
10.03.2020 Bind Board Books *C. Curd*
10.05.2020 Review Checks Needing Cashed & Correspondence w/ Bookkeeper, Qty Mtg Items *P. Blair*
10.05.2020 Cross Reference Public Funds Report Order for Q4 Mtg, Order Xerox Waste Cartridge *P. Blair*
10.05.2020 Accounts Receivable: Inv#0320, Scan Form 941 for 2020 Q4 & Prep to Mail; QB Backup *P. Blair*
10.06.2020 Update District Calendar; Accounts Payable: Prep Signed Checks to be Mailed; HR: OPS *P. Blair*
10.06.2020 Website Updates *C. Curd*
10.06.2020 Bind Board Books *C. Curd*
10.07.2020 Education Materials Organization *C. Fox*
10.07.2020 Flag Signatures & Msg Items for CC Transaction Log; Edit Docs; Call Vendors for Receipts *P. Blair*
10.07.2020 Review Statement, Create New Tax Revenue FY21 Folder; AP: Write Checks; QB Backup *P. Blair*
10.08.2020 HR: OPS Holiday Additions & Staff Sick/Vacation Time; AP: Prep Signed Checks to Mail *P. Blair*
10.08.2020 Accounts Receivable: Deposit; Invoice Filing; QB Backup, File *P. Blair*
10.13.2020 Mailing Address Label Creation for Accounts Payable *C. Curd*
10.13.2020 Scan Signed Public Funds Report for Server; Request/Compile/Create Sep. Wellness Logs *P. Blair*
10.13.2020 Office Supply Orders Received & Put Away; Edit Docs; CES Bureau Labor Stats Data Ct *P. Blair*
10.14.2020 Meeting: Pryor Trainings & Scheduling District Calendar *P. Blair, C. Curd*
10.14.2020 Printing NOVs, Wellness Logs, Vendor Calls, BEC Outage Inquiry, Covid Precaution Call *P. Blair*
10.14.2020 Organize CC Statement Transaction Logs & Categories *P. Blair*
10.15.2020 HR:OPS Sick/Vaca Hours for Staff & Prep Employee Pay Stubs for Distribution;QB Backup *P. Blair*
10.15.2020 Meeting & Research to Order Sonic Water Level Meter Case for Field *P. Blair, J. McEwen*
10.19.2020 HR:OPS Sick/Vaca Hours for Staff;Add Events to District Calendar;Send Tax Exempt Form *P. Blair*
10.19.2020 Complete Purchase for Sonic Water Level Meter Case for Field *P. Blair*
10.19.2020 Accounts Receivable: Inv#0321 & Inv#0322 & File & Deposit; QB Backup *P. Blair*
10.20.2020 HR: Communication; Print Invoices: AR: Inv#0323; CC Organization & Wellness Logs *P. Blair*
10.21.2020 Edit Docs, HR: Sick/Vaca Hours, Pryor SignUps, District Calendar Update, CC Signatures *P. Blair*
10.21.2020 Accounts Payable: Write Checks, HR: Occurrences; QB Backup *P. Blair*
10.24.2020 Website Updates *C. Curd*
10.26.2020 Tracking #s for Deliveries, Transcribing Notes & To-Dos, AR: Inv#0324 & Inv#0325 *P. Blair*
10.26.2020 Organizing, Register for E-Conference, AR: Deposit/File; Accounts Payable: Write Checks *P. Blair*
10.26.2020 CC Signature Flag, Compile Transaction Logs/Receipts; Write CC Check; QB Backup *P. Blair*
10.27.2020 Prep for Bookkeeper; Highlight Finance Audit Paperwork Items Needed From Bookkeeper *P. Blair*
10.27.2020 BEC Service Issues & Correspondence w/ IT to Troubleshoot *P. Blair, H. Phillips*
10.27.2020 Mtg w/ Bookkeeper: Budget Naming, EDE Materials, USGS, Forms, Check Alignment *P. Blair*

**Bandera County River Authority and Groundwater District:
Activities of the District- 1st Quarter FY 2021 (October - December)**

10.27.2020	Prep Materials for Pryor Trainings & TSLAC Trainings & Certificates	<i>P. Blair</i>
10.28.2020	Bookkeeper Correspondence; Receive In Field Model Case; HR: OPS Holidays & Sick Hrs	<i>P. Blair</i>
10.28.2020	Meeting: District Vehicle, Documentation, Info Exchanging, Insurance	<i>P. Blair, L. Sparks, D. Mauk</i>
10.28.2020	HR: Prep Pay Stubs for Employee Distribution; Field Case Specs for Tech; QB Backup	<i>P. Blair</i>
11.02.2020	District Calendar, Articles, OPS: Sick/Vac, Wellness Logs, AR: Deposit; AP: Write Checks	<i>P. Blair</i>
11.03.2020	Accounts Payable: Write Checks, OPS: Sick/Vac Logging, Field Case Issues, AR: Inv#0326	<i>P. Blair</i>
11.03.2020	Open Meetings Act Training	<i>D. Mauk</i>
11.03.2020	Draft Wellness Log, Create Office Supply List & Take Inventory, File, Vendor Correspond	<i>P. Blair</i>
11.04.2020	Meeting: Sonic Meter Field Case Instructions & Vendor Correspondence	<i>J. McEwen, P. Blair</i>
11.04.2020	Create AA Invoices, QB Check Alignment Adjustment, AP: Write Checks, Tracking	<i>P. Blair</i>
11.04.2020	Office Supply Order, Review Well Reg App/Well Inspect Data Sheet, Signatures, Labeling	<i>P. Blair</i>
11.05.2020	HR:OPS Print Sick/Vaca Sheets-Bookkeeper Payroll, Edit Docs, AR: Deposit; QB Backup	<i>P. Blair</i>
11.09.2020	Receive in Office Supplies, OPS: Sick/Vaca Hours & Holidays, District Calendar, Scan	<i>P. Blair</i>
11.09.2020	Accounts Receivable: Deposit & File, Print Invoices, QB Backup	<i>P. Blair</i>
11.09.2020	Public Information Act Training	<i>D. Mauk</i>
11.10.2020	OPS: Sick/Vaca Hours, AR: Inv#0327; Pryor Cert Reminders, AP: Write Checks	<i>P. Blair</i>
11.10.2020	Field Case Latch Order, Vendor Addresses, Bookkeeper Correspondence & Scheduling	<i>P. Blair</i>
11.12.2020	Accounts Payable: Write Checks & Prep, Address, & Mail Signed Checks	<i>P. Blair</i>
11.12.2020	Phone Mtg: Sharing of FY2021 First Quarter Activities of the District to Update	<i>C. Curd, P. Blair</i>
11.12.2020	Invoice Filing, Accounts Receivable: Inv#0328; OPS:Hours, QB Backup, Prep Pay Stubs	<i>P. Blair</i>
11.12.2020	HR: Complete November 2020 Employment Bureau of Labor Statistics	<i>P. Blair</i>
11.16.2020	Meeting w/Bookkeeper- Finance Audit Items Prep & Add Activities of the District	<i>P. Blair</i>
11.17.2020	AR: Deposit; Paystubs Distribution, Pryor Certs; AP: Write Checks; CC Signs; QB Backup	<i>P. Blair</i>
11.17.2020	Shareable District Calendar for Staff & Refresher for Sample Intake Procedures	<i>P. Blair, A. Balzen</i>
11.18.2020	Gather CC Receipts/Lost Receipts;Gather District Food Donations & Take to Helping Hand	<i>P. Blair</i>
11.19.2020	Update Activities of the District, Edit Docs & Drafts, FirstNet Discussions/Correspondence	<i>P. Blair</i>
11.23.2020	FirstNet Issues- Assessment, Look Into to Fix- Dropped Calls/GPS Issues	<i>P. Blair, J. McEwen</i>
11.23.2020	Equipment Latches Order, Accounts Receivable: Inv#0329; Create Cleaning Invoices	<i>P. Blair</i>
11.23.2020	AP: Enter CC Charges, Organize CC Transaction Log, Write CC Check; QB Backup	<i>P. Blair</i>
11.24.2020	Have Staff Sign CC Transaction Logs & Provide Lost Receipts & Create if Needed	<i>P. Blair</i>
11.24.2020	Call:FirstNet Rep-Dropped Calls/GPS Issue:Update/Restart Devices	<i>P. Blair, J. McEwen, C. Carter</i>
11.24.2020	HR: OPS Sick/Vaca Time Submittal & Add Holidays; Cleaning Service Correspondence	<i>P. Blair</i>
11.24.2020	Accounts Receivable: Deposit; Accounts Payable: Write Checks; QB Backup	<i>P. Blair</i>
11.30.2020	Internet Outage Report, IT/BEC Correspondence Phone #s, Routers Competing	<i>P. Blair, H. Phillips</i>
11.30.2020	Phone Conference from IT: Bridge Modem, SOP, What to Do Steps & Send Router Photos	<i>P. Blair</i>
11.30.2020	Bookkeeper Scheduling Correspondence; AP: Write Checks; Complete EDE Questionnaire	<i>P. Blair</i>
11.30.2020	Draft & Submit Staff Emails-EDE Questionnaires, Sick/Vaca Hours Nov, Wellness Logs	<i>P. Blair</i>
11.30.2020	HR: OPS-Add Sick/Vaca Time, Create & Print Wellness Logs of Staff, QB Backup	<i>P. Blair</i>
12.01.2020	Accounts Payable: Stamp, Address, Mail Signed Checks; Vendor Call to Ensure Payment	<i>P. Blair</i>
12.01.2020	File Invoices, Staff Sign CC Transaction Logs, Education Purchase, Print Logs, Calendar	<i>P. Blair</i>
12.02.2020	Log Activities of the District, EDE Correspondence, Research BEC/BC Gage Invoicing	<i>P. Blair</i>
12.02.2020	Accounts Payable: Write Checks; Accounts Receivable: Deposit & File; QB Backup	<i>P. Blair</i>

