The principal mission of the Bandera County River Authority & Groundwater District is to protect and preserve the County's water and natural resources for the citizens of Bandera County. The District is also tasked with maintaining local control of the County's water resources to help safeguard the property rights of the citizens of Bandera County.
NOTICE

BANDERA COUNTY RIVER AUTHORITY AND GROUNDWATER DISTRICT

QUARTERLY MEETING

July 09, 2020

Notice is hereby given that a Quarterly Meeting of the Board of Directors for Bandera County River Authority and Groundwater District will be held on Thursday, July 9th, 2020, at 9:00 am at 440 FM 3240, Bandera County, Texas, at which time the following items will be discussed and possible action taken, to wit:

AGENDA

I. Call to Order, Roll Call, Pledge of Allegiance, Certification of Quorum, and Compliance with the Texas Open Meetings Law.

II. Discuss and Consider for Action: BCRAGD Policy on Public Comment.

III. Public Comment.

IV. Discuss and Consider for Action: Approval of Minutes: April 30, 2020 Quarterly Meeting.

V. Discuss and Consider for Action: Approval of Property Bids 158348, 149886, 161296, 166359, 168582, 164377.

VI. Discuss and Consider for Action: Irrigation Permit Amendment for Don Hord P-1055 and P-1056 increased to a combined amount of 450 gpm 435.99 acre-feet annual production limit.

VII. Discuss and Consider for Action: Irrigation Permit for Davis Partners Limited at 70 gpm 113 acre-feet annual production limit.

VIII. Discuss and Consider for Action: Order of General Election in November 2020.

IX. Discuss and Consider for Action: BCRAGD Quarterly Budget Report/ Public Funds Report.


XIII. Adjournment.

This notice is published pursuant to the Texas Open Meetings Act, Texas Government Code Chapter 551. Dated this 1st day of July 2020.

David Mauk, General Manager

The Board of Directors of Bandera County River Authority and Groundwater District reserves the right to adjourn into Executive Session at any time in the course of this meeting as authorized by the Open Meetings Act, Texas Government Code Chapter Session under Texas Government Code § 551.071, “Consultation with Attorney”. I hereby certify that the above Notice of Meeting of the Board of Directors for Bandera County River Authority and Groundwater District is a true and correct copy of said Notice; that a true and correct copy of said Notice was posted on July 1, 2020, before 4:30 p.m., in its administrative office in Bandera, Bandera County, Texas at a place convenient and readily accessible to the general public at all times; that a true and correct copy of said Notice was published on the District website; and that a copy of said Notice was furnished to each director.
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BANDERA COUNTY RIVER AUTHORITY AND GROUNDWATER DISTRICT POLICY ON PUBLIC COMMENT

Purpose:
Whereas, Bandera County River Authority and Groundwater District, hereinafter referred to as BCRAGD, understands and acknowledges the importance of public comment and input;

Whereas, BCRAGD acknowledges the Texas Government Code Section 551.007 (c) as amended by 2019 H.B. 2840, which allows for the creation of a reasonable rule regarding public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body;

Whereas, BCRAGD would like to respect the time and obligation of the general public, the board of directors, and BCRAGD staff;

Section 1. Time Limit

From the effective date of this policy, public comment during BCRAGD Board Meetings shall be limited to three minutes and shall be in accordance with the Texas Open Meetings Act. Each member of the public wishing to address the board shall do so under the public comment agenda item.

Section 2. Exceptions

Should the individual addressing the board require a translator, the previously stated three minute time limit shall be doubled in compliance with Government Code Section 551.007 (d).

Section 3. Limitations

The BCRAGD Board of Directors shall not limit or sensor public criticism of including criticism of any act, omission, policy, procedure, program, or service.

*This Policy is set into effect from the date of signature and execution.

Don Sloan, BCRAGD Board President

Date
Bandera County River Authority and Groundwater District
Quarterly Meeting
April 30, 2020
MINUTES

START TIME: 9:00 a.m.


General Manager: D. Mauk
BCRAGD Staff: H. Phillips, P. Blair

ABSENT: None

I. Call to Order, Roll Call, Pledge of Allegiance, Certification of Quorum, and Compliance with the Texas Open Meetings Law.

D. Sloan called the Quarterly Meeting to order at 9:00 a.m. The Board did not recite the Pledge of Allegiance as the meeting was held remotely due to the COVID-19 Pandemic. General Manager, D. Mauk, announced that a quorum was present and that the meeting complied with the pandemic modified Texas Open Meetings Act, by executive order of Governor Abbott.

II. Public Comment.

No public comment.

III. Discuss and Consider for Action: Approval of February 27, 2020 Public Hearing & Called Meeting Minutes.

Motion made by B. Williams and seconded by J. Sides to approve the February 27, 2020 Public Hearing and Called Meeting Minutes as presented. Motion passed 9-0.

IV. Discuss and Consider for Action: Approval of Property Bid ID #’s: 151923, 151924, 168582, 164152, 164813, 164814, 164815, 167538, 144072, 168919, 151039, 148385, 144657, 160286, 160287, 160288, 160289, 160290, 160279, 160280, 166370, 160143, 163838, 164377, 174227, 174228.

Motion made by B. Williams and seconded by N. Boultinghouse to Approve Property Bid ID #’s: 151923, 151924, 168582, 164152, 164813, 164814, 164815, 167538, 144072, 168919, 151039, 148385, 144657, 160286, 160287, 160288, 160289, 160290, 160279, 160280, 166370, 160143, 163838, 164377, 174227, 174228. Motion passed 9-0.
V. Discuss and Consider for Action: Overview of FY 2019 District Annual Report.

D. Mauk stated that the directors should have received an electronic copy of the FY 2019 District Annual Report in their e-mail and that it was available to the public on the District’s website. D. Mauk stated that if any directors would like a hardcopy, he would deliver one safely. R. Mulherin, S. Gibson, and B. Williams stated that they did not need a hardcopy.

Motion made by J. Sides and seconded by S. Gibson to approve the Overview of FY 2019 District Annual Report as presented. Motion passed 9-0.


D. Mauk stated that this information can be found in the Annual Report in the Performance & Management Goals Section 13.1.2.

Motion made by B. Williams and seconded by S. Gibson to approve the Annual Evaluation of the Groundwater Resources, DFC Compliance, and Surface Water Quality in Bandera County. Motion passed 9-0.

VII. Activities of the District - 2nd Quarter FY 2020.

D. Mauk stated that the funds report is included in the Board Books with the 2nd Quarter Activities. The Public Funds total $542,757, with the Operating Account at $466,294 in Bandera Bank, $25 in the Flood account, and a CD in Hondo Bank. The Profit/Loss is tracking well, and the check register breakdown is included in the Board Book.

The remaining activities are listed in the Board Book and there is a powerpoint presentation online. Included in the 2nd Quarter Activities are: Well Reports, Variance Requests, Nuisance Complaints & Notices of Violations, Groundwater Tests, Water Well Plugging, Geophysical Logging, Monitor Well Report, Surface Water Evaluation & Reports, Medina Lake Update, EAA Sampling, River Authority Highlights, PSA E. coli Counts, Education & Outreach Highlights, Social Media Highlights, Drought Monitor, Flood Inundation Monitoring Report, Newly Installed Stream Gage @ Sabinal River, and Activities of the District.

E. DeWinne asked if the rent on the Medina Lake Annex Office had increased. D. Mauk stated that it had not, but that we pay up to three months in advance. E. DeWinne asked if the brush control funds had been altered. D. Mauk stated that it had been due to the state costs. E. DeWinne stated that the balance sheet was reflected as accounts receivable when it should reflect as cash.

Motion made by E. DeWinne and seconded by S. Gibson and B. Williams to approve the Activities of the District- 2nd Quarter FY 2020. Motion passed 9-0.
VIII. Discuss and Consider for Action: Update on 2020 Medina River Cleanup, District Cleanup Activities

Medina River Cleanup was announced as postponed by board approval due to Covid-19 and may happen in late summer or early summer, or may be postponed until next year. As of right now, the event has been postponed indefinitely.


D. Mauk stated that we are currently in drought stage Abnormally Dry. The next board meeting will be the District Quarterly Meeting on July 9, 2020.

X. Adjournment

Motion made by J. Sides and seconded by N. Boultinghouse to adjourn the Quarterly Meeting. Motion passed 9-0. The Called Meeting adjourned at 9:13 a.m.

Approved by:

Don Sloan (BCRAGD President)  
Jerry Sides (BCRAGD Secretary/Treasurer)
To: Commissioners Court

From: Gwenda Tschirhart PCC, CTOP

RE: Bids on Properties

Date: February 27, 2020

<table>
<thead>
<tr>
<th>Name</th>
<th>Property ID</th>
<th>Legal</th>
<th>Court Cost</th>
<th>Total Tax</th>
<th>BID</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victor Nieves</td>
<td>158348</td>
<td>Lake Medina Shores B Lt 245</td>
<td>06-419</td>
<td>$2,959.60</td>
<td>$2,000</td>
<td>$1,900</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.091 Acres</td>
<td>$1,057</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rudy Quesada</td>
<td>149886</td>
<td>Lake Medina Shores D Lt 209</td>
<td>08-288</td>
<td>$2,009.36</td>
<td>$1,300</td>
<td>$2,400</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0.115 Acres</td>
<td>$979</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>161296</td>
<td>Lake Medina Shores D Lt 208</td>
<td>12-020</td>
<td>$1,685.95</td>
<td>$1,400</td>
<td>$2,560</td>
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<tr>
<td></td>
<td></td>
<td>0.115 Acres</td>
<td>$1,192</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>166359</td>
<td>Lake Medina Shores C Lt 22</td>
<td>17-229</td>
<td>$1,266.44</td>
<td>$1,000</td>
<td>$2,200</td>
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<tr>
<td></td>
<td></td>
<td>0.204 Acres</td>
<td>$0</td>
<td></td>
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<tr>
<td></td>
<td>168582</td>
<td>Lake Medina Shores G Lt 130-131</td>
<td>08-391</td>
<td>$5,841.10</td>
<td>$3,600</td>
<td>$11,180</td>
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<td></td>
<td></td>
<td>0.418 Acres</td>
<td>$1,115</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>164377</td>
<td>Lake Medina Highlands A Blk 1B Lt 3-5 0.30 Acres</td>
<td>13-365</td>
<td>$2,590.79</td>
<td>$2,000</td>
<td>$3,920</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$1,126</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Respectfully Submitted:
Gwenda Tschirhart, PCC, CTOP
WELL PERMIT AMENDMENT HEARING

Name: Dan Hord

Location: 27236 FM 187 Utopia, Texas 78884

Permit #: P-1055 and P-1056

Requested Production Limit Change: With an instantaneous rate of 450 gpm per well with an aggregate groundwater production for both wells of 435.99 acre-feet annual production limit

Purpose: Irrigation

Date: Meeting to be held at 9:00am on July 9, 2020 at Bandera County River Authority and Groundwater District, 440 FM 3240, Bandera, Texas 78003

David Mauk, General Manager

Date: 6/22/2020
WELL PERMIT HEARING

Name: Davis Partners LTD

Location: 28598 FM 187 Utopia, Texas 78884

Requested Production Limit: 70 gpm / 113 acre-feet annual production limit

Purpose: Irrigation

Date: Meeting to be held at 9:00am on July 9, 2020 at Bandera County River Authority and Groundwater District, 440 FM 3240, Bandera, Texas 78003
ORDER OF ELECTION FOR BANDERA COUNTY RIVER AUTHORITY AND GROUNDWATER DISTRICT

An election is hereby ordered to be held on November 3, 2020 for the purpose of electing the Board of Directors for Bandera County River Authority and Groundwater District.

Applications for a place on the ballot shall be filed by August 17, 2020.

Early voting by personal appearance will be conducted each week day at:

Ray F. Mauer Building
403 12th Street
Bandera, Texas 78003

Lakehills Area Library
7200 F.M. 1283
Lakehills, Texas 78063

Medina Annex
161 E. Parker Street
Medina, Texas 78055

Between the hours of 7:30 a.m. and 5:30 p.m. beginning on October 19, 2020 and ending on October 30, 2020.

Applications for ballot by mail shall be mailed to:

Gwenda Tschirhart
P.O. Box 368
Bandera, Texas 78003

Applications for ballots by mail must be received no later than the close of business on: October 23, 2020.

Additional Early Voting will be held as follows:

Ray F. Mauer Building          October 21 & 27, 2020          7 a.m. to 7 p.m.
403 12th Street
Bandera, Texas 78003

Issued this 9th day of July, 2020.

Don Sloan, BCRAGD President
ORDEN DE ELECCION PARA BANDERA COUNTY RIVER AUTHORITY AND GROUNDWATER DISTRICT

Por la presente se informa que se llevará a cabo una elección el día 3 de Noviembre, 2020 con el propósito de: Elegir a los miembros de la junta directiva del Bandera County River Authority And Groundwater District


La votación adelantada en persona se llevará a cabo de lunes a viernes en:

Ray F. Mauer Building
403 12th Street
Bandera, Texas 78003

Lakehills Area Library
7200 F.M. 1283
Lakehills, Texas 78063

Medina Annex
161 E. Parker Street
Medina, Texas 78055

entre las 7:30 de la mañana y las 5:30 de la tarde empezando el 19 de Octubre, 2020 y terminando el 30 de Octubre, 2020.