Bandera County River Authority and Groundwater District:
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- 12.03.2020 OPS: Sick/Vaca Time Submittal & Print & Highlight Sheets for Bookkeeper Payroll; Order P. Blair
- 12.03.2020 Meeting w/ Bookkeeper: Sick/Vaca Sheets, Employee Part to Full Time; Grant W9 Papers P. Blair
- 12.03.2020 Wipe/Clean Boardroom; Draft Email:AT&T Incorrect Info Inv Not Arriving; QB Backup P. Blair
- 12.07.2020 Mtg: Potential Staggered Schedule, Team Mtgs & Logging Trailer A. Balzen, P. Blair, H. Phillips
- 12.07.2020 Print Invoices, File, & Prep- Notate Jan Mtg Items To-Do & Device Specs; OPS Sick/Vaca P. Blair
- 12.07.2020 Managers Meeting: COVID-19 Update D. Mauk, H. Phillips, A. Balzen, P. Blair, L. Sparks
- 12.07.2020 Accounts Payable: Write Checks; Prep Pay Stubs for Distribution; Print Logs, QB Backup P. Blair
- 12.08.2020 Create Office Supply Order & Place; Office Check-In; Update Activities of the District P. Blair
- 12.09.2020 Quarterly Meeting Prep H. Phillips
- 12.09.2020 Meeting on Office Updates and Upcoming Projects H. Phillips, L. Thomas
- 12.09.2020 Meeting: Water Service Boundary Map, Water Samples During Staggered Schedule P. Blair, C. Curd
- 12.09.2020 Staff Meeting: Update on Timeline and Procedures All Staff
- 12.09.2020 Email SOP for Bacteria Analysis C. Carter
- 12.09.2020 Print Certs & Receipts; AP: Write Checks; Prep, Stamp, Address Signed Checks to Mail P. Blair
- 12.09.2020 File Invoices; AR: Deposit & File; Receive in Office Supplies; QB Backup, OPS Sick/Vaca P. Blair
- 12.10.2020 Quarterly Meeting Prep H. Phillips
- 12.10.2020 Pull Date Possible for Finance Audit & Send to GM; Office Check-In; Organize Drive/Files P. Blair
- 12.14.2020 Meeting: Upcoming Events, Scheduling, Audits P. Blair, H. Phillips
- 12.14.2020 Receive in Office Supplies; Print Receipts; OPS Sick/Vaca Time Submittal; Take Msgs P. Blair
- 12.14.2020 Office Staff Meeting: Procedures and Issues H. Phillips, C. Curd, P. Blair
- 12.14.2020 Accounts Receivable: Inv#0330; Accounts Payable: Write Checks; Prep PayStubs for Distr. P. Blair
- 12.15.2020 Management Team Meeting D. Mauk, H. Phillips, A. Balzen, P. Blair, L. Sparks
- 12.15.2020 Organized Permit Database in Server A. Balzen
- 12.15.2020 Organize Google Drive Files; Add Activities of the District; Edit Docs; Labor Stats Report P. Blair
- 12.15.2020 Management Team Mtg: State & Finance Audit A. Balzen, L. Sparks, P. Blair, D. Mauk, H. Phillips
- 12.16.2020 Staff Meeting: Updates on Procedures All Staff
- 12.16.2020 Distribute PayStubs; OPS Sick/Vaca Time Submittal; Gather CC Transactions; Print Invs P. Blair
- 12.16.2020 Meeting: Quarterly Report Info & Preliminaries of Annual Report P. Blair, C. Curd
- 12.16.2020 Clean GM Office; Contact NRA for Updated Mailing Address; AA Gift Card Purchase P. Blair
- 12.16.2020 Morale Booster Cookie Meeting C. Fox, A. Balzen, P. Blair, C. Curd, D. Mauk
- 12.16.2020 Water Sample Intake Refresher C. Curd; C. Fox
- 12.16.2020 Accounts Receivable: Deposit & File; Leave Tax Exempt Form for GM; QB Backup P. Blair
- 12.17.2020 Groundwater Team Meeting D. Mauk, A. Balzen, C. Curd
- 12.17.2020 Organized Permit Database in Server A. Balzen
- 12.17.2020 Update Activities of the District; OPS Sick/Vaca Clarification; Organize; Add to Calendar P. Blair
- 12.21.2020 Receive In Office Supplies; Print Invoices & Receipts; Print Finance Audit Invoice List P. Blair
- 12.21.2020 Mtg: Weekly Schedule; Coverage; Staff Mtg Talking Points; Activities of District P. Blair, C. Curd
- 12.21.2020 AP: Write Checks; Accounts Receivable: Inv#0331; OPS: Sick/Vaca; Balance Petty Cash P. Blair
- 12.22.2020 Office Coordinator Coverage C. Fox
- 12.22.2020 Meeting: Finance Audit; Water Samples; GM Update A. Balzen, P. Blair
- 12.22.2020 Finance Audit: Pull Required Invoices, Receipts, Tax Revenue, Deposits, Bank Statements P. Blair
- 12.22.2020 Add Bookkeeper Dates to Calendar; Organize CC Transaction Logs; Re-file Items P. Blair

**Bandera County River Authority and Groundwater District:
Activities of the District- 1st Quarter FY 2021 (October - December)**

- 12.22.2020 Draft & Send Staff Payroll Referral Deduction Update from Bookkeeper P. Blair
- 12.22.2020 Receive CC Transaction Log Signatures & Ask for MSG CC Receipts; Organize P. Blair
- 12.22.2020 Phone Conference w/ Bookkeeper: Post Finance Audit Discussion & Taxes Email P. Blair, D. Mauk
- 12.28.2020 Mtg: Staggered Schedule; Staff Mtgs; Finance & State Audit; Communication P. Blair, H. Phillips
- 12.28.2020 Accounts Payable: Write Checks; Create Invoices; ILA Research Assist; OPS Holidays P. Blair
- 12.28.2020 Research ILA GMA Email Trail & Clarification H. Phillips
- 12.28.2020 HR: Email Staff for OPS Sick/Vaca Time for Dec; CC Transaction Signature; QB Backup P. Blair
- 12.28.2020 Accounts Payable: Enter CC Charges & Write CC Check & Categorize; AR: Deposit & File P. Blair
- 12.29.2020 Create AA Cleaning Services 2021 Log C. Curd
- 12.29.2020 Quarterly Meeting Prep C. Curd
- 12.29.2020 Meeting: Talking Points & Weekly Activities P. Blair, C. Curd, H. Phillips
- 12.29.2020 Coordinate w/ Bookkeeper- Remote EOCY Close Out Date & Materials Needed P. Blair
- 12.29.2020 Get Checks Signed by Directors H. Phillips
- 12.29.2020 Meeting: Permit Checks Ready to be Deposited P. Blair, A. Balzen
- 12.29.2020 HR: OPS Sick/Vaca Time Submittal, Print Timesheets, & Highlight for Payroll Next Week P. Blair
- 12.29.2020 Get Change for Box; Print Cleaning Sch. for Clipboard; Print 2021 IRS Mileage Rate P. Blair
- 12.29.2020 Edit Mileage Rate on Travel Expense Reports for 2021, Call Tax Office for Checks; Filing P. Blair
- 12.29.2020 Prep Pay Stubs for Employee Distribution; Prepare Items for Bookkeeper; QB Backup P. Blair
- 12.29.2020 Accounts Payable: Prep, Address, Stamp, & Mail Out Signed Checks P. Blair
- 12.30.2020 Phone Conference: Well Reg / Permit Receival Procedure for Staggered Schedule P. Blair, C. Curd
- 12.30.2020 HR: Staff Meeting Talking Points & Reminders Prep & Finish Activities of the District P. Blair
- 12.30.2020 Staff Meeting: Updates and New Procedures All Staff
- 12.30.2020 Quarterly Meeting Prep C. Curd
- 12.30.2020 Phone Conference: Bookkeeper Materials for Remote Session P. Blair, C. Curd
- 12.30.2020 Phone Conference: Staff Meeting Update & Everyone in Attendance & Post Mtg P. Blair, H. Phillips
- 12.30.2020 Post Staff Meeting Correspondence P. Blair, C. Fox

Well Reg/Permits- 41 Reg, 0APVD, 3PNDG Permits, Variances: 6; J. McEwen, A. Balzen, C. Carter, C. Curd
 Receiving Water Samples for Testing- 80 total tests C. Curd, L. Sparks, C. Carter
 Public Information Requests completed- 9 C. Curd

****All surface and groundwater sampling events (See Watershed Protection and Aquifer Science)***

Performance Management & Quality Improvement

- 10.01.2020 Create District FY2021 Finance File Folders for New Fiscal Year Organization P. Blair
- 10.07.2020 Complete District FY2021 Finance File Folders, Distribute, Move Down for New FY P. Blair
- 10.07.2020 Records Management: Categorize Emails by FY, Create New Inbox for FY2021 P. Blair
- 10.08.2020 Records Management: GM & RMO Approval of Met Retention Records P. Blair, D. Mauk
- 10.08.2020 Records Management: Disposition Log for Met Destruction Records- Pull & Shred P. Blair
- 10.13.2020 Records Management: Disposition Log for Met Destruction Records- Pull & Shred P. Blair
- 10.06.2020 Pryor Training: Leadership H. Phillips
- 10.14.2020 Records Management: Disposition Log for Met Destruction Records- Pull & Shred P. Blair
- 10.15.2020 Records Management Disposition Log for Met Destruction Records- Pull & Shred P. Blair

**Bandera County River Authority and Groundwater District:
Activities of the District- 1st Quarter FY 2021 (October - December)**