Las solicitudes para recibir boletas para votar por medio del correo deberán enviarse a:

Gwenda Tschirhart
P.O. Box 368
Bandera, Texas 78003

Las solicitudes para recibir boletas por correo, para poder votar sin estar presente, deberán ser recibidas mas tardar antes del día 23 de Octubre, 2020, previo al cierre de la jornada laboral.

La votación adelantada se llevará a cabo de la siguiente manera:

Ray F. Mauer Building 21 y 27 de Octubre, 2020 7 de la mañana y las 7 de la tarde
403 12th Street
Bandera, Texas 78003


Don Sloan, Presidente del BCRAGD
Bandera County River Authority and Ground Water District  
Funds Report  
at June 30, 2020

<table>
<thead>
<tr>
<th>Total Funds - All Bank Accounts</th>
<th>312,652</th>
</tr>
</thead>
</table>

**Cash Accounts**

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCRAGD Operating Account - Bandera Bank</td>
<td>236,349</td>
</tr>
<tr>
<td>Flood Project Checking - Texas Hill Country Bank</td>
<td>25</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>200</td>
</tr>
<tr>
<td><strong>Total - Cash Accounts</strong></td>
<td><strong>236,574</strong></td>
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</tbody>
</table>

**Certificates of Deposit**

<table>
<thead>
<tr>
<th>CD # 51127 Hondo National Bank</th>
<th>76,078</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 Month CD Maturity Date - 8/06/20 1%</td>
<td>76,078</td>
</tr>
<tr>
<td><strong>Total - CD's</strong></td>
<td><strong>76,078</strong></td>
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</table>

**Funds Breakdown**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flood Project Funds In BCRAGD Operating Account</td>
<td>-</td>
</tr>
<tr>
<td>Flood Project Funds In THCB Flood Project Account</td>
<td>25</td>
</tr>
<tr>
<td><strong>Total - Non-Designated Funds</strong></td>
<td>241,345</td>
</tr>
<tr>
<td><strong>Total - Designated Funds (from list below)</strong></td>
<td>71,282</td>
</tr>
<tr>
<td><strong>Total - All Funds</strong></td>
<td>312,652</td>
</tr>
</tbody>
</table>

**Designated Funds Breakdown**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. State Auditor</td>
<td>10,000</td>
</tr>
<tr>
<td>2. Well Monitoring and Water Availability</td>
<td>35,000</td>
</tr>
<tr>
<td>3. Scientific Studies</td>
<td>382</td>
</tr>
<tr>
<td>4. Building, Property Improvement &amp; Maintenance</td>
<td>25,900</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>71,282</strong></td>
</tr>
</tbody>
</table>

_____________________________  
Public Funds Investment Officer #1  

_____________________________  
Public Funds Investment Officer #2
<table>
<thead>
<tr>
<th>Ordinary Income/Expense</th>
<th>Oct ’19 - Jun 20</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tax Revenue</td>
<td>900,257.88</td>
<td>975,900.00</td>
<td>-75,642.12</td>
<td>92.25%</td>
</tr>
<tr>
<td>Well Permits</td>
<td>16,875.00</td>
<td>18,000.00</td>
<td>-1,125.00</td>
<td>93.75%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>562.56</td>
<td>520.00</td>
<td>42.56</td>
<td>108.19%</td>
</tr>
<tr>
<td>Water Quality Testing Fees</td>
<td>2,625.00</td>
<td>6,000.00</td>
<td>-3,375.00</td>
<td>43.75%</td>
</tr>
<tr>
<td>USGS Gauge Station (BEC) &amp; (BC)</td>
<td>6,800.00</td>
<td>6,800.00</td>
<td>0.00</td>
<td>100.00%</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>0.00</td>
<td>2,500.00</td>
<td>-2,500.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>Flood Project Funding (From Reserves)</td>
<td>0.00</td>
<td>50,000.00</td>
<td>-50,000.00</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>927,120.44</td>
<td>1,059,720.00</td>
<td>-132,599.56</td>
<td>87.49%</td>
</tr>
<tr>
<td><strong>Gross Profit</strong></td>
<td>927,120.44</td>
<td>1,059,720.00</td>
<td>-132,599.56</td>
<td>87.49%</td>
</tr>
<tr>
<td><strong>Expense</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payroll Expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wellness Stipend</td>
<td>2,520.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff Payroll (Wages)</td>
<td>380,164.92</td>
<td>495,000.00</td>
<td>-114,835.08</td>
<td>76.8%</td>
</tr>
<tr>
<td>University Internship</td>
<td>0.00</td>
<td>790.00</td>
<td>-790.00</td>
<td>0.0%</td>
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<tr>
<td>Employee Health Insurance</td>
<td>70,372.28</td>
<td>90,000.00</td>
<td>-19,627.72</td>
<td>78.19%</td>
</tr>
<tr>
<td>Retirement</td>
<td>10,358.56</td>
<td>14,000.00</td>
<td>-3,641.44</td>
<td>73.99%</td>
</tr>
<tr>
<td><strong>Total Payroll Expense</strong></td>
<td>463,415.76</td>
<td>599,790.00</td>
<td>-136,374.24</td>
<td>77.26%</td>
</tr>
<tr>
<td>Taxes and Fees</td>
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</tr>
<tr>
<td>Appraisal District</td>
<td>14,836.36</td>
<td>27,000.00</td>
<td>-12,163.64</td>
<td>54.95%</td>
</tr>
<tr>
<td>Payroll Tax - Social Sec. &amp; Med</td>
<td>29,461.30</td>
<td>31,000.00</td>
<td>-1,538.70</td>
<td>95.04%</td>
</tr>
<tr>
<td>State Unemployment - TWC</td>
<td>2,822.01</td>
<td>4,000.00</td>
<td>-1,177.99</td>
<td>70.55%</td>
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<tr>
<td><strong>Total Taxes and Fees</strong></td>
<td>47,119.67</td>
<td>62,000.00</td>
<td>-14,880.33</td>
<td>76.0%</td>
</tr>
<tr>
<td>Insurance</td>
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</tr>
<tr>
<td>Auto Liability</td>
<td>1,971.76</td>
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<td></td>
</tr>
<tr>
<td>Errors and Omissions</td>
<td>711.48</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Liability</td>
<td>270.48</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Property - Auto</td>
<td>1,773.80</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property - Equipment</td>
<td>168.56</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Property Real &amp; Personal</td>
<td>760.48</td>
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<td></td>
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</tr>
<tr>
<td>Surety Bond</td>
<td>665.00</td>
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<tr>
<td>Workers Comp</td>
<td>2,685.80</td>
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</tr>
<tr>
<td>Insurance - Other</td>
<td>0.00</td>
<td>11,000.00</td>
<td>-11,000.00</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Insurance</strong></td>
<td>9,007.36</td>
<td>11,000.00</td>
<td>-1,992.64</td>
<td>81.89%</td>
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<tr>
<td>Prof. Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auditor (Annual)</td>
<td>4,400.00</td>
<td>4,500.00</td>
<td>-100.00</td>
<td>97.78%</td>
</tr>
<tr>
<td>Bookkeeper</td>
<td>8,440.00</td>
<td>10,500.00</td>
<td>-2,060.00</td>
<td>80.38%</td>
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<tr>
<td>Attorney</td>
<td>27,850.92</td>
<td>70,000.00</td>
<td>-42,149.08</td>
<td>39.79%</td>
</tr>
<tr>
<td>Legislative Lobbying</td>
<td>18,400.00</td>
<td>10,000.00</td>
<td>8,400.00</td>
<td>184.0%</td>
</tr>
<tr>
<td>Technical Support - IT</td>
<td>12,820.00</td>
<td>12,000.00</td>
<td>820.00</td>
<td>106.83%</td>
</tr>
<tr>
<td><strong>Total Prof. Services</strong></td>
<td>71,910.92</td>
<td>107,000.00</td>
<td>-35,089.08</td>
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</table>
### Profit & Loss Budget vs. Actual

**October 2019 through June 2020**

<table>
<thead>
<tr>
<th>Account</th>
<th>Oct '19 - Jun 20</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Building-Property Improv. &amp; Maint.</td>
<td>10,034.13</td>
<td>20,000.00</td>
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<td>3,600.00</td>
<td>3,600.00</td>
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<tr>
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<td>Dues, Fees &amp; Subscriptions</td>
<td>7,877.50</td>
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<tr>
<td><strong>Community Outreach</strong></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Education &amp; Notices</td>
<td>455.17</td>
<td>5,500.00</td>
<td>-5,044.83</td>
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<tr>
<td>Bandera, Medina ISD</td>
<td>5,000.00</td>
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<td>100.0%</td>
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<tr>
<td>EYH - Training-Future Scientist</td>
<td>0.00</td>
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<tr>
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<td>Internet</td>
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<td>Gas</td>
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<td>Repair &amp; Maintenance</td>
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<td>Mileage reimbursement</td>
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<td>Vehicle - Other</td>
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<td><strong>Total Vehicle</strong></td>
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<tr>
<td>Water Quality-Conserv. Projects</td>
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<tr>
<td>Clean River Program</td>
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<tr>
<td>Aquifer Monitoring Wells</td>
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</table>
## Bandera Co. River Auth. & Groundwater Dist.
### Profit & Loss Budget vs. Actual
October 2019 through June 2020

<table>
<thead>
<tr>
<th>Oct '19 - Jun 20</th>
<th>Budget</th>
<th>$ Over Budget</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Well Logging &amp; Equipment</td>
<td>66.98</td>
<td>1,000.00</td>
<td>-933.02</td>
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<tr>
<td>Well Plugging</td>
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<td>-5,000.00</td>
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<tr>
<td>Brush Control - Arundo Donax</td>
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<td>1,500.00</td>
<td>2,050.00</td>
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<tr>
<td>Invasives - Zebra Mussels</td>
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<td>Riparian Projects</td>
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<td>USGS Flood Warning Project</td>
<td>75,000.00</td>
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<td>USGS - Gauge - Medina - Total</td>
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<td>30,600.00</td>
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<td>USGS Gauge - NW Bandera County</td>
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<td>-6,380.00</td>
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<tr>
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<tr>
<td>GMA-9 / DFC Compliance</td>
<td>68.00</td>
<td>3,500.00</td>
<td>-3,432.00</td>
</tr>
<tr>
<td>EYH - Training-Future Scientist</td>
<td>21.65</td>
<td>21.65</td>
<td>-3,432.00</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
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<td><strong>279,930.00</strong></td>
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<tr>
<td><strong>Total Expense</strong></td>
<td><strong>779,637.93</strong></td>
<td><strong>1,059,720.00</strong></td>
<td><strong>-280,082.07</strong></td>
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</tbody>
</table>

To / From Reserves

<p>| <strong>147,482.51</strong> |</p>
<table>
<thead>
<tr>
<th>Other Income/Expense</th>
<th>Oct '19 - Jun 20</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Other Income</strong></td>
<td></td>
</tr>
<tr>
<td>GMA 9 Dues</td>
<td>4,950.00</td>
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<tr>
<td><strong>Total Other Income</strong></td>
<td>4,950.00</td>
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<tr>
<td><strong>Other Expense</strong></td>
<td></td>
</tr>
<tr>
<td>GMA 9 Facilitator Expense</td>
<td>5,500.00</td>
</tr>
<tr>
<td><strong>Total Other Expense</strong></td>
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<tr>
<td><strong>Net Other Income</strong></td>
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<tr>
<td><strong>Net Income</strong></td>
<td>-550.00</td>
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</table>
Bandera Co. River Auth. & Groundwater Dist.
Balance Sheet
As of June 30, 2020

<table>
<thead>
<tr>
<th>ASSETS</th>
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<tbody>
<tr>
<td><strong>Current Assets</strong></td>
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<tr>
<td>Checking/Savings</td>
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<td>Checking - Bandera Bank</td>
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<td>Petty Cash</td>
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<td><strong>Total Checking/Savings</strong></td>
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<td>Accounts Receivable</td>
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<td>GMA 9 Accounts Receivable</td>
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<tr>
<td>Accounts Receivable</td>
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<td><strong>Total Accounts Receivable</strong></td>
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<td>Other Current Assets</td>
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<tr>
<td>Flood Project Funding Receivable</td>
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<tr>
<td>Due from BCAD</td>
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<tr>
<td>Prepaid Expenses</td>
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<tr>
<td>Property Tax Receivable</td>
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<tr>
<td><strong>Total Other Current Assets</strong></td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td>378,908.77</td>
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</table>

| TOTAL ASSETS | 378,908.77 |

<table>
<thead>
<tr>
<th>LIABILITIES &amp; EQUITY</th>
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</thead>
<tbody>
<tr>
<td><strong>Liabilities</strong></td>
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<tr>
<td>Current Liabilities</td>
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</tr>
<tr>
<td>Accounts Payable</td>
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<td><strong>Total Accounts Payable</strong></td>
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<td>Other Current Liabilities</td>
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<td>Deferred Revenue</td>
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<tr>
<td><strong>Total Liabilities</strong></td>
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<td><strong>Equity</strong></td>
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<td>Restricted Fund Equity</td>
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<td>Retained Earnings</td>
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<tr>
<td><strong>Total Equity</strong></td>
<td>297,781.10</td>
</tr>
</tbody>
</table>

| TOTAL LIABILITIES & EQUITY | 378,908.77 |
### Ordinary Income/Expense

#### Income
- Tax Revenue: $900,257.88
- Well Permits: $16,875.00
- Interest Income: $562.56
- Water Quality Testing Fees: $2,625.00
- USGS Gauge Station (BEC) & (BC): $6,800.00