10.19.2020 Records Management Disposition Log for Met Destruction Records- Pull & Shred	<i>P. Blair</i>
10.20.2020 Records Management Disposition Log for Met Destruction Records- Pull & Shred	<i>P. Blair</i>
10.20.2020 HR: Communications	<i>P. Blair</i>
10.21.2020 HR: Occurrences	<i>P. Blair</i>
10.21.2020 Records Management Disposition Log for Met Destruction Records- Pull & Shred	<i>P. Blair</i>
10.21.2020 Pryor Training: Admin Professional	<i>H. Phillips</i>
10.22.2020 Pryor Training: HR Law	<i>P. Blair</i>
10.22.2020 Pryor Training: Leadership & Management Skills For Women	<i>A. Balzen</i>
10.22.2020 Administratively Complete Employee Performance Evaluations for Filing	<i>P. Blair</i>
10.27.2020 EDE Finance Audit Letter & Signature, Memo for Needed Items	<i>H. Phillips, D. Mauk, P. Blair</i>
10.27.2020 Gather & Submit FY2020 Meeting Agendas/Minutes for Finance Audit	<i>H. Phillips</i>
10.27.2020 Scan Signed Finance Audit Agreement for FY2020 & Submit	<i>P. Blair</i>
10.27.2020 Compile Signed Quarterly Form 941's for FY2020 for Finance Audit Materials Prep	<i>P. Blair</i>
10.27.2020 Meeting: HR: Future Workflow Meetings & Discussions	<i>P. Blair, D. Mauk, A. Balzen</i>
10.27.2020 Records Management Disposition Log for Met Destruction Records- Pull & Shred	<i>P. Blair</i>
10.28.2020 Pryor Training	<i>A. Balzen</i>
10.28.2020 Update Mailing Addresses Doc for Finance Audit	<i>H. Phillips, P. Blair</i>
10.29.2020 Pryor Training: HR Role in Covid	<i>P. Blair</i>
11.02.2020 Meeting: HR: Items, To-Dos, Set Up Meetings, Workflow	<i>D. Mauk, H. Phillips, P. Blair, A. Balzen</i>
11.03.2020 Pryor Training	<i>A. Balzen</i>
11.04.2020 Meeting: HR: Documentation, Effective Disciplinary Sessions Guidance	<i>P. Blair, D. Mauk</i>
11.04.2020 Meeting: Well Applications, Driller Correspondence, Suggestions	<i>P. Blair, A. Balzen, D. Mauk</i>
11.04.2020 HR Researching/Documentation of Office Occurrences & Update Created Template	<i>P. Blair</i>
11.05.2020 EDE Finance Audit Prep- FY2020 Materials Minutes & Docs Organization	<i>P. Blair</i>
11.05.2020 Meeting: Updates Office Occurrences	<i>A. Balzen, P. Blair</i>
11.07.2020 Pryor Training: Interpersonal Communications	<i>L. Sparks</i>
11.09.2020 Pryor Training: Microsoft Excel Basics	<i>C. Curd</i>
11.10.2020 Meeting: HR Forms, Schedule Meetings	<i>P. Blair, D. Mauk</i>
11.07.2020 Pryor Training: Interpersonal Communications	<i>L. Sparks</i>
11.12.2020 Phone Conference: Upcoming HR Meeting Specs	<i>P. Blair, D. Mauk</i>
11.16.2020 Meeting: Covid Procedures-Email to Staff Reminder & Scheduling	<i>H. Phillips, P. Blair, C. Curd</i>
11.18.2020 Pryor Training: Social Media Marketing	<i>C. Curd</i>
11.18.2020 Finance Audit: Prep Materials- Scan Officer Directory, Acct Statements, Reconciliations	<i>P. Blair</i>
11.18.2020 Finance Audit: Overnight Jump Drive to EDE, Draft, Submit, Email Materials to EDE	<i>P. Blair</i>
11.18.2020 E-Records Zoom TSLAC 1/2 Day Conference: "Pivoting in a Pandemic, Archives, & Cloud"	<i>P. Blair</i>
11.19.2020 Pryor Training: Social Media Marketing	<i>C. Curd</i>
11.19.2020 E-Records Zoom TSLAC 1/2 Day Conference: "Collaborating, PIR, PDFs, & 2020 Vision"	<i>P. Blair</i>
11.19.2020 Webinar: "Setting Up Systems in Business"	<i>P. Blair</i>
11.23.2020 Complete E-Records Conference Session Marks- Post Mtg Log for the Record	<i>P. Blair</i>
11.23.2020 Pryor Certificates to Drive & Print for Employee File, Save to HR Folder	<i>P. Blair</i>
11.24.2020 Approve Pre-Finance Audit Ltrs to Banks, Attorneys, Appraiser, & Tax Assessor	<i>P. Blair, D. Mauk</i>

**Bandera County River Authority and Groundwater District:
Activities of the District- 1st Quarter FY 2021 (October - December)**

- 11.24.2020 Create Server Folder-Finance Audit-Scan Ltrs-Tax Asses, Attorneys, Appraiser, & Banks *P. Blair*
- 11.24.2020 Mail Off EDE Signed Finance Audit Letters to Tax Assess, Attorneys, Appraiser, & Banks *P. Blair*
- 11.24.2020 Webinar: "Confidence & Clarity in Business Setting" *P. Blair*
- 12.03.2020 Pryor Training *C. Curd*
- 12.07.2020 Managers Meeting: COVID-19 Update *D. Mauk, H. Phillips, A. Balzen, P. Blair, L. Sparks*
- 12.08.2020 Pryor Training *H. Phillips*
- 12.14.2020 HR: Situation *P. Blair*
- 12.15.2020 Management Team Mtg: State & Finance Audit *A. Balzen, L. Sparks, P. Blair, D. Mauk, H. Phillips*
- 12.16.2020 Meeting: HR Grievances & Next Steps *P. Blair, D. Mauk*
- 12.16.2020 Morale Booster Cookie Meeting *C. Fox, A. Balzen, P. Blair, C. Curd, D. Mauk*
- 12.17.2020 Pryor Training *H. Phillips*
- 12.21.2020 Finance Audit Preliminary: Pull Specific Invoices From EDE List & Check Stamp System *P. Blair*
- 12.22.2020 Finance Audit: Pull Required Invoices, Receipts, Tax Revenue, Deposits, Bank Statements *P. Blair*
- 12.22.2020 Phone Conference w/ Bookkeeper: Post Finance Audit Discussion & Taxes Email *P. Blair, D. Mauk*
- 12.28.2020 Mtg: Staggered Schedule; Staff Mtgs; Finance & State Audit; Communication *P. Blair, H. Phillips*
- 12.29.2020 Update website re: Annual Groundwater Usage Form *H. Phillips*
- 12.29.2020 Get Checks Signed by Directors *H. Phillips*
- 12.30.2020 HR: Staff Meeting Talking Points & Reminders Prep *P. Blair*
- 12.30.2020 Staff Meeting: Updates and New Procedures *All Staff*
- 12.30.2020 Phone Conf: EDE Email Zoom Qty; Post Staff Mtg Update; BDB Materials *P. Blair, D. Mauk*
- 12.30.2020 Email EDE Qty Mtg Over Zoom & Provide Specs for Post Finance Audit *P. Blair*

Water Resource Management & Policy

- 10.01.2020 TWDB Board Meeting *H. Phillips*
- 10.01.2020 Review & Notate Potential Edits to Financial Mgmt Policy for Mtg *P. Blair, H. Phillips, D. Mauk*
- 10.01.2020 Review & Approve Quarterly Mtg Agenda *H. Phillips, P. Blair, D. Mauk*
- 10.01.2020 Cross Reference All Policies & Review to Present to Board @ Mtg *P. Blair, H. Phillips, D. Mauk*
- 10.05.2020 Cross Reference & Print Policies for Board Book Binding & Organization *P. Blair*
- 10.05.2020 Get Checks Signed by Directors *H. Phillips*
- 10.05.2020 Mtg: Assess Protocols for Covid Procedures *P. Blair, H. Phillips, D. Mauk*
- 10.06.2020 Mtg: Assess Protocols for Covid Procedures *P. Blair, D. Mauk*
- 10.06.2020 Board Books: Prep, Review, Gather Materials *H. Phillips, C. Curd, P. Blair*
- 10.06.2020 Add FY2021 Policies to Current Policies Folder on Server *P. Blair*
- 10.06.2020 Add Changes & Bulleted Items to Policy Master List in Prep for Q4 Oct Mtg. *P. Blair*
- 10.08.2020 Prep & Set-Up Board Meeting for Q4 Meeting *H. Phillips, C. Curd*
- 10.08.2020 Quarterly Meeting *H. Phillips, D. Mauk*
- 10.08.2020 Mtg Conference Call: City Flood Mitigation Project *H. Phillips, D. Mauk*
- 10.08.2020 Post Mtg Updates *H. Phillips, D. Mauk, C. Curd, P. Blair*
- 10.13.2020 Scan Signed Professional Services FY2021 & Add Bulleted Items to Policy Master List *P. Blair*
- 10.13.2020 Scan Public Hearings Budget, Tax Rate, & Called Mtg to Server *P. Blair*
- 10.13.2020 Add Financial Mgmt Policy, Director's Travel, App 1-4 of Employee Manual to Server *P. Blair*
- 10.13.2020 Scan Signed Code of Ethics, Employee Manual, Cross Reference Policy Master List *P. Blair*

**Bandera County River Authority and Groundwater District:
Activities of the District- 1st Quarter FY 2021 (October - December)**

10.14.2020 Copies of Approved Policies for Server, Print & Update All Policies Binder & Master List P. Blair
10.19.2020 Post Agenda for Meeting H. Phillips
10.20.2020 NRCS State Technical Committee H. Phillips
10.26.2020 Document Search: Courthouse H. Phillips, D. Mauk
10.27.2020 EDE Finance Audit Letter & Signature, Memo for Needed Items H. Phillips, D. Mauk, P. Blair
10.27.2020 Gather & Submit FY2020 Meeting Agendas/Minutes for Finance Audit H. Phillips
10.28.2020 Update Mailing Addresses Doc for Finance Audit H. Phillips, P. Blair
11.02.2020 San Antonio Flood Planning Group Meeting H. Phillips, D. Mauk
11.03.2020 Open Meetings Act Training D. Mauk
11.03.2020 Go Get Checks Signed by Directors H. Phillips
11.04.2020 Regional Flood Planning Group Meeting H. Phillips, D. Mauk
11.05.2020 TAGD Legislative Committee Meeting A. Balzen
11.05.2020 Go Get Checks Signed by Directors H. Phillips
11.09.2020 Amended Agenda Re-post H. Phillips
11.09.2020 Public Information Act Training D. Mauk
11.10.2020 Meeting: Director Election Researching, Swearing In, Amendments D. Mauk, P. Blair, H. Phillips
11.12.2020 Get Checks Signed During Called Meeting H. Phillips
11.16.2020 Meeting: Covid Procedures-Email to Staff Reminder & Scheduling H. Phillips, P. Blair, C. Curd
11.18.2020 Finance Audit: Prep Materials- Scan Officer Directory, Acct Statements, Reconciliations P. Blair
11.18.2020 Finance Audit: Overnight Jump Drive to EDE, Draft, Submit, Email Materials to EDE P. Blair
11.24.2020 Approve Pre-Finance Audit Ltrs to Banks, Attorneys, Appraiser, & Tax Assessor P. Blair, D. Mauk
11.24.2020 Create Server Folder-Finance Audit-Scan Ltrs-Tax Asses, Attorneys, Appraiser, & Banks P. Blair
11.24.2020 Mail Off EDE Signed Finance Audit Letters to Tax Assess, Attorneys, Appraiser, & Banks P. Blair
11.27.2020 Texas Water Foundation Meeting D. Mauk
11.30.2020 Mtg: Part-Full Time, Well Reg/Permit Cost Increase, Officer Re-Elect P. Blair, H. Phillips, D. Mauk
11.1-30.2020 Prepared a (Draft) training recommendation for BCRA GD field staff (rain gauges) L. Thomas
12.02.2020 Election Law Seminar H. Phillips
12.03.2020 Election Law Seminar H. Phillips
12.07.2020 Created Team Meeting Schedule H. Phillips
12.07.2020 Had EEA doc. Signed and sent to FEWS H. Phillips
12.07.2020 Managers Meeting: COVID-19 Update D. Mauk, H. Phillips, A. Balzen, P. Blair, L. Sparks
12.08.2020 Update GCD Index for TAGD H. Phillips
12.10.2020 Review Legislation Updates, & Research Rep. Biederman H. Phillips
12.14.2020 GMA 9 Joint Planning Meeting H. Phillips, D. Mauk, A. Balzen
12.15.2020 Filled Information Request for Rep. Biedermann's Office H. Phillips
12.15.2020 Researched Confirmation Election for BCRA GD H. Phillips
12.15.2020 Management Team Mtg: State & Finance Audit A. Balzen, L. Sparks, P. Blair, D. Mauk, H. Phillips
12.16.2020 Sent filled Information Request back to Rep. Biedermann H. Phillips
12.16.2020 Researched GMA-9 DFC Cycle Billing documentation H. Phillips
12.21.2020 Sent Intergovernmental Transfer Request to CAD H. Phillips
12.21.2020 Finance Audit Preliminary: Pull Specific Invoices From EDE List & Check Stamp System P. Blair

**Bandera County River Authority and Groundwater District:
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12.22.2020 Reviewed State Auditors Draft Report	H. Phillips
12.22.2020 Finance Audit: Pull Required Invoices, Receipts, Tax Revenue, Deposits, Bank Statements	P. Blair
12.22.2020 Phone Conference w/ Bookkeeper: Post Finance Audit Discussion & Taxes Email	P. Blair, D. Mauk
12.28.2020 Contacted GMA-9 Representatives Regarding Billing	H. Phillips
12.28.2020 Drafted Permit Hearing Notices & January Quarterly Agenda, Set-up zoom qtr. mtg.	H. Phillips
12.28.2020 Mtg: Staggered Schedule; Staff Mtgs; Finance & State Audit; Communication	P. Blair, H. Phillips
12.28.2020 Prepared Signatory Documents for State Auditor	H. Phillips
12.28.2020 Research ILA GMA Email Trail & Clarification	H. Phillips
12.28.2020 Contacted SWTCGCD re: Inter Local Agreement	H. Phillips
12.30.2020 Phone Conf: EDE Email Zoom Qty; Post Staff Mtg Update; BDB Materials	P. Blair, D. Mauk
12.30.2020 Email EDE Qty Mtg Over Zoom & Provide Specs for Post Finance Audit	P. Blair
12.30.2020 Legislative Review	H. Phillips
12.30.2020 State Auditor's Representation Letter	H. Phillips

All Board Meetings (See General Management and Operations)

Water Well Permitting & Registration (Groundwater District Operations)