#### Total Income:
$927,120.44

#### Gross Profit:
$927,120.44

#### Expense

##### Payroll Expense
- Wellness Stipend: $2,520.00
- Staff Payroll (Wages): $380,164.92
- Employee Health Insurance: $70,372.28
- Retirement: $10,358.56

#### Total Payroll Expense:
$463,415.76

##### Taxes and Fees
- Appraisal District: $14,836.36
- Payroll Tax • Social Sec. & Med: $29,461.30
- State Unemployment - TWC: $2,822.01

#### Total Taxes and Fees:
$47,119.67

##### Insurance
- Auto Liability: $1,971.76
- Errors and Omissions: $711.48
- General Liability: $270.48
- Property - Auto: $1,773.80
- Property - Equipment: $168.56
- Property Real & Personal: $760.48
- Surety Bond: $685.00
- Workers Comp: $2,685.80

#### Total Insurance:
$9,007.36

##### Prof. Services
- Auditor (Annual): $4,400.00
- Bookkeeper: $8,440.00
- Attorney: $27,850.92
- Legislative Lobbying: $18,400.00
- Technical Support - IT: $12,820.00

#### Total Prof. Services:
$71,910.92

##### Operating Expenses
- Bldg-Property Improv. & Maint.: $10,034.13
- Medina Lake Annex Office (rent): $3,600.00
- Computer Software & Supplies: $2,400.71
- Dues, Fees & Subscriptions: $7,877.50
- Community Outreach
  - Education & Notices: $455.17
  - Bandera, Medina ISD: $5,000.00
  - Public Relations: $1,737.19
  - Flood Awareness Education: $36.35

#### Total Community Outreach:
$7,228.71

##### Employee-Training,Cert.,Licens.
$8,795.86

##### Travel, Conference, Meetings
$9,826.79

##### Maps & Records
$13.25

##### Equipment & Supplies
$6,660.93

##### Website
$178.83

##### Office Supplies
$3,937.35

##### Postage
$421.39
Report of Revenues & Expenditures
October 2019 through June 2020

Utilities
- Electric: 1,738.66
- Water: 1,060.25
- Telephone: 6,580.28
- Internet: 2,232.63
Total Utilities: 11,611.82

Vehicle
- Gas: 3,831.13
- Repair & Maintenance: 1,344.15
- Mileage reimbursement: 3,399.47
Total Vehicle: 8,574.75

Water Quality-Conserv. Projects: 1,939.69
Clean River Program: 1,724.17
Illegal Dumping-Litter Abate: 420.03
Water Test Supplies: 3,637.78
Aquifer Monitoring Wells: 985.19
Well Logging & Equipment: 66.98
Brush Control - Arundo Donax: 3,550.00
Invasives - Zebra Mussels: 126.71
Riparian Projects: 50.00
USGS Flood Warning Project: 75,000.00
USGS - Gauge - Medina - Total: 19,400.00
Joint Regional Planning: 32.00
GMA-9 / DFC Compliance: 68.00
EYH - Training-Future Scientist: 21.65

Total Operating Expenses: 188,184.22

Total Expense: 779,637.93

Net Ordinary Income: 147,482.51

Other Income/Expense
- Other Income
  - GMA 9 Dues: 4,950.00
  - Total Other Income: 4,950.00

- Other Expense
  - GMA 9 Facilitator Expense: 5,500.00
  - Total Other Expense: 5,500.00

Net Other Income: -550.00

Net Income: 146,932.51
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<thead>
<tr>
<th>Date</th>
<th>Number</th>
<th>Payee</th>
<th>Account</th>
<th>Memo</th>
<th>Payment</th>
<th>C</th>
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<td>Accounts Payable</td>
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<tr>
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<td>Culligan of the Hill ...</td>
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<td>04/06/2020</td>
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<td>Jason Casteel</td>
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<td>06/30/2020</td>
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<td>B. Dalton Bookkeeper...</td>
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<td>Inv#8409: Qua...</td>
<td>455.00</td>
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<td>236,349.28</td>
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<td>06/30/2020</td>
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<td>DD</td>
<td>Blair, Prari D</td>
<td>-split-</td>
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<td>Kirkendall, Alyssa B</td>
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<td>X</td>
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<td>Mauk, David A</td>
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<td>McEwen, George J</td>
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<tr>
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<td></td>
<td>DD</td>
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<td>-split-</td>
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<td>Sparks, Levi L.</td>
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<td>DD</td>
<td>Thomas, Larry B</td>
<td>-split-</td>
<td>Direct Deposit</td>
<td>X</td>
<td>236,349.28</td>
<td></td>
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</tbody>
</table>
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A. Registered and Permitted Well Reports- 3rd Quarter

Registered Wells 3rd Quarter 2020 VS Registered Wells 3rd Quarter 2019

- June: 8 wells (2020) VS 8 wells (2019)

Total 3rd quarter 2020= 32 wells
Total 3rd quarter 2019= 30 wells

Permitted Wells- 0

Variance Requests- 5

B. Nuisance Complaints & Notice of Violations

Nuisance Complaints- 1

Notice of Violations- 1

C. Groundwater Tests 3rd Quarter

3rd Quarter 2020 VS 3rd Quarter 2019

- Mineral Only: 1 VS 8
- Bacteria Only: 42 VS 50
- Both: 6 VS 49

Total 3rd quarter 2020= 49 tests
Total 3rd quarter 2019= 107 tests

D. Water Well Plugging- 1

E. Geophysical Logging- 2
Bandera County River Authority and Groundwater District

Monitor Well Report- 3rd Quarter FY 2020
Bandera County Groundwater Evaluation

Middle Trinity Aquifer

<table>
<thead>
<tr>
<th>1-Year Change (June 2019 - May 2020)</th>
<th>10-Year Change (July 2010 - May 2020)</th>
</tr>
</thead>
<tbody>
<tr>
<td>-25.7%</td>
<td>-27.4%</td>
</tr>
</tbody>
</table>

Change In Water Depth (Middle Trinity): July 2010 - May 2020

Monitor Well

- Bandera County Park
- Bandera Sports Complex
- Bowe
- Boyle
- Bridgeman
- Charity
- Effie
- Evans
- Jiffery House
- Lakeshore YRP
- Light
- Lost Mobiles
- Mason Creek Deep
- Mason Creek Shallow
- Medina Springs
- Orchard Park YRP
- Tarpley YRP
- Texco
- Vanderpool YRP

Feet Below Ground Surface

July 2010
May 2020
Jun 2019
Lower Trinity Aquifer

<table>
<thead>
<tr>
<th>1-Year Change (June 2019 - May 2020)</th>
<th>10-Year Change (July 2010 - May 2020)</th>
</tr>
</thead>
<tbody>
<tr>
<td>-0.43%</td>
<td>-5.20%</td>
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</table>

Edwards Group of the Edwards - Trinity (Plateau) Aquifers (Edwards Monitor Well)

<table>
<thead>
<tr>
<th>1-Year Change (June 2019 - May 2020)</th>
<th>9-Year Change (June 2011 - May 2020)</th>
</tr>
</thead>
<tbody>
<tr>
<td>-0.27%</td>
<td>0.01%</td>
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</tbody>
</table>
FY 2020 3rd Quarter Surface Water Evaluation & Reports

CLEAN RIVERS PROGRAM

Sabinal River
BCRAGD staff are responsible for the 3 sites in the Nueces Basin. Sabinal CRP sampling was conducted May 19, 2020. Next sampling will be conducted in August of 2020.

<table>
<thead>
<tr>
<th>Site #</th>
<th>Site Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>13017</td>
<td>Seco Creek @ RR 470</td>
</tr>
<tr>
<td>14939</td>
<td>Sabinal River @ FM 187</td>
</tr>
<tr>
<td>21948</td>
<td>Sabinal River @ Onion Ck</td>
</tr>
</tbody>
</table>
Medina River

BCRAGD staff is responsible for 8 riverine sample sites in the Medina Basin.

Medina River sampling along with Aquatic Life Monitoring was conducted with the San Antonio River Authority on May 20 & 21, 2020. The next sampling will be conducted in August of 2020.

<table>
<thead>
<tr>
<th>Site #</th>
<th>Site Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>12830</td>
<td>Medina R. @ English Crossing</td>
</tr>
<tr>
<td>18447</td>
<td>North Prong Medina R. @ Hwy 16- Wallace Creek</td>
</tr>
<tr>
<td>13638</td>
<td>Medina R. @ S Hwy 173 (Bandera City Park)</td>
</tr>
<tr>
<td>12832</td>
<td>Medina R. @ FM 470-Tarpley Crossing</td>
</tr>
<tr>
<td>21125</td>
<td>Medina R. @ Moffett Park</td>
</tr>
<tr>
<td>21126</td>
<td>N. Prong Medina R. @ FM 2107- Brewington</td>
</tr>
<tr>
<td>15736</td>
<td>W. Prong Medina R.- Coalkiln Road</td>
</tr>
<tr>
<td>21631</td>
<td>Medina R. @ The Mayan Ranch</td>
</tr>
</tbody>
</table>
**Medina Lake & Diversion Lake**

BCRAGD is responsible for 5 sites on Medina Lake and 1 on Diversion Lake.

Medina Lake CRP was conducted on May 28, 2020. The next sample will be conducted in August of 2020. Diversion Lake CRP was conducted on May 26, 2020. The next sample will be conducted in August of 2020.

<table>
<thead>
<tr>
<th>Site #</th>
<th>Site Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>12829</td>
<td>Medina Lake Mid near Headwater</td>
</tr>
<tr>
<td>12828</td>
<td>Medina Lake between Cypress &amp; Spettel Coves</td>
</tr>
<tr>
<td>12827</td>
<td>Medina Lake @ Mormon Bluff</td>
</tr>
<tr>
<td>12826</td>
<td>Medina Lake near Red Cove</td>
</tr>
<tr>
<td>12825</td>
<td>Medina Lake @ ML Dam West of San Antonio</td>
</tr>
<tr>
<td>14205</td>
<td>Medina R. Downstream Medina Reservoir in Mico, TX @ low water crossing</td>
</tr>
</tbody>
</table>
Medina Lake Update

Measurements provided by the Texas Water Development Board’s water data for Texas website (https://waterdatafortexas.org/reservoirs/individual/medina):

- Water Level June 30, 2020: 65.5%
- Water Level May 30, 2020: 68.1%
- Water Level March 30, 2020: 72.9%

EAA Sampling

The Bandera County River Authority & Groundwater District has partnered with the Edwards Aquifer Authority to collect water samples along a seven-mile reach of the Medina River. BCRAGD staff collects samples bi-weekly at the following three locations: Bridlegate, Coal Springs, and English Crossing. The EAA is interested in analyzing the stable isotopic structure of the water in this area of the river along with many other segments across the region. Sampling was conducted on April 16, 30, 2020; May 15, 2020; and June 2, 10, 25, 2020.

River Authority Highlights

On May 22, 2020, BCRAGD employees Clint Carter and Levi Sparks worked with Bandera County personnel to deploy four No Wake buoys at the County Park in Medina Lake. Buoys were deployed to increase the public's safety during recreational activities at the park. Establishing a No Wake zone will also serve to protect the shoreline from abnormally fast erosion caused by boat wakes.
BCRAGD Public Service Announcement:
Medina River E. coli Counts May 6th & 7th, 2020

Surface Water Staff from the Bandera County River Authority and Groundwater District (BCRAGD) collected water samples from sites along the Medina River, Medina Lake, Sabinal River, and their tributaries to assess levels of E. coli bacteria on May 6th and 7th.

_E. coli_ is a bacteria found in the gut of warm-blooded animals and is known to potentially cause illness in humans if ingested. **No primary contact recreation should take place if the number of _E. coli_ exceeds 399 most probable number (MPN) per 100 mL of water.** This standard is set by the Texas Commission on Environmental Quality (TCEQ) in the Texas Administrative Code (30 TAC §307.7). Meaning, no one should participate in activities that could result in the total submersion of the head under water if counts exceed the 399 MPN standard. There is ALWAYS a possibility of infection from _E. coli_ or other waterborne illness. Never drink or ingest river water without proper disinfection, and always swim at your own risk.