10.15.2020 Meeting & Research to Order Sonic Water Level Meter Case for Field	P. Blair, J. McEwen
10.19.2020 Complete Purchase for Sonic Water Level Meter Case for Field	P. Blair
10.21.2020 Property ID Meeting: Warranty Deeds & Property Inquiries	P. Blair, D. Mauk, Guest
10.22.2020 Mtg. w/ Cielo Rio Ranch	D. Mauk, H. Phillips
10.27.2020 Permits Meeting	D. Mauk, A. Balzen
10.27.2020 Meeting: HR: Future Workflow Meetings & Discussions	P. Blair, D. Mauk, A. Balzen
11.02.2020 Meeting: HR: Items, To-Dos, Set Up Meetings, Workflow	D. Mauk, H. Phillips, P. Blair, A. Balzen
11.04.2020 Meeting: Well Applications, Driller Correspondence, Suggestions	P. Blair, A. Balzen, D. Mauk
11.30.2020 Mtg: Part-Full Time, Well Reg/Permit Cost Increase, Officer Re-Elect	P. Blair, H. Phillips, D. Mauk
12.02.2020 Well Log Scanning Meeting	P. Blair, C. Curd
12.07.2020 Process Well Registrations	A. Balzen
12.08.2020 Process Well Registrations, Pre-drills	A. Balzen
12.09.2020 Process Well Registrations, Pre-drills	A. Balzen
12.10.2020 Chapter 36 Review	A. Balzen
12.10.2020 Update Well Registration Database	A. Balzen
12.14.2020 Chapter 36 Review	A. Balzen
12.15.2020 Organized Permit Database in Server	A. Balzen
12.15.2020 Compile Permit Data to Send Pumping Reports	A. Balzen
12.16.2020 Well Permitting/ Registration Flow Mtg	P. Blair, A. Balzen, D. Mauk
12.16.2020 Compile Permit Data to Send Pumping Reports	A. Balzen
12.17.2020 Groundwater Team Meeting	A. Balzen, D. Mauk, C. Curd
12.17.2020 Organized Permit Database in Server	A. Balzen
12.28.2020 Organized permitted well folder	A. Balzen
12.29.2020 Conducted pre-drills and processed registered well applications	A. Balzen
12.29.2020 Printed, compiled, and mailed pumping report requests	A. Balzen

Bandera County River Authority and Groundwater District:
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12.29.2020 Meeting: Permit Checks Ready to be Deposited *P. Blair, A. Balzen*
12.29.2020 Permit Notice Posting *H. Phillips*
12.30.2020 Reviewed Permit applications *A. Balzen*
12.30.2020 Watched past webinar of GMA 14:private property rights and groundwater regulation *C. Carter*
12.30.2020 Scan and Post Permit Notice on Website *H. Phillips*

Well Reg/Permits- 41 Reg, 0APVD, 3PNDG Permits, Variances: 6; *J. McEwen, A. Balzen, C. Carter, C. Curd*
Nuisances & Violations- 4 Nuisance Complaints, 1 Notice of Violations *C. Carter, A. Balzen*
Well Site Inspections- 106 inspections; *J. McEwen*
Water Well Sample Collection- 2nd site visits; *J. McEwen*

Aquifer Science & DFC Compliance

10.01.2020 TWDB Board meeting *H. Phillips*
10.13.2020 Regional water plan due to TWDB tomorrow *A. Balzen*
10.14.2020 Well Logging *A. Balzen*
10.15.2020 TWDB Meeting *H. Phillips*
10.22.2020 Region J Meeting *H. Phillips*
11.05.2020 TAGD Legislative Committee Meeting *A. Balzen*
11.05.2020 Desalination Webinar *A. Balzen*
11.05.2020 TWDB Meeting *H. Phillips*
11.06.2020 USGS Webinar *A. Balzen*
11.12.2020 Monitor Well Donation at Called Meeting *H. Phillips, A. Balzen*
12.01.2020 Meeting: Trinity Aquifer Science Discussion *A. Balzen, P. Blair*
12.02.2020 TAGD Meeting *A. Balzen*
12.02.2020 Monitor Well *A. Balzen, C. Carter*
12.02.2020 GMA 9 Meeting Notice Approved & Posted at Court House *C. Curd*
12.03.2020 Monitor Well *A. Balzen, C. Carter*
12.03.2020 GMA 9 Meeting Notice Posted on District Notice Board *P. Blair*
12.03.2020 TWDB Meeting *H. Phillips*
12.08.2020 BCragd Monitor Well Level Read *A. Balzen*
12.09.2020 South Texas Geological Society *A. Balzen*
12.14.2020 GMA 9 Joint Planning Meeting *H. Phillips, D. Mauk, A. Balzen*
12.22.2020 BCragd Monitor Well Level Read *A. Balzen*
12.28.2020 Research ILA GMA Email Trail & Clarification *H. Phillips*
12.28.2020 Contacted SWTCGCD re: Inter Local Agreement *H. Phillips*
12.29.2020 Setup Zoom Meeting with GMA 9 re: DFC billing *H. Phillips*
12.29.2020 BCragd Monitor Well Level Read *A. Balzen*
12.30.2020 Researched options for GMA-9 Billing *H. Phillips*

Well Site Inspections- 106 inspections; *J. McEwen*
Water Well Sample Collection- 2nd site visits; *J. McEwen*

**Bandera County River Authority and Groundwater District:
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Receiving Water Samples for Testing- 80 total tests;

C. Curd, L. Sparks, C. Carter

Water Quality-Science/Research (Groundwater District Operations & River Authority Operations)

10.01.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
10.02.2020 Surface Water Committee Meeting	<i>L. Sparks</i>
10.07.2020 Texas Nonpoint Source Stakeholder Meeting	<i>L. Sparks</i>
10.07.2020 2022 Texas Nonpoint Source Management Program	<i>L. Sparks</i>
10.08.2020 Diversion Lake CRP	<i>L. Sparks, C. Carter</i>
10.15.2020 Meeting & Research to Order Sonic Water Level Meter Case for Field	<i>P. Blair, J. McEwen</i>
10.19.2020 Complete Purchase for Sonic Water Level Meter Case for Field	<i>P. Blair</i>
10.21.2020 Texas Watershed Coordinator Roundtable	<i>L. Sparks</i>
10.22.2020 Medina River CRP	<i>L. Sparks, C. Carter</i>
10.22.2020 TCEQ Scrap Tire Workshop	<i>A. Balzen</i>
10.23.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
10.27.2020 Meet at San Antonio River Authority	<i>L. Sparks</i>
11.04.2020 Medina River CRP	<i>L. Sparks, C. Carter</i>
11.05.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
11.05.2020 SCT RETF Virtual Meeting	<i>C. Carter</i>
11.12.2020 Medina River CRP	<i>L. Sparks, C. Carter</i>
11.12.2020 Monitor Well Donation at Called Meeting	<i>H. Phillips, A. Balzen</i>
11.17.2020 Medina River CRP	<i>L. Sparks, C. Carter</i>
11.17.2020 Medina Lake CRP	<i>L. Sparks, C. Carter</i>
11.18.2020 Sabinal River CRP	<i>L. Sparks, C. Carter</i>
11.19.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
12.01.2020 Advancements in Laboratory Toxicity Testing with Freshwater	<i>L. Sparks</i>
12.04.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
12.03.2020 Hill Country Watershed meeting	<i>L. Sparks</i>
12.04.2020 AGOL	<i>C. Carter</i>
12.04.2020 ERM Data	<i>C. Carter</i>
12.09.2020 Create Field Map for In-House Sampling	<i>C. Carter</i>
12.09.2020 Introduced to new resource management app LandPKS	<i>C. Carter</i>
12.09.2020 Meeting with SARA	<i>L. Sparks</i>
12.09.2020 Meeting with NRA	<i>L. Sparks</i>
12.09.2020 Meeting to discuss LandPKS ap	<i>C. Carter L. Sparks</i>
12.10.2020 Quarterly In House Sampling	<i>C. Carter L. Sparks</i>
12.11.2020 CRP field data sheet prep and submittal	<i>C. Carter L. Sparks</i>
12.17.2020 Medina Lake CRP	<i>L. Sparks, C. Carter</i>
12.18.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
12.18.2020 CRP equipment maintenance, picture database management, CRP field data sheet	<i>L. Sparks</i>
12.15.2020 Work on LandPKS app	<i>L. Sparks</i>
12.15.2020 Work on fish field guide for Bandera County	<i>L. Sparks</i>
12.16.2020 Meeting to discuss plant and animal field guides	<i>C. Carter L. Sparks</i>