Results listed below were analyzed at the BCRAGD lab:

<table>
<thead>
<tr>
<th>Location</th>
<th>MPN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medina Lake - Park @ PR 37</td>
<td>&lt;1 MPN</td>
</tr>
<tr>
<td>Bandera City Park @ 1st St</td>
<td>33 MPN</td>
</tr>
<tr>
<td>W. Prong @ Coaikln Rd</td>
<td>30 MPN</td>
</tr>
<tr>
<td>English Crossing</td>
<td>69 MPN</td>
</tr>
<tr>
<td>Tarpley Crossing</td>
<td>29 MPN</td>
</tr>
<tr>
<td>W. Prong @ Carpenter Ck</td>
<td>77 MPN</td>
</tr>
<tr>
<td>Bridlegate Park</td>
<td>102 MPN</td>
</tr>
<tr>
<td>Ranger Crossing</td>
<td>73 MPN</td>
</tr>
<tr>
<td>Williams Ck in Tarpley</td>
<td>24 MPN</td>
</tr>
<tr>
<td>Bandera River Ranch Park</td>
<td>Dry</td>
</tr>
<tr>
<td>Moffett Park in Medina</td>
<td>117 MPN</td>
</tr>
<tr>
<td>Seco Ck @ RR470</td>
<td>461 MPN*</td>
</tr>
<tr>
<td>Bandera Creek @ SH 16 S</td>
<td>32 MPN</td>
</tr>
<tr>
<td>1st Crossing @ RR337</td>
<td>70 MPN</td>
</tr>
<tr>
<td>Sabinal R @ Cornelius Rd</td>
<td>108 MPN</td>
</tr>
<tr>
<td>Lower Mason Creek</td>
<td>101 MPN</td>
</tr>
<tr>
<td>N. Prong, Brewington</td>
<td>12 MPN</td>
</tr>
<tr>
<td>Sabinal R @ SH187</td>
<td>6 MPN</td>
</tr>
<tr>
<td>Upstream of WWTP, Bandera</td>
<td>30 MPN</td>
</tr>
<tr>
<td>N. Prong, Rocky Ck</td>
<td>6 MPN</td>
</tr>
<tr>
<td>Sabinal R @ Lost Maples SNA</td>
<td>17 MPN</td>
</tr>
<tr>
<td>Bandera City Park @ SH173</td>
<td>77 MPN</td>
</tr>
<tr>
<td>N. Prong, Wallace Ck</td>
<td>6 MPN</td>
</tr>
<tr>
<td>Can Ck Pond @ Lost Maples SNA</td>
<td>7 MPN</td>
</tr>
<tr>
<td>West Verde Ck @ Hill Country SNA</td>
<td>1 MPN</td>
</tr>
<tr>
<td>Utopia City Park</td>
<td>25 MPN</td>
</tr>
</tbody>
</table>

*indicates that the sample was over the TCEQ threshold
**indicates a resample done on May 14th

The above results can also be found on the BCRAGD website, [www.bcragd.org](http://www.bcragd.org), and the BCRAGD Facebook page. BCRAGD is not a certified lab. Results are for informational purposes only.
BCRAGD Public Service Announcement:
Medina River *E. coli* Counts June 18th & 24th, 2020

Surface Water Staff from the Bandera County River Authority and Groundwater District (BCRAGD) collected water samples from sites along the Medina River, Medina Lake, Sabinal River, and their tributaries to assess levels of *E. coli* bacteria on June 18th and the 24th.

*E. coli* is a bacteria found in the gut of warm-blooded animals and is known to potentially cause illness in humans if ingested. **No primary contact recreation should take place if the number of *E. coli* exceeds 399 most probable number (MPN) per 100 mL of water.** This standard is set by the Texas Commission on Environmental Quality (TCEQ) in the Texas Administrative Code (30 TAC §307.7). Meaning, no one should participate in activities that could result in the total submersion of the head under water if counts exceed the 399 MPN standard.

There is ALWAYS a possibility of infection from *E. coli* or other waterborne illness. **Never drink or ingest river water without proper disinfection, and always swim at your own risk.**

Results listed below were analyzed at the BCRAGD lab:

<table>
<thead>
<tr>
<th>Site</th>
<th>MPN</th>
<th>Site</th>
<th>MPN</th>
<th>Site</th>
<th>MPN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medina Lake - Park @ PR 37</td>
<td>3 MPN</td>
<td>Bandera City Park @ SH173</td>
<td>225 MPN**</td>
<td>Moffett Park in Medina</td>
<td>114 MPN</td>
</tr>
<tr>
<td>English Crossing</td>
<td>118 MPN</td>
<td>Bandera City Park @ 1st St</td>
<td>99 MPN</td>
<td>Sabinal R @ Lost Maples</td>
<td>435 MPN*</td>
</tr>
<tr>
<td>Bandera River Ranch Park</td>
<td>Dry</td>
<td>Ranger Crossing</td>
<td>65 MPN</td>
<td>Sabinal R @ Utopia</td>
<td>4 MPN</td>
</tr>
<tr>
<td>Bridlegate Ranch Park</td>
<td>272 MPN</td>
<td>Tarpley Crossing</td>
<td>61 MPN</td>
<td>Lost Maples @ Can Creek</td>
<td>6 MPN</td>
</tr>
<tr>
<td>Utopia</td>
<td>12 MPN</td>
<td>Brewington Crossing</td>
<td>27 MPN</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Indicates sample was over the TCEQ threshold
**Indicates resample done on June 24th, 2020

The above results can also be found on the BCRAGD website, [www.bcragd.org](http://www.bcragd.org), and the BCRAGD Facebook page. BCRAGD is not a certified lab. Results are for informational purposes only.
Outreach Highlights

As a political subdivision of the state, BCRAGD has an obligation of transparency to the public, which is met through the channels of social media and a maintained website. These venues are vital in providing open lines of communication between the District and the general public.

This quarter, the BCRAGD team has been working diligently on public outreach. One of the most effective means of public outreach is through social media with Instagram, Twitter, Facebook, and Pinterest. The team has the ability to provide vital information to targeted audiences and promote public awareness relating to issues and topics such as: changing weather patterns, ongoing projects of the District, natural resource and water conservation, and stewardship. Social Media outlets allow for the District to share and promote resources from collaborating agencies such as National Weather Service, Texas Ag-Extension office, Texas Floodplain Managers Association, Texas Water Development Board, and many others.

COVID-19 Pandemic

When day-to-day life was threatened with COVID-19, the Outreach Team provided up-to-date information on the steps the District has been taking to slow the spread of this virus while providing vital services to the community.
May 20, 2020, the Texas Floodplain Managers Association held a Go Blue-Flood Awareness campaign. BCRAGD staff proudly participated by wearing blue and posting to the District's Facebook page. Flood Awareness is a vital component of what the District does in an attempt to get the public informed about potentially hazardous conditions.

![Go Blue - Flood Awareness]

Overview of Facebook Reach for Third Quarter 2020

The largest peak was a share from the National Weather Service warning of potential flooding.
Development of a Flood Inundation Monitoring System for the Upper Sabinal River in Uvalde and Bandera Counties, Texas
Progress Report for the Period – March 01, to May 31, 2020
Contract Number: 1800012307

June 08, 2020

To: Ivan Ortiz, CFM, CTCM
Flood Mitigation Planning
Texas Water Development Board
P.O. Box 13231, 1700 N. Congress Ave.
Austin, Tx. 78711-3231
ivan.ortiz@twdb.texas.gov

From: Larry B. Thomas, CFM
Chief Data Officer
Natural Resource Specialist
Flood Warning Protection Project Manager
Bandera County River Authority and Groundwater District
440 FM 3240, P.O.Box 177
Bandera, Tx. 78003-0177
lthomas@bcragd.org

Subject: TWDB Contract No. 1800012307

1. Contract Period: November 12, 2018 – August 31, 2021

2. Progress Report Period: Mar. 01, to May 31, 2020

3. Due to USGS noting invoiced periods of task completions for quarterly periods beginning Fiscal Year October 1 and ending September 30, TWDB Quarterly reports provided by BCRAGD may encompass partial periods of previous quarterly report periods.
BCRAGD Tasks Completed:

** DUE TO THE COVID-19 VIRUS PANDEMIC – AND FOLLOWING BCRAGD’S ‘WORKPLACE HAZARD POLICY’ ALL MONITORING ACTIVITIES FOR THE FLOOD EARLY WARNING SYSTEM AND TWDB QUARTERLY REPORTS WILL CONTINUE TO BE MONITORED AND CREATED REMOTELY DURING THE PANDEMIC AND TEMPORARY OFFICE CLOSURE UNTIL FURTHER NOTICE *** ALL EXISTING AND PLANNED FIELD RELATED ACTIVITIES FOR BCRAGD PERSONNEL SPECIFIC TO THE FEWS ARE SUSPENDED UNTIL FURTHER NOTICE – EFFECTIVE MARCH 17, 2020 BY GENERAL MANAGERS POLICY STATEMENT **

- Requesting copies of the Vertical Datum Levels to be completed at stream-gage locations, Culverts, Bridge Openings and Channels as per contract for Flood Warning System. Lidar elevations to be applied by USGS.

- Continued daily monitoring of USGS streamflow and rainfall stations completed for Western Bandera County. Nearest USGS stations to Utopia are the Sabinal River at Vanderpool, Tx streamgage with a rainfall monitor and the BCRAGD Edwards Well No. 1 above Lost Maples State Park which monitors groundwater and has a High Intensity type rainfall monitor.

BCRAGD Planned Activities:

- A USGS Stream Gage installation was completed Jan. 16, 2020 at the Sabinal Rv bridge located on FM-1050, below Utopia City Park at Utopia and currently monitoring water surface stage and rainfall data. Streamflow data will become available upon collection of varying insitu stage / discharge values for the development of a stage-discharge rating table.

- Propose USGS to include ‘fixed’ ‘Peak Stage Indicators’ (ie: Crest Stage Gage ‘CSG’) at selected stream-flow gage locations and identify Reference Mark (RM) elevations for use with CSG data and post event High Water Marks (HWM’s).

ON-HOLD

- BCRAGD will be creating ‘Reference marks’ (ie: Vertical Datum Elevation marks) on select low water crossings, bridge decks, bridge handrails etc. within portions of the Sabinal Flood Early Warning study area to be used as miscellaneous ‘tape-down’ points for referencing water surface elevations to North American Vertical Datum 1988 (NAVD 88). Reference Marks will be established, and elevations determined by actual level circuits completed by BCRAGD staff as a training exercise provided by Larry Thomas and to be used as a post event of flooding high water mark elevations. These may encompass USGS data for use with Hec-Ras modeling of miscellaneous tributary locations. Completed Vertical Datum level circuits at each location will follow USGS standard protocols except for equipment type used. A ‘Zeiss Ni-2’ optical level instrument and a 0.01 /ft graduated engineering unit leveling rod will be used and results documented manually along with pre and post instrument calibrations.
USGS Task Completions / Ongoing Status:

(03-01-20 to 05-31-20)

USGS IS CURRENTLY MONITORING USGS STREAM GAGE STATIONS REMOTLEY DUE TO THE COVID-19 VIRUS PANDEMIC AND HAVE ONLY ESSENTIAL PERSONNEL AVAILABLE FOR ROUTINE OR NON-ROUTINE EQUIPMENT MAINTENANCE AS MAY BE NEEDED. POTENTIAL HIGH-WATER EVENTS AND NEEDS FOR DATA COLLECTION WILL BE PERFORMED ON A CASE BY CASE BASIS BASED ON CONDITIONS AND PRIORITY OF RELEVANCE.

Task 1: Routine data collection and equipment maintenance;

✓ A USGS Stream Gage installation was completed Jan. 16, 2020 at the Sabinal Rv bridge located on FM-1050, below Utopia City Park at Utopia and currently monitoring water surface stage and rainfall data. Streamflow data will become available upon collection of varying insitu stage and manually measured discharge values for the development of a stage-discharge rating table. Hydrologic data of Rainfall and water surface stage are now available on the USGS web site.

The USGS station ID is: Sabinal Rv at Utopia, TX. 08197970

- The following Existing USGS Stream-gages are available and maintained by USGS personnel. These stations are routinely monitored daily by USGS and by BCRAGD staff during storm related events and are significant for providing storm related information of impending storms near and within the Sabinal River watershed.

- Edwards Groundwater Well # 1 'High Intensity Rain Gauge'
  USGS Station Number - 295204099340201

- Sabinal River Below Mill Creek near Vanderpool, TX.
  USGS Station Number - 08197936

- West Prong Medina Rv at Carpenter Crk Rd nr Medina, TX.
  USGS Station Number - 08178871

- N. Prng. Medina Rv at Brewington Crsg, FM-2107 nr Medina, TX.
  USGS Station Number - 08178861

- Medina River at Patterson Rd at Medina, TX.
  USGS Station Number - 0817887350

- Medina River at Hwy. 173 at Bandera, TX.
  USGS Station Number - 08178860

- **NEW** – Sabinal River at Utopia, Tx.
  USGS Station Number 08197970
Task 2: Development and calibration of a HEC-RAS model for study area;

- Realtime continuous Hydrologic Data collection on-going. USGS personnel were in Utopia week of March 9, completing reconnaissance and vertical datum levels at some key model calibration locations for the on-going activities of Task No. 3.

Task 3: Model scenarios and development of a flood atlas.

- Hydrologic data integration on-going development

Task 4: Reporting and integration with Flood Inundation Mapping Program (FIMP) website

- Sabinal Real Time data and manually collected - Data Not yet assembled for the FIMP.

Comments / Remarks:

USGS invoicing Quarterly periods are Federal Fiscal Year period. October 1st to September 30th

Due to Fiscal year end billing from USGS there were two invoices noted below which required amendments as requested by USGS and were replaced with three reciprocal invoices. The three replacement invoices combined totals are equivalent sum totals of both invoices noted as paid by TWDB cost shared amounts. The three invoices were approved as replacement invoices and concurred with USGS request. No action of changes in funding -paid amounts- are required. The three replacement invoices are: No's 90759817 for $1,336.28 / No. 90764590 for $36,163.72 and No. 90764588 for $37,500.00. These replaced USGS invoice No's 90742012 for $37,500.00 and No. 90758338 for $37,500.00

( replaced ) USGS Invoice No. 90742012 for $37,500.00 received by BCRAGD on Aug. 5, 2019
A TWDB payment request for approved one half cost share of $18,750.00 was prepared with Quarterly report #4 and submitted on 09/03/2019
TWDB cost share portion was received 02-14-2020

( replaced ) USGS Invoice No. 90758338 for $37,500.00 was received on Sept. 19, 2019 and submitted as a Payment request only as per TWDB on Oct. 22, 2019 for billing period 9-1-19 to 10-20-19. (TWDB-CP0001 No. 5) Quarterly report # 6 submitted 12-10-19 for the period 9-1 to 11-30.
TWDB cost share portion was received 02-20-2020

USGS Invoice No. 90787579 for $37,500.00 received by BCRAGD on Feb.10, 2020
A TWDB payment request for approved one half cost share of $18,750.00 Was provided with Quarterly report #7 and submitted on 03/16/2020
TWDB cost share portion was received 03-27-2020
* Comments / Remarks: (continued from pg 4)

** NEW **
USGS Invoice No. 90807196 for $37,500.00 received by BCRAGD on Apr. 28, 2020
A TWDB payment request for approved one half cost share of $18,750.00
is prepared with this Quarterly report #8 and submitted on 06/08/2020

‘COPY of Bandera Bulletin News Paper Posting for Public meeting’

NOTICE TO THE PUBLIC
Bandera County River Authority and Groundwater District, Texas Water Development Board,
and the United States Geological Survey (USGS)
Flood Early Warning System for the Upper Sabinal River

Bandera County River Authority and Groundwater District, Texas Water Development Board,
and USGS will hold an open to the public meeting at 10:00am on February 26, 2020 at 22542
Ranch Rd 187, Utopia, TX 78884. This Public Meeting will regard the grant received by Bandera
County River Authority and Groundwater District from the Texas Water Development Board for
the purpose of developing a Flood Early Warning System (FEWS) on the Upper Sabinal River.
The public is invited to attend and written, and oral comments are welcome. For more
information, please contact Larry Thomas at (830) 522-2775 or lthomas@bcragd.org, or Hayli
Phillips at (830) 796-6201 or hphillips@bcragd.org.
Newly installed USGS Stream Gage at Sabinal River Bridge At Utopia, Tx FM-1050

08197970  Sabinal Rv at Utopia, TX

Photo taken March 4, 2020. Stream Gage is located on the Left Bank-Downstream side of bridge near top of stream bank.

End of Report #8 for the period 03/01/20 to 05/31/20, Due before 06/30/20 submitted 06/08/2020.
BCRAGD

Contract No: 1800012307
Contract Type: Research
Contract Amount: $460,000.00

Billing Period of This Payment Request
From: 03/01/20
To: 05/31/20
Requested Amount: $18,750.00
Is this the final Request? No

<table>
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<th>Contract Start Date</th>
<th>Contract End Date</th>
<th>Total Contract Amount</th>
<th>Local Cash</th>
<th>Local In-Kind</th>
<th>TWDB Share</th>
<th>Retainage</th>
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<td>11/12/19</td>
<td>05/31/21</td>
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<td>$0</td>
<td>$230,000.00</td>
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<th>Payment Request No.</th>
<th>Total Expenses for this Reimbursement</th>
<th>Local Cash for this Reimbursement</th>
<th>Local In-Kind for this Reimbursement</th>
<th>TWDB Share for this Reimbursement</th>
<th>Retainage for this Reimbursement</th>
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</thead>
<tbody>
<tr>
<td>8.00</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$18,750.00</td>
<td>$0</td>
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</tbody>
</table>

Contractor: BCRAGD
Contractor Address: P.O. Box 177 440 FM-3240
City, State, ZIP: Bandera TX 78003-0177

Contact: Larry B. Thomas
Contact Title: Natural Resource Specialist
Contact Phone: 830-796-7260
Contact Fax: 830-796-8262
Contact Email: bcragd@bcagd.org

Payment Contact: Prah Blair
Payment Contact Title: Office Manager
Payment Contact Phone: 830-522-2772
Payment Contact Fax: 830-796-8262
Payment Contact Email: pbrahl@bcagd.org

Certification: I certify that to the best of my knowledge and belief that the billed costs hereon are in accordance with the above mentioned contract(s) and all work performed is in accordance with said contract(s).

![Signature and Date]

Date Signed: 06/18/2020

Arnie Muck, BCRAGD, General Manager
Print or Type Name and Title of Representative Signing
830-796-7260
Telephone Number

TWD20-CP0001
General Management

02.APR.2020 Conference Call: Updates, To-Dos, Procedures, Pandemic Items  P. Blair, D. Mauk
06.APR.2020 GM Invoice E-Approval System  P. Blair, D. Mauk
06.APR.2020 Conference Call: current events, and legal  D. Mauk, H. Phillips
08.APR.2020 Conference Call: Updates, To-Dos, Procedures, Pandemic Items  P. Blair, D. Mauk
11.APR.2020 Conference Call: Updates, Weekly Schedule  P. Blair, D. Mauk
17.APR.2020 Conference Call: Updates, Weekly Schedule  P. Blair, D. Mauk
18.APR.2020 GM Invoice E-Approval System  P. Blair, D. Mauk
19.APR.2020 Conference Call: Updates and upcoming scheduling  D. Mauk, C. Curd
22.APR.2020 Conference Call: Updates, Weekly Schedule  P. Blair, D. Mauk
27.APR.2020 Meeting: Drillers, Samples, Updates, Distancing, OPS  P. Blair, M. Redman, C. Curd, D. Mauk
27.APR.2020 GM Invoice Approval System  P. Blair, D. Mauk
27.APR.2020 Review/Edit GM Report, Profit/Loss Review  P. Blair, D. Mauk
28.APR.2020 Meeting: Flood Project Billing  D. Mauk
29.APR.2020 Meeting: Quarterly Mtg, Sick/Vac, Exit Interview, CC Transactions, Consult.  P. Blair, D. Mauk
29.APR.2020 Phone Call to Set Up & Schedule Interview  P. Blair, D. Mauk
30.APR.2020 HR: Prep Interview Paperwork, Law Dos and Don’ts, Type Up HR Interview Questions  P. Blair
30.APR.2020 Pre-Interview Meeting: Prep, Paperwork, Discussion, Qualifications  P. Blair, L. Sparks, D. Mauk
30.APR.2020 Interview w/ Alyssa Kirkendall via VideoConference  P. Blair, L. Sparks, D. Mauk
30.APR.2020 Post Interview Discussion: Qualifications, Offer, Pay, Logistics  P. Blair, L. Sparks, D. Mauk
04.MAY.2020 Meeting: Offer Letter, Checks Signed Today, To-Dos for Week, Updates, Mail  P. Blair, D. Mauk
04.MAY.2020 Review Offer Letter, Grade/Step, Letterhead, GM Sign, Scan/Email to Alyssa  P. Blair, D. Mauk
05.MAY.2020 Meeting: JFA, AT&T, Masks, Orders, Receipts, Registration Form  P. Blair, D. Mauk
05.MAY.2020 Computer Meeting: Desktops, Laptops, Inventory-New  P. Blair, L. Sparks, M. Redman, D. Mauk
06.MAY.2020 GM Invoice Approval System/CC Receipt Transaction Approvals/JFA Review  P. Blair, D. Mauk
06.MAY.2020 Meeting: Looking Ahead, Planning, Transitions  P. Blair, L. Sparks, D. Mauk
07.MAY.2020 Correspond w/ BPS Security to Complete Camera Feed & Footage  D. Mauk, P. Blair
07.MAY.2020 Give GM #’s to Get Emailed Statement for Bookkeeping  D. Mauk, P. Blair
11.MAY.2020 GM Invoice Approval System & AT&T Acct Call- Update Acct Admins  D. Mauk, P. Blair
12.MAY.2020 Phone Call to AT&T- Update Account & Admins on Account  D. Mauk, P. Blair
18.MAY.2020 Meeting: Transitions, Exit Interview, COBRA, Checks Signed, Staff Mtg  D. Mauk, P. Blair
18.MAY.2020 GM Invoice Approval System; Exit Interview; Tax Exempt Form  D. Mauk, P. Blair
Bandera County River Authority and Groundwater District:

Activities of the District - 3rd Quarter FY 2020 (April-June)

19.MAY.2020 Staff Meeting: Updates, Covid-19 Procedures, Transitions, New Hire  All Staff
20.MAY.2020 Checks Signed; GM Invoice Approval System; Gather Msg Receipts  P. Blair, D. Mauk
21.MAY.2020 Meeting: Job Description Signature Lines/Initials Final Approval  P. Blair, D. Mauk
21.MAY.2020 Complete Employee Grad School Recommendation for C. Fox  P. Blair, C. Fox, D. Mauk
26.MAY.2020 Meeting: Going Away Lunch & Employee Transition Staff Meeting  All Staff
27.MAY.2020 Meeting: OnBoarding, Training, Logistics, Future Planning  P. Blair, A. Balzen, D. Mauk
28.MAY.2020 Complete Employee Departure Checklist & Exit Interview  P. Blair, M. Redman, D. Mauk
28.MAY.2020 GM Invoice Approval System; Signatures Needed  P. Blair, D. Mauk
28.MAY.2020 Watch Training Video for PFIA  M. Redman, P. Blair, D. Mauk
28.MAY.2020 Public Funds Investment Act Training via Online  M. Redman, P. Blair, D. Mauk
02.JUN.2020 Correspond Concerning New Well Reg/Permitted Procedures Request  P. Blair, D. Mauk
02.JUN.2020 Mtg: Transition New Well Reg/Permits Procedures  C. Curd, A. Balzen, J. McEwen, D. Mauk
03.JUN.2020 Mtg: Plan Staff Mtg Lunch & Learn, Present on Aquifers  C. Curd, P. Blair, A. Balzen, D. Mauk
03.JUN.2020 VideoConference: USGS FEWS Billing Meeting  USGS, D. Mauk
03.JUN.2020 Post VideoConference Update Over USGS FEWS Billing Meeting  L. Thomas, D. Mauk
04.JUN.2020 Track Down Issue of Missing Packages w/ Tracking #, FED EX  P. Blair, C. Curd, D. Mauk
04.JUN.2020 Meeting: Procedures, Perceptions, To-Dos  P. Blair, L. Sparks, D. Mauk
08.JUN.2020 Meeting: Elections & Highway Cleanup  H. Phillips, D. Mauk
08.JUN.2020 Meeting: Updates, To-Dos, Security Office Features  P. Blair, D. Mauk
09.JUN.2020 Meeting: O&M Gage Bills, Petty Cash Check Refill, Deposit  P. Blair, D. Mauk
10.JUN.2020 Meeting: Zebra Mussels Expenditures  L. Sparks, P. Blair, D. Mauk
11.JUN.2020 GM Invoice Approval System; Get Checks Signed, Meeting: Operations  P. Blair, D. Mauk
15.JUN.2020 Meeting: USGS Payment, Profit/Loss, Petty Cash, GM Invoice Approval Sys  P. Blair, D. Mauk
16.JUN.2020 GM Invoice Approval System, Meeting: To-Dos, Planning  P. Blair, D. Mauk
16.JUN.2020 Finished PFIA Training via Online  D. Mauk
18.JUN.2020 Correspond/Planning: Brewington CleanUp  P. Blair, A. Balzen, C. Carter, L. Sparks, D. Mauk
18.JUN.2020 District CleanUp @ Brewington River Crossing  A. Balzen, C. Carter, L. Sparks, D. Mauk
22.JUN.2020 GM Invoice Approval System, Lab Purchase Approval, CC Receipts, Logs  P. Blair, D. Mauk
22.JUN.2020 CC Receipt & Transaction Logs Approval and Sign Off  P. Blair, D. Mauk
22.JUN.2020 Permit Postings Drafting, Editing, & Postings  H. Phillips, C. Curd, A. Balzen, D. Mauk
23.JUN.2020 Scan Good Cause Letter w/ Invoices & Email  P. Blair, H. Phillips, D. Mauk
Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY2020 (April-June)

24.JUN.2020 Mail Out USGS Checld^001012 w/ Invoices, Email for Record  P. Blair, D. Mauk, L. Thomas
29.JUN.2020 Meeting: Nomination Form Specs  H. Phillips, D. Mauk
30.JUN.2020 Complete Flood Regional Planning Group Nomination Form  H. Phillips, D. Mauk

Operations
01.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  L. Thomas
01.APR.2020 Conference Call: TCEQ, Sample Ideas, Posting, Appts, Regs, AR Finalizing, PIR  All Staff
01.APR.2020 Update District Calendar  P. Blair
02.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  L. Thomas
02.APR.2020 Conference Call: Ess. Employees, Continue Working, EAA Samp, Plug Wells  All Staff
02.APR.2020 Conference Call: Task Lists, Server Overhaul, Thunderstorms, Website, Policies  All Staff
02.APR.2020 Created timeline for actions during COVID-19  H. Phillips
02.APR.2020 Distributed April Newsletter  H. Phillips
06.APR.2020 Check Bulk Mail & Sort, Print Invoices & CC Receipts, Stamp Invoices as Received  P. Blair
06.APR.2020 Contacted BPS for new camera installation  H. Phillips
06.APR.2020 Business Card & ID Card Correspondence & Coordination  P. Blair, M. Redman, C. Curd
06.APR.2020 AP: File Invoices, Stamp & Prep Signed Checks to be Mailed, Re-File ARs & QR  P. Blair
06.APR.2020 Review Statement; AR: Deposit / Take to Bank; AP: Write Checks, QB Backup  P. Blair
06.APR.2020 Check Writing / Credit Card System Discussion Pandemic Procedures  M. Redman, P. Blair
07.APR.2020 Correspond to Get Finance Computer on for Bookkeeper Access  M. Redman, P. Blair, C. Carter
07.APR.2020 Bookkeeper Coordination: QB Quarterly Meeting Prep, Bank Statement  P. Blair
07.APR.2020 Complete Work Task List & Email to C. Curd; Email Staff About Fin. Computer Fan  P. Blair
08.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  L. Thomas
08.APR.2020 Conference Call: New Office Schedule, Security Cameras, Sanitize, Arundo & CRP  All Staff
08.APR.2020 Conference Call: Binding Annual Reports & Quarterly Reports, Website  P. Blair, C. Curd
09.APR.2020 Got checks signed by board members  M. Redman
09.APR.2020 Get Accounts Payable Checks Signed  M. Redman
09.APR.2020 Correspondence: Bookkeeper, Finance Computer, Check Signing, Update  M. Redman, P. Blair
09.APR.2020 Complete Weekly Work Task List Completed & Email to C. Curd  P. Blair
09.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency Plan  L. Thomas
13.APR.2020 Check Mail in Bulk, Print Invoices, Scan Statement to Bookkeeper for QR  P. Blair
13.APR.2020 Call BEC: Pandemic Payment Procedures & Take Signed Check Payment to BEC  P. Blair
13.APR.2020 Accounts Payable: Prep, Address, Stamp, & Mail Out Signed Checks  P. Blair
13.APR.2020 Call Hach Concerning Invoicing, Credits, & Invoices to be Paid  P. Blair
13.APR.2020 Pull Funds Report for Reference @ Bookkeeper Request & Get QB Guidance  P. Blair
13.APR.2020 Correspond w/ Bookkeeper- Scan CC Statements for Reconciliation & QB Backup  P. Blair
13.APR.2020 Accounts Payable: Write Checks; HR: Pay Stub Employee Distribution  P. Blair
14. APR.2020 Print all Annual Report reports  C. Curd
14.APR.2020 Meeting BPS Security for new camera install  M. Redman
Bandera County River Authority and Groundwater District:

*Activities of the District - 3rd Quarter FY 2020 (April-June)*

15.APR.2020 Order Binding Coils for Annual Report Binding & Email Confirmation to C. Curd  
16.APR.2020 Notate Suggested Edits to L. Thomas Workplace Hazards Contingency & Submit  
16.APR.2020 Conference Call: Enforcement, Pumping, Weekly Logs, Office, Bookkeeper  
16.APR.2020 Correspond w/ Bookkeeper-Completed: Form 941, CC Reconciliation, IRA, WorkComp  
16.APR.2020 Complete Weekly Work Tasks Completed List & Email to C. Curd  
20.APR.2020 Check Bulk Mail @ Post Office & Sort, Voicemails, Print Invoices, Coil Tracking  
20.APR.2020 Call AT&T Billing Inquiries, Create Reimbursement Form; AP: Write Checks  
20.APR.2020 Organize CC Statement & Receipt Attachments for C. Curd Retrieval, QB Backup  
20.APR.2020 AR: Write Well Registration #’s on Checks, Stamp Backs, & Organize for Deposits  
20.APR.2020 Sanitize & Organize Break Room, AR: Deposit & GMA-9 Invoicing & Deposit to Bank  
22.APR.2020 Update District Calendar, Update Work Task List & Activities of the District  
22.APR.2020 Phone Conference: Gloves & Face Masks for Pandemic Precautions  
22.APR.2020 Complete Credit Card receipt  
23.APR.2020 Complete & Update Activities of the District for Month of April  
23.APR.2020 Complete Weekly Tasks Completed List & Email to C. Curd  
27.APR.2020 Bind Annual Reports  
27.APR.2020 Print and bind Quarterly Reports  
27.APR.2020 Check & Sort Mail, Print Invoices/Receipts, Voicemails, Scan Stubs, Scan Q Form 941  
27.APR.2020 Resume Cleaning Services Correspondence, Filing, Accounts Payable: Write Checks  
27.APR.2020 HR: OPS Sick/Vacation Hours Update, Wellness Records  
27.APR.2020 OSHA Coronavirus Covid-19 Notice Print & Display  
29.APR.2020 Print Certificates & Wellness Docs; Complete CES Labor Statistics, CC Signatures  
29.APR.2020 Research, Complete, and Email SAO Compensation Study Audit; Wellness Logs  
29.APR.2020 Organize CC Receipts, Flag Signatures, Add CC Charges into QB, Write CC Check  
30.APR.2020 Quarterly Meeting via Teleconference (Covid-19)  
30.APR.2020 Add Msg Receipts to CC Transactions, Complete March/April Wellness Logs  
30.APR.2020 HR: Prep Interview Paperwork, Law Dos and Don’ts, Type Up HR Interview Questions  
30.APR.2020 HR: Prep Pay Stubs for Employee Distribution; QB Backup  
04.MAY.2020 Create Cleaning Service Invoices, Accounts Payable: Write Checks, Prep for Sign  
04.MAY.2020 Draft Offer Letter & Submit for Review; Prep, Address, Stamp Signed Checks & Mail  
05.MAY.2020 Print Receipts/Invoices, Reply to Alyssa, Print Job Offer Acceptance Letter  
05.MAY.2020 HR: Employment Verification for Employee & CC Transaction Signatures  
05.MAY.2020 Meeting: Precincts & Member @ Large Directors for Form & Website  
05.MAY.2020 E-Fill TCEQ Groundwater Conservation District Registration Form  
05.MAY.2020 Add Reg #s to Checks in Checklist Log & QB Backup  
06.MAY.2020 Scan & Email Signed TCEQ Groundwater Conservation District Registration Form  
06.MAY.2020 HR: OPS Add Sick/Vacation for Employees; Scan Signed Public Funds Report to Q3  
06.MAY.2020 Print Wellness Logs, Order Field Supplies, Add OPS Holidays & Sick/Vacation Time
Bandera County River Authority and Groundwater District:

Activities of the District- 3rd Quarter FY2020 (April-June)

07.MAY.2020 Meeting: Supplies Needed - Masks, Rubbing Alcohol, Sanitizers  
C. Curd, P. Blair, H. Phillips

07.MAY.2020 HR: OPS Sick/Vacation Time, CC Transaction Signatures, Print Sick/Vacation Sheets  
P. Blair

07.MAY.2020 Highlight & Prep Items for Bookkeeper, Meet to Go Over Items, Hiring, Exit Employee  
P. Blair

11.MAY.2020 Print Invoices, Get Invoice for Shell Acct, Accounts Payable: Write Checks  
P. Blair

11.MAY.2020 Call From TCEQ- District Registration Form Electronic Method User Assessment  
P. Blair

11.MAY.2020 Accounts Receivable: Inv#0298 & Deposit; Profit/Loss; File Deposit; QB Backup  
P. Blair

11.MAY.2020 Phone Conference w/ IT: New Computer Fan, Switch MSFT Acct  
A. Berman, P. Blair

12.MAY.2020 Scan Employee Certs for Training to Server, & Review  
C. Curd, P. Blair

12.MAY.2020 Prep for New Employee Folders/Labels for Onboarding Paperwork  
P. Blair

13.MAY.2020 Check Order Statuses, Accounts Payable: Write Checks, HR: Exit Interview Draft  
P. Blair

13.MAY.2020 Contact Propane Depot for Scheduling, Complete TAGD CyberSecurity Training  
P. Blair

13.MAY.2020 Research Cancelling PS & InD, QB Backup, HR: Job Descriptions ADA Compliance  
P. Blair

14.MAY.2020 Call Cancel PS & InDes, HR: Employee Pay Stubs for Distribution & Research  
P. Blair

14.MAY.2020 Coordinate Propane Depot Tech- Rain Cap Replacement/Tank Refill  
C. Curd, P. Blair

14.MAY.2020 Accounts Payable: Write Checks, Office Supply Order, QB Backup  
P. Blair

18.MAY.2020 Draft Email to Staff About Staff Meeting, HR: Health Care Set Up New Employee  
P. Blair, C. Curd

19.MAY.2020 Print Receipts, Accounts Receivable: Inv#0299, HR: New Employee Inquiries  
P. Blair

20.MAY.2020 New Hire Onboarding Paperwork/Procedures  
P. Blair, A. Balzen

20.MAY.2020 UHC Log In & Print Off Temp ID Cards for New Hire  
P. Blair, A. Balzen

20.MAY.2020 Simple IRA Set Up Correspondence & Acct Settings for New Hire  
B. Dalton, P. Blair, A. Balzen

P. Blair, A. Balzen

26.MAY.2020 New Hire Onboarding Paperwork/Procedures  
P. Blair, A. Balzen

27.MAY.2020 Accounts Receivable: Inv#0300 & Deposit; QB Backup; IT Status New Hire  
P. Blair

27.MAY.2020 PIA & OMA Trainings Completed & Placed in Employee File  
P. Blair

27.MAY.2020 TPWD Links for Boaters & Paddlers Safety Courses & Pryor Acct Access  
P. Blair, A. Balzen

27.MAY.2020 Draft CC Letter Removing MR & Adding User AB, Email Letterhead to CC Services  
P. Blair