**Bandera County River Authority and Groundwater District:
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12.16.2020 Created field maps for zebra mussel sampling	<i>C. Carter</i>
12.16.2020 Entered data for bacteria sample In-house results	<i>C. Carter</i>
12.29.2020 Chapter 51 Review	<i>L. Sparks</i>
12.29.2020 Quarterly In-House: Report	<i>L. Sparks, C. Carter</i>
12.29.2020 Created and published web mapping application of our In-House results to our website	<i>C. Carter</i>
12.29.2020 Reviewed on LandPKS app	<i>C. Carter</i>
12.30.2020 Exotic Species annual Research Summary Report to TPWD	<i>L. Sparks</i>
12.30.2020 Chapter 51 Review	<i>L. Sparks, C. Carter</i>
12.30.2020 Watched Vegetation & Land Cover training videos part 1 and 2 for LandPKS	<i>C. Carter</i>
12.31.2020 EAA Sampling	<i>L. Sparks</i>
12.31.2020 Watched a series of LandPKS training videos	<i>C. Carter</i>

Water Conservation

10.01.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
10.02.2020 Surface Water Committee Meeting	<i>L. Sparks</i>
10.06.2020 Zebra Mussel Sampler Check	<i>L. Sparks, C. Carter</i>
10.07.2020 Texas Nonpoint Source Stakeholder Meeting	<i>L. Sparks</i>
10.07.2020 2022 Texas Nonpoint Source Management Program	<i>L. Sparks</i>
10.08.2020 Diversion Lake CRP	<i>L. Sparks, C. Carter</i>
10.21.2020 Texas Watershed Coordinator Roundtable	<i>L. Sparks, C. Carter, A. Balzen</i>
10.22.2020 Medina River CRP	<i>L. Sparks, C. Carter</i>
10.23.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
11.04.2020 Medina River CRP	<i>L. Sparks, C. Carter</i>
11.05.2020 EEA Sampling	<i>C. Carter L. Sparks</i>
10.27.2020 West Coast Mussels and eDNA: Freshwater Mussel Conservation	<i>L. Sparks</i>
11.10.2020 Mussel Decline Virtual Event	<i>L. Sparks, C. Carter</i>
11.12.2020 Medina River CRP	<i>L. Sparks, C. Carter</i>
11.17.2020 Medina River CRP	<i>L. Sparks, C. Carter</i>
11.17.2020 Medina Lake CRP	<i>L. Sparks, C. Carter</i>
11.17.2020 Zebra Mussel Sampler Check	<i>L. Sparks, C. Carter</i>
11.18.2020 Sabinal River CRP	<i>L. Sparks, C. Carter</i>
11.19.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
12.04.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
12.10.2020 Quarterly In-House	<i>L. Sparks, C. Carter</i>
12.17.2020 Zebra Mussel Sampler Check	<i>L. Sparks, C. Carter</i>
12.17.2020 Quarterly In-House: Resample for over threshold	<i>L. Sparks, C. Carter</i>
12.17.2020 Medina Lake CRP	<i>L. Sparks, C. Carter</i>
12.18.2020 EAA Sampling	<i>C. Carter L. Sparks</i>
12.29.2020 Quarterly In-House: Report	<i>L. Sparks, C. Carter</i>
12.29.2020 Created and published web mapping application of our In-House results to our website	<i>C. Carter</i>
12.31.2020 EAA Sampling	<i>L. Sparks</i>

**Bandera County River Authority and Groundwater District:
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Medina Lake Management

10.02.2020 Surface Water Committee Meeting	<i>L. Sparks</i>
10.06.2020 Relocation of County Park Buoys	<i>L. Sparks, C. Carter</i>
10.06.2020 Zebra Mussel Sampler Check	<i>L. Sparks, C. Carter</i>
10.07.2020 Texas Nonpoint Source Stakeholder Meeting	<i>L. Sparks</i>
10.07.2020 2022 Texas Nonpoint Source Management Program	<i>L. Sparks</i>
10.21.2020 Texas Watershed Coordinator Roundtable	<i>L. Sparks, C. Carter, A. Balzen</i>
10.27.2020 West Coast Mussels and eDNA: Freshwater Mussel Conservation	<i>L. Sparks</i>
11.17.2020 Medina Lake CRP	<i>L. Sparks, C. Carter</i>
11.17.2020 Zebra Mussel Sampler Check	<i>L. Sparks, C. Carter</i>
12.16.2020 Created field maps for zebra mussel sampling	<i>C. Carter</i>
12.17.2020 Zebra Mussel Sampler Check	<i>L. Sparks, C. Carter</i>

Education & Community Outreach & Public Relations

10.01.2020 Newsletter Development	<i>C. Curd</i>
10.07.2020 Education Material organization	<i>C. Fox</i>
10.14.2020 Educational Resources Research	<i>C. Fox</i>
10.20.2020 Education Meeting: Future Needs	<i>C. Curd, C. Fox</i>
10.20.2020 Newsletter Posted	<i>C. Curd</i>
10.20.2020 Meeting: Education Updates, Items & Supplies Needed	<i>P. Blair, C. Fox</i>
10.24.2020 Hill Country Living and IRainwater Revival: Online	<i>C. Curd, C. Fox</i>
11.03.2020 Creation of Educational Material	<i>C. Fox, C. Curd</i>
11.10.2020 Meeting with GM Internship Structure and Planning	<i>C. Fox, D. Mauk</i>
11.10.2020 Meeting: Education Updates & Ideas for Implementation	<i>P. Blair, C. Fox</i>
11.11.2020 Veteran's Day Social Media Post	<i>C. Fox</i>
11.12.2020 Meeting: Education Updates, Ideas, Materials Needed, Scheduling, Discussion	<i>P. Blair, C. Fox</i>
11.18.2020 Pryor Training: Social Media Marketing	<i>C. Curd</i>
11.19.2020 Pryor Training: Social Media Marketing	<i>C. Curd</i>
11.24.2020 Schedule Social Media Posts	<i>C. Curd</i>
11.24.2020 Research of Virtual Activities	<i>C. Fox</i>
12.01.2020 Phone Conference with GM	<i>C. Fox, D. Mauk</i>
12.01.2020 Contact with Dr. Distal, Schreiner University Intern Presentation	<i>C. Fox</i>
12.01.2020 Retrieved Materials from Storage/ Decorated Office for Holiday Morale	<i>C. Fox</i>
12.01.2020 Meeting: Education Materials Needed for Purchase	<i>P. Blair, C. Fox</i>
12.02.2020 Meeting: Present Social Media Content Created by C.C. for District	<i>P. Blair, C. Curd</i>
12.02.2020 Development of Internship Application Process	<i>C. Fox</i>
12.02.2020 Education Team Meeting	<i>C. Fox, C. Curd</i>
12.03.2020 Staff Meeting/Appreciation Luncheon Planning	<i>C. Fox, D. Mauk</i>
12.03.2020 Research Water Facts for Social Media Content	<i>C. Curd, C. Fox</i>