27.MAY.2020 Draft CNA Surety Letter Removing MR & Adding AB, Awaiting GM Signature  
P. Blair
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<tr>
<th>Date</th>
<th>Task Description</th>
<th>Responsible Parties</th>
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<tbody>
<tr>
<td>28.MAY.2020</td>
<td>Complete Employee Departure Checklist &amp; Exit Interview</td>
<td>P. Blair, M. Redman, D. Mauk</td>
</tr>
<tr>
<td>28.MAY.2020</td>
<td>HR: Prep Pay Stubs for Distribution; Add A. Balzen to Vanguard Acct</td>
<td>P. Blair</td>
</tr>
<tr>
<td>28.MAY.2020</td>
<td>Watch Training Video for PFIA</td>
<td>M. Redman, P. Blair, D. Mauk</td>
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<tr>
<td>28.MAY.2020</td>
<td>Public Funds Investment Act Training via Online</td>
<td>M. Redman, P. Blair, D. Mauk</td>
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<tr>
<td>01.JUN.2020</td>
<td>Call BEC &amp; IT- Troubleshoot Internet Access Down, Technician on Site &amp; Diagnosis</td>
<td>P. Blair</td>
</tr>
<tr>
<td>01.JUN.2020</td>
<td>Get Checks Signed</td>
<td>H. Phillips</td>
</tr>
<tr>
<td>01.JUN.2020</td>
<td>Meeting: UHC Vision ID Card, Share District Calendar &amp; Server</td>
<td>P. Blair, A. Balzen</td>
</tr>
<tr>
<td>01.JUN.2020</td>
<td>Prep, Stamp, Address Signed Checks to be Mailed Out &amp; File Invoices</td>
<td>P. Blair</td>
</tr>
<tr>
<td>01.JUN.2020</td>
<td>New Employee Payroll Set Up Correspondence w/ Bookkeeper</td>
<td>P. Blair</td>
</tr>
<tr>
<td>02.JUN.2020</td>
<td>Provide Keys Turned In w/ Employee Departure Checklist</td>
<td>P. Blair, A. Balzen, C. Carter</td>
</tr>
<tr>
<td>02.JUN.2020</td>
<td>Provide Shell Card Instructions w/ ID # &amp; Assign Card on Online Acct</td>
<td>P. Blair, A. Balzen</td>
</tr>
<tr>
<td>02.JUN.2020</td>
<td>Correspondence- Choose Option COBRA or Marketplace for Healthcare</td>
<td>M. Redman, P. Blair</td>
</tr>
<tr>
<td>02.JUN.2020</td>
<td>Receive &amp; Print Wellness Logs; Accounts Payable: Write Checks, QB Backup</td>
<td>P. Blair</td>
</tr>
<tr>
<td>03.JUN.2020</td>
<td>Accounts Receivable: Inv#0301 &amp; Inv#0302; Receive in Office Supplies</td>
<td>P. Blair</td>
</tr>
<tr>
<td>03.JUN.2020</td>
<td>HR: Update Onboarding SOP; Scan CNA Surety Bond Letter &amp; Email</td>
<td>P. Blair</td>
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<tr>
<td>03.JUN.2020</td>
<td>Complete Wellness Log for May 2020; Send Sick/Vacation Hours OPS Request</td>
<td>P. Blair</td>
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<tr>
<td>03.JUN.2020</td>
<td>Reply to Assist Trinity Glen Rose w/ Records Mgmt Compliance Elements</td>
<td>P. Blair</td>
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<tr>
<td>03.JUN.2020</td>
<td>Finish Replay Public Funds Investment Act Training Online Due to Inclement Weather</td>
<td>P. Blair</td>
</tr>
<tr>
<td>04.JUN.2020</td>
<td>Track Down Issue of Missing Packages w/ Tracking #, FED EX</td>
<td>P. Blair, C. Curd, D. Mauk</td>
</tr>
<tr>
<td>04.JUN.2020</td>
<td>Notate Printer Issues, Contact Xerox for Service Technician</td>
<td>P. Blair</td>
</tr>
<tr>
<td>04.JUN.2020</td>
<td>Meeting: Office Supplies Needed, Training, FPM, Clips, PG Exam, Future</td>
<td>P. Blair, A. Balzen</td>
</tr>
<tr>
<td>08.JUN.2020</td>
<td>Meeting w/ Bookkeeper Prep, Onboarding, USGS Invoice Payments</td>
<td>P. Blair</td>
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<tr>
<td>08.JUN.2020</td>
<td>Organize, Print Receipts &amp; Prep Invoices, Update District Calendar, Plan Events</td>
<td>P. Blair</td>
</tr>
<tr>
<td>08.JUN.2020</td>
<td>Accounts Payable: Write Checks, Accounts Receivable: Inv#0303 &amp; Inv#0304</td>
<td>P. Blair</td>
</tr>
<tr>
<td>08.JUN.2020</td>
<td>Meeting: Elections &amp; Highway Cleanup</td>
<td>H. Phillips, D. Mauk</td>
</tr>
<tr>
<td>09.JUN.2020</td>
<td>HR: OPS Sick/Vacation Hours Entry for Bookkeeper Payroll; QB Backup</td>
<td>P. Blair</td>
</tr>
<tr>
<td>09.JUN.2020</td>
<td>Print Off Sick/Vacation Sheets for Bookkeeper Payroll; Accounts Receivable: Deposit</td>
<td>P. Blair</td>
</tr>
<tr>
<td>09.JUN.2020</td>
<td>Balance Petty Cash Box, Scan Items for Bookkeeper &amp; Correspond; File Stubs</td>
<td>P. Blair</td>
</tr>
<tr>
<td>09.JUN.2020</td>
<td>Good Cause Letter w/ Invoices Attached</td>
<td>H. Phillips</td>
</tr>
<tr>
<td>09.JUN.2020</td>
<td>Meeting: Office Expenditures- Field Equipment, Purchases, River Clothing</td>
<td>P. Blair, L. Sparks</td>
</tr>
<tr>
<td>11.JUN.2020</td>
<td>Contact CC Service Extra Card Troubleshoot; 2020 Mileage Rate; Marker Tracking</td>
<td>P. Blair</td>
</tr>
<tr>
<td>11.JUN.2020</td>
<td>AP: Write Checks; Petty Cash Refill, Prep, Address, Mail Signed Checks, QB Backup</td>
<td>P. Blair</td>
</tr>
<tr>
<td>15.JUN.2020</td>
<td>Meeting: Check In, Items Needed, Training, Job Necessities, Materials</td>
<td>P. Blair, A. Balzen</td>
</tr>
<tr>
<td>15.JUN.2020</td>
<td>HR: Prep Past Stubs for Employee Distribution &amp; Past Stubs Per Request</td>
<td>P. Blair</td>
</tr>
<tr>
<td>15.JUN.2020</td>
<td>Check on Open Invoices AR, Marker Tracking, Send Open Invoices, IT Bills, Bond</td>
<td>P. Blair</td>
</tr>
<tr>
<td>16.JUN.2020</td>
<td>QB Update, Accounts Payable: Write Checks, Accounts Receivable: Inv#0305</td>
<td>P. Blair</td>
</tr>
<tr>
<td>16.JUN.2020</td>
<td>Meeting: G/L Coding Lab Supplies &amp; CRP Order</td>
<td>P. Blair, L. Sparks</td>
</tr>
<tr>
<td>16.JUN.2020</td>
<td>Accounts Receivable: Deposit, QB Backup</td>
<td>P. Blair</td>
</tr>
<tr>
<td>17.JUN.2020</td>
<td>Add Items to District Calendar, June 2020 Labor Statistics Employee Ct., Certs</td>
<td>P. Blair</td>
</tr>
</tbody>
</table>
Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY2020 (April-June)

17.JUN.2020 Training on Deed Pulling: Courthouse  H. Phillips, C. Carter, A. Balzen
18.JUN.2020 Copy Machine Troubleshoot- Contact for Service Ticket, Edit Docs, Submit Profit/Loss  P. Blair
18.JUN.2020 Meeting: CC G/L Code Categorization for Receipts & Sign Transaction Logs  P. Blair, C. Curd
22.JUN.2020 Edit Docs/Postings, File May Wellness Logs, Amazon Charge Research, QB Backup  P. Blair
22.JUN.2020 Permit Postings Drafting, Editing, & Postings  H. Phillips, C. Curd, A. Balzen, D. Mauk
22.JUN.2020 Accounts Payable: Write Checks, Edit Docs, Letterheads, Administratively Complete  P. Blair
23.JUN.2020 Accounts Receivable: Deposit; QB Backup  P. Blair
24.JUN.2020 Filing, Xerox Correspondence, BEC Maintenance Phone Update Liaison & Name Edits  P. Blair
24.JUN.2020 Office Supply Purchases  C. Curd
24.JUN.2020 Draft & Send Out Updated Voicemail Setup to Staff, Record Personal Voicemail  P. Blair
24.JUN.2020 Meeting: Stubs & CC Transaction Signatures  P. Blair, C. Fox
24.JUN.2020 Take District Shirts to HCE for Seal  P. Blair, A. Balzen
25.JUN.2020 Meeting: Scheduling Meetup w/ BEC for Phone Update @ Lake Office  P. Blair, L. Sparks
25.JUN.2020 Edit Docs, Update Activities of the District, Bookkeeper Correspondence, Phone Msgs  P. Blair
29.JUN.2020 COVID-19 Timeline Creation Completion  H. Phillips
29.JUN.2020 HR: OPS Time Reminder, Doc Edits, Complete Time in OPS, QB Backup  P. Blair
29.JUN.2020 Accounts Receivable: Inv#0306 & Inv#0307; Open Invoice Digging; Send C19 Webinar  P. Blair
30.JUN.2020 Created ID for new employee A. Balzen  H. Phillips
30.JUN.2020 OPS Time Entries, Print Off Timesheets for Bookkeeper, Meeting w/ Bookkeeper: Payroll  P. Blair
30.JUN.2020 Accounts Payable: Write Checks, Xerox Service Call, Edit Docs, AP: Inv#0308  P. Blair
30.JUN.2020 HR: Prep Paystubs for Distribution; Accounts Payable: Stamp, Address, Mail Checks  P. Blair

Well Reg/Permits- 32 Reg, 0 Permits, Variances: 5;  J. McEwen, M. Redman, A. Balzen, C. Carter, C. Curd
Receiving Water Samples for Testing- 49 total tests  C. Curd, L. Sparks, C. Carter
Public Information Requests completed- 11  C. Curd

*All surface and groundwater sampling events (See Watershed Protection and Aquifer Science)

Performance Management & Quality Improvement

01.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  L. Thomas
01.APR.2020 Conference Call: TCEQ, Sample Ideas, Posting, Appts, Regs, AR Finalizing, PIR  All Staff
01.APR.2020 Annual Report FY2019: Mtg w/ Designer- Implement Changes, Reformat Perf.& Mgmt  P. Blair
01.APR.2020 Completed Pryor Training  H. Phillips
01.APR.2020 Annual Report FY2019: Designer Create Final PDF & Invoice for Changes to AR  P. Blair
02.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  L. Thomas
02.APR.2020 Conference Call: Ess. Employees, Continue Working, EAA Samp, Plug Wells  All Staff
02.APR.2020 Conference Call: Task Lists, Server Overhaul, Thunderstorms, Website, Policies  All Staff
02.APR.2020 Conference Call: Director Education, Sunset, PIA & OMA, Dir. Training  P. Blair, H. Phillips
02.APR.2020 Annual Report FY2019: Submit Final to Directors & Staff  P. Blair
02.APR.2020 Distributed April Newsletter  H. Phillips
Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY2020 (April-June)

03.APR.2020 Community Collaborative Rain, Hail, and Snow Training  
C. Carter

07.APR.2020 Prep for Conference Call Today w/ GM  
P. Blair, H. Phillips, M. Redman

07.APR.2020 Fred Pryor Training: Excel Beyond the Basics  
C. Curd

08.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  
L. Thomas

08.APR.2020 Conference Call: New Office Schedule, Security Cameras, Sanitize, Arundo & CRP  
All Staff

08.APR.2020 Correspondence About Pryor Training Links & Signing Up for Live Seminars  
C. Curd, P. Blair

09.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  
L. Thomas

09.APR.2020 Correspondence: Policies Needed in Director Education Curriculum Book  
P. Blair, H. Phillips

09.APR.2020 Research & Gather Policies to Add to Director Education Curriculum  
P. Blair

09.APR.2020 Server Overhaul: BCRAGD Bylaws, Plans, Rename Finance Reports, Add to Server  
P. Blair

09.APR.2020 Fred Pryor Training: Team-Building and Coaching Skills for Managers  
C. Curd

13.APR.2020 Server updates  
H. Phillips

14.APR.2020 Server updates  
H. Phillips

14.APR.2020 Research & Sign Up for Fred Pryor Live Seminar Trainings: Supervisor, QB, & HR  
P. Blair

15.APR.2020 Prep Course Materials for Pryor Training & Call for Live Stream Video Link Asst  
P. Blair

15.APR.2020 Complete Fred Pryor Training Live Seminar: Supervising People  
P. Blair

15.APR.2020 Fred Pryor Training: Managing emotions under pressure  
C. Fox, C. Curd, H. Phillips

16.APR.2020 Conference Call: Enforcement, Pumping, Weekly Logs, Office, Bookkeeper  
All Staff

All Staff

P. Blair

22.APR.2020 Conference Call: Checks Signed, Schedule, Environmental Plan Done, Permits  
All Staff

22.APR.2020 Conference Call: Propane Tank Update, District Provide Gloves & Face Masks  
All Staff

22.APR.2020 Phone Conference: Gloves & Face Masks for Pandemic Precautions  
P. Blair, L. Sparks

23.APR.2020 Complete & Update Activities of the District for Month of April  
P. Blair

23.APR.2020 Complete Weekly Tasks Completed List & Email to C. Curd  
P. Blair

28.APR.2020 Complete Fred Pryor Training Live Seminar: HR  
P. Blair

28.APR.2020 Fred Pryor Training: Multiple Priorities, Projects, and Deadlines  
C. Fox

30.APR.2020 HR: Prep Interview Paperwork, Law Dos and Don’ts, Type Up HR Interview Questions  
P. Blair

30.APR.2020 Pre-Interview Meeting: Prep, Paperwork, Discussion, Qualifications  
P. Blair, L. Sparks, D. Mauk

30.APR.2020 Interview w/ Alyssa Kirkendall via VideoConference  
P. Blair, L. Sparks, D. Mauk

30.APR.2020 Post Interview Discussion: Qualifications, Offer, Pay, Logistics  
P. Blair, L. Sparks, D. Mauk

05.MAY.2020 Meeting: Precincts & Member @ Large Directors for Form & Website  
P. Blair, H. Phillips

05.MAY.2020 E-Fill TCEQ Groundwater Conservation District Registration Form  
P. Blair

06.MAY.2020 Scan & Email Signed TCEQ Groundwater Conservation District Registration Form  
P. Blair

06.MAY.2020 Fred Pryor Training: Developing Emotional Intelligence  
C. Fox, C. Curd, H. Phillips

07.MAY.2020 Fred Pryor Training: Overcoming Negativity  
C. Fox

07.MAY.2020 Meeting: Supplies Needed- Masks, Rubbing Alcohol, Sanitizers  
C. Curd, P. Blair, H. Phillips

07.MAY.2020 Correspond w/ BPS Security to Complete Camera Feed & Footage  
D. Mauk, P. Blair

11.MAY.2020 RM- Determine Retention for Voided Registrations w/TSLAC  
M. Redman, P. Blair, C. Curd
Bandera County River Authority and Groundwater District:

Activities of the District- 3rd Quarter FY2020 (April-June)

11.MAY.2020 Call From TCEQ- District Registration Form Electronic Method User Assessment
   P. Blair
12.MAY.2020 Scan Training Certificates to Server
   C. Curd
12.MAY.2020 Update Activities of the District Log
   P. Blair
12.MAY.2020 Meeting: CyberSecurity Training- Research for HB Compliance
   D. Mauk, P. Blair, H. Phillips
12.MAY.2020 Email TAGD HB Compliant CyberSecurity Link to Staff & Elected Officials
   H. Phillips
13.MAY.2020 TAGD CyberSecurity Training to Complete
   All Staff & Elected Officials
13.MAY.2020 HR: Exit Interview Templates & ADA Compliant Job Descriptions Research/Study
   P. Blair
12.MAY.2020 Fred Pryor Training: Managing Emotions Under Pressure
   C. Fox
   C. Fox
14.MAY.2020 Research Compliance Posters 2020 State/Federal/OSHA/DOL
   P. Blair
14.MAY.2020 RM: GR Schedule Invoices/Chemical Analysis Records; HR: Tools, Poster Compliance
   P. Blair
   C. Fox
18.MAY.2020 HR: Research COBRA Options for Employee HC Coverage
   P. Blair
   All Staff
19.MAY.2020 Fred Pryor Training: Management for the Overwhelmed
   C. Fox
20.MAY.2020 HR: Draft & Create Employee Departure Checklist; Job Description; Organize
   P. Blair
21.MAY.2020 Fred Pryor Training: Goal Setting in the Workplace
   C. Fox
   M. Redman, P. Blair
   P. Blair
21.MAY.2020 Complete New Hire Job Description w/ Notations, Suggestions, and Share to Finalize
   P. Blair
21.MAY.2020 Equipment Order Rods; Register for TAGD PFIA Training; HR: Submit Onboarding
   P. Blair
   P. Blair
22.MAY.2020 Meeting Barton Springs via ZOOM
   M. Redman
26.MAY.2020 New Hire Onboarding Paperwork/Procedures
   P. Blair, A. Balzen
26.MAY.2020 New Employee Email Set Up Request & OPS Set Up w/ IT
   P. Blair, A. Berman, A. Balzen
26.MAY.2020 UHC Log In & Print Off Temp ID Cards for New Hire
   P. Blair, A. Balzen
26.MAY.2020 Simple IRA Set Up Correspondence & Acct Settings for New Hire
   B. Dalton, P. Blair, A. Balzen
   P. Blair, A. Balzen
26.MAY.2020 Going Away Lunch & Employee Transition Staff Meeting
   All Staff
26.MAY.2020 Conference Call: Email Set Up, OPS Set Up, Migration
   A. Berman, P. Blair, A. Balzen
   P. Blair, A. Balzen
27.MAY.2020 PIA & OMA Trainings Completed & Placed in Employee File
   A. Balzen
27.MAY.2020 TPWD Links for Boaters & Paddlers Safety Courses & Pryor Acct Access
   P. Blair, A. Balzen
27.MAY.2020 Fred Pryor Training: Dealing with Difficult People
   C. Fox
27.MAY.2020 Texas Water Leaders Program
   M. Redman
27.MAY.2020 Texas Water Leaders Program: Cohort Meeting
   M. Redman
28.MAY.2020 Texas Water Leaders Program
   M. Redman
28.MAY.2020 Complete Employee Departure Checklist & Exit Interview
   P. Blair, M. Redman, D. Mauk
28.MAY.2020 HR: Research Safety Poster Compliance List & Cross Reference
   P. Blair
28.MAY.2020 Watch Training Video for PFIA
   M. Redman, P. Blair, D. Mauk
28.MAY.2020 Public Funds Investment Act Training via Online
   M. Redman, P. Blair, D. Mauk
Bandera County River Authority and Groundwater District:  
Activities of the District- 3rd Quarter FY 2020 (April-June)

28.MAY.2020 Fred Pryor Training: Women’s Conference      C. Fox
29.MAY.2020 Fred Pryor Training: Women’s Conference      C. Fox
29.MAY.2020 Texas Water Leaders Program     M. Redman
02.JUN.2020 Fred Pryor Training: Excel Basics     H. Phillips
03.JUN.2020 Fred Pryor Training: Excel Beyond the Basics     H. Phillips
02.JUN.2020 Correspondence- Choose Option COBRA or Marketplace for Healthcare  M. Redman, P. Blair
03.JUN.2020 Reply to Assist Trinity Glen Rose w/ Records Mgmt Compliance Elements     P. Blair
03.JUN.2020 Mtg: Plan Staff Mtg Lunch & Learn, Present on Aquifers     C. Curd, P. Blair, A. Balzen, D. Mauk
03.JUN.2020 Finish Replay Public Funds Investment Act Training Online Due to Inclement Weather  P. Blair
10.JUN.2020 Fred Pryor Training: How to Handle Emotionally Charged Situations     C. Fox
15.JUN.2020 Pryor Renewal Correspondence & Additions     P. Blair
16.JUN.2020 Finished PFIA Training via Online     D. Mauk
17.JUN.2020 Urban Water Cycle and City of Waco Water Drop Tour   C. Carter
18.JUN.2020 Correspond/Planning: Brewington CleanUp  P. Blair, A. Balzen, C. Carter, L. Sparks, D. Mauk
18.JUN.2020 District CleanUp @ Brewington River Crossing A. Balzen, C. Carter, L. Sparks, D. Mauk
18.JUN.2020 Lab Training C. Carter, A. Balzen
19.JUN.2020 Geophysical pilot study of SW/GW interactions Talk A. Balzen
24.JUN.2020 Project: Separation of I-9 Files for the Record Compliance     P. Blair
25.JUN.2020 Correspondence: Upcoming Quarterly Meeting Minutes & Agenda  P. Blair, H. Phillips
30.JUN.2020 Pryor Training: How to become a Great Communicator     C. Fox

All Board Meetings (See General Management and Operations)

Water Well Permitting & Registration (Groundwater District Operations)  
02.APR.2020 Conference w/ Drilling company on new Reg. Processes  M. Redman
03.APR.2020 Intake of new well registration M. Redman
06.APR.2020 Well Reports / Completions Received-In & Well Packets Received  P. Blair, M. Redman
06.APR.2020 Pre-drills for R-4183, R-4184, R-4185 M. Redman
06.APR.2020 Discuss & Coordinate System for GMA-9 Invoicing & Deposits  P. Blair, M. Redman
06.APR.2020 Add Well Registration Checks to Excel List for the Record  P. Blair
08.APR.2020 View Pipeline Drilling Video Sent to Staff From M. Redman All Staff
13.APR.2020 Add Well Registration Checks Received into Excel & Follow Up Emails to MR & CC  P. Blair
13.APR.2020 Correspond w/ M. Redman Concerning GMA-9 Invoicing Next Week P. Blair
14.APR.2020 Predrill for R-4186 M. Redman
16.APR.2020 GMA-9 Minutes H. Phillips
Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY2020 (April-June)

20.APR.2020 GMA-9 Invoicing System & GMA-9 Deposits  M. Redman, P. Blair
11.MAY.2020 RM- Determine Retention for Voided Registrations w/TSLAC  M. Redman, P. Blair, C. Curd
11.MAY.2020 GMA-9 Receive-In Invoicing System & GMA-9 Deposits Phase One  M. Redman, P. Blair
02.JUN.2020 Mtg. New Procedures Requested for Transition Reg/Permit Wells  P. Blair, C. Curd, J. McEwen
02.JUN.2020 Mtg: Transition New Well Reg/Permits Procedures  C. Curd, A. Balzen, J. McEwen, D. Mauk
22.JUN.2020 Permit Hearing Notices Posted  H. Phillips
23.JUN.2020 Receive GMA Invoicing Cost Shares & Deposit for Phase 1 (minus 1)  P. Blair
23.JUN.2020 Write Check in Full for GMA Invoicing Phase 1  P. Blair
24.JUN.2020 Create Monitor Well Report for 3rd Quarter  A. Balzen
25.JUN.2020 Meeting: Letterheads & Permit Paperwork  P. Blair, A. Balzen

Well Reg/Permits- 32 Reg, 0 Permits, Variances: 5  J. McEwen, M. Redman A. Balzen, C. Carter, C. Curd
Nuisances & Violations- 1 Nuisance Complaints, 1 Notice of Violations  M. Redman, C. Carter, A. Balzen
Well Site Inspections- 52 inspections;  J. McEwen
Water Well Sample Collection- 2nd site visits;  J. McEwen

Aquifer Science & DFC Compliance
01.APR.2020 Conference call / Feather Willison regarding RR 417  M. Redman
02.APR.2020 Conference Call: Ess. Employees, Continue Working, EAA Samp, Plug Wells  All Staff
06.APR.2020 GMA-9 Invoicing  M. Redman
06.APR.2020 Discuss & Coordinate System for GMA-9 Invoicing & Deposits  P. Blair, M. Redman
07.APR.2020 TGRGCD Invoice & set up DFC Payment Register  M. Redman
07.APR.2020 GMA-9 Invoicing  M. Redman
07.APR.2020 Worked on DFC Payment Register  M. Redman
09.APR.2020 Reviewed the Environmental Hazard Plan prepared by L. Thomas  M. Redman
13.APR.2020 Correspond w/ M. Redman Concerning GMA-9 Invoicing Next Week  P. Blair
16.APR.2020 GMA-9 Minutes  H. Phillips
20.APR.2020 GMA-9 Invoicing System & GMA-9 Deposits  M. Redman, P. Blair
08.MAY.2020 Flying L Pud Check  M. Redman
11.MAY.2020 RM- Determine Retention for Voided Registrations w/TSLAC  M. Redman, P. Blair, C. Curd
11.MAY.2020 GMA-9 Receive-In Invoicing System & GMA-9 Deposits Phase One  M. Redman, P. Blair
12.MAY.2020 Monitor Wells  M. Redman
13.MAY.2020 Monitor Wells  M. Redman
14.MAY.2020 Monitor Wells  M. Redman
15.MAY.2020 Monitor Wells  M. Redman
27.MAY.2020 TPWD Links for Boaters & Paddlers Safety Courses & Pryor Acct Access  P. Blair, A. Balzen
29.MAY.2020 Well Plugging  M. Redman, C. Carter, A. Balzen
02.JUN.2020 Mtg. New Procedures Requested for Transition Reg/Permit Wells  P. Blair, C. Curd, J. McEwen
Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

02.JUN.2020 Mtg: Transition New Well Reg/Permits Procedures  C. Curd, A. Balzen, J. McEwen, D. Mauk
03.JUN.2020 Mtg: Plan Staff Mtg Lunch & Learn, Present on Aquifers  C. Curd, P. Blair, A. Balzen, D. Mauk
19.JUN.2020 Geophysical pilot study of SW/GW interactions Talk  A. Balzen
23.JUN.2020 Receive GMA Invoicing Cost Shares & Deposit for Phase 1 (minus 1)  P. Blair
23.JUN.2020 Write Check in Full for GMA Invoicing Phase 1  P. Blair
24.JUN.2020 Create Monitor Well Report for 3rd Quarter  A. Balzen
30.JUN.2020 Well Logging w/ Ron Fieseler (Blanco County)  A. Balzen

Well Site Inspections- 52 inspections;  J. McEwen
Water Well Sample Collection- 2nd site visits;  J. McEwen
Receiving Water Samples for Testing- 49 total tests;  C. Curd, L. Sparks, C. Carter

Water Resource Management & Policy
01.APR.2020 Conference call: regarding legal response  M. Redman, L. Sparks, H. Phillips
01.APR.2020 Reviewed letter to TCEQ  H. Phillips
02.APR.2020 Conference Call: Director Education, Sunset, PIA & OMA, Dir. Training  P. Blair, H. Phillips
02.APR.2020 Conference call: regarding legal response  M. Redman, L. Sparks, H. Phillips
02.APR.2020 Annual Report FY2019: Submit Final to Directors & Staff  P. Blair
02.APR.2020 Distributed April Newsletter  H. Phillips
03.APR.2020 Correspondence: Recommend. Coordinate BC Printed, Email  P. Blair, H. Phillips, M. Redman
08.APR.2020 Create policy for mandatory board education  H. Phillips
09.APR.2020 Create policy for mandatory board education  H. Phillips
09.APR.2020 Reviewed the Environmental Hazard Plan prepared by L. Thomas  M. Redman
09.APR.2020 Correspondence: Policies Needed in Director Education Curriculum Book  P. Blair, H. Phillips
09.APR.2020 Research & Gather Policies to Add to Director Education Curriculum  P. Blair
09.APR.2020 Server Overhaul: BCRAGD Bylaws, Plans, Rename Finance Reports, Add to Server  P. Blair
09.APR.2020 Outline education curriculum for board members  H. Phillips
13.APR.2020 Scan TDLR Quarterly