**Bandera County River Authority and Groundwater District:
Activities of the District- 1st Quarter FY 2021 (October - December)**

12.07.2020 Conference Calls Education Team and GM	<i>C. Fox, C. Curd, D. Mauk</i>
12.07.2020 Review Social Media Graphics	<i>C. Fox</i>
12.07.2020 Drought FB Post	<i>C. Fox</i>
12.08.2020 Education Team Planning for Social Media Plan	<i>C. Fox, C. Curd</i>
12.09.2020 Education Team Meeting	<i>C. Fox, C. Curd</i>
12.09.2020 Meeting: Inquiry & Discuss Master's Program Project Evaluation on Edu. Program	<i>P. Blair, C. Curd</i>
12.10.2020 Education Team Planning Meeting	<i>C. Fox, C. Curd</i>
12.15.2020 Staff Appreciation Cookie Baking	<i>C. Fox</i>
12.15.2020 Social Media Planning/Tracking System Formatted/Social Media Post approval	<i>C. Fox</i>
12.16.2020 Meeting: Present Social Media Content Created by C.C. for District	<i>P. Blair, C. Curd</i>
12.16.2020 Training Canva Platform	<i>C. Curd, C. Fox</i>
12.16.2020 Education Meeting: Updates, Social Media Planning, & Events	<i>C. Fox, C. Curd, P. Blair</i>
12.22.2020 Content Creation for Social Media	<i>C. Curd</i>
12.29.2020 Created and published web mapping application of our In-House results to our website	<i>C. Carter</i>
12.30.2020 Education Team Meeting	<i>C. Fox, C. Curd</i>
Social Media Posts Facebook- 21, Instagram-18, Twitter-0	<i>C. Fox, C. Curd</i>

Environmental Investigations, Illegal Dumping, Regulatory Compliance

10.05.2020 Environmental Investigation	<i>D. Mauk</i>
10.14.2020 Environmental Investigation	<i>D. Mauk</i>
10.21.2020 Property ID Meeting: Warranty Deeds & Property Inquiries	<i>P. Blair, D. Mauk, Guest</i>
12.15.2020 Environmental Investigation	<i>L. Sparks</i>
12.28-30.2020 Environmental Investigations	<i>D. Mauk, C. Carter, L. Sparks</i>
12.29.2020 Team Meeting on nuisance complaint	<i>L. Sparks, C. Carter</i>

Well Reg/Permits- 41 Reg, 0APVD, 3PNDG Permits, Variances: 6;	<i>J. McEwen, A. Balzen, C. Carter, C. Curd</i>
Nuisances & Violations- 4 Nuisance Complaints, 1 Notice of Violations;	<i>A. Balzen C. Carter</i>
Well Site Inspections- 106 inspections;	<i>J. McEwen</i>
Water Well Sample Collection- 2 nd site visits;	<i>J. McEwen</i>

Drought Stage/Precipitation Monitoring/ Flood Warning & Awareness/ Data Management

10.01.2020 Drought Monitor Posted	<i>C. Curd</i>
10.01.2020 Meeting: City Flood Project	<i>D. Mauk, L. Sparks, H. Phillips</i>
10.05.2020 Scan Check#1013 to USGS-Discrepancy Review of Amounts	<i>P. Blair, L. Thomas, D. Mauk</i>
10.05.2020 Scan Rainfall Monitoring Reports & Email	<i>P. Blair, L. Thomas</i>
10.08.2020 Scan Rainfall Monitoring Reports & Email	<i>P. Blair, L. Thomas</i>

**Bandera County River Authority and Groundwater District:
Activities of the District- 1st Quarter FY 2021 (October - December)**

10.08.2020 Mtg Conference Call: City Flood Mitigation Project	<i>H. Phillips, D. Mauk</i>
10.08.2020 Update USGS Discrepancy Review & Correspondence	<i>P. Blair, L. Thomas, D. Mauk</i>
10.14.2020 Create Drought Restrictions PostCard Mock Up	<i>C. Curd</i>
10.14.2020 Approval of Drought Restrictions PostCard Mock Up	<i>C. Curd, P. Blair, D. Mauk</i>
10.14.2020 Review of Current Drought Management Plan	<i>P. Blair, C. Curd</i>
10.20.2020 Flood Regional Planning Group Meeting	<i>H. Phillips, D. Mauk</i>
10.27.2020 Meeting: Rainspotter Forms	<i>P. Blair, L. Thomas</i>
10.1-30.2020 Completed & turned in the Sabinal FEWS Quarterly report to TWDB	<i>L. Thomas</i>
11.02.2020 San Antonio Flood Planning Group Meeting	<i>H. Phillips, D. Mauk</i>
11.04.2020 Regional Flood Planning Group Meeting	<i>H. Phillips, D. Mauk</i>
11.05.2020 Drought Monitor Posted	<i>C. Curd</i>
11.09.2020 Scan Rainfall Monitoring Reports & Email	<i>P. Blair, L. Thomas</i>
11.16.2020 Correspondence: Payment Received from TWDB	<i>P. Blair, L. Thomas</i>
11.24.2020 Meeting: Signature Required, Updates, Payments, USGS Payment Needed	<i>P. Blair, L. Thomas</i>
11.1-30.2020 Completed TFMA required Exams for 7 credit hours needed for my CFM renewal	<i>L. Thomas</i>
11.1-30.2020 Corresponded with USGS online regarding intermittent errors of rainfall gauges	<i>L. Thomas</i>
11.1-30.2020 Prepared a (Draft) training recommendation for BCragd field staff (rain gauges)	<i>L. Thomas</i>
12.01.2020 FW: Region 12 Planning Group Meeting	<i>H. Phillips, D. Mauk</i>
12.03.2020 Meeting: Flood Payment Invoice & Moving Money in January Q1 Mtg	<i>P. Blair, L. Thomas</i>
12.03.2020 Completed CFM Exams for TFMA	<i>L. Thomas</i>
12.07.2020 Bandera City Council Mtg-Flood Mitigation Grant	<i>D. Mauk, H. Phillips</i>
12.07.2020 Bandera City Council Mtg-Flood Mitigation Grant	<i>D. Mauk, H. Phillips</i>
12.08.2020 Completed CFM Exams for TFMA	<i>L. Thomas</i>
12.08.2020 Electronic Rainfall Monitoring	<i>C. Carter</i>
12.10.2020 Drought Monitor Posted	<i>C. Curd</i>
12.31.2020 Certified Floodplain Manager exam preparation	<i>C. Carter</i>

All Monitor Well Measurements see Aquifer Science & DFC Compliance

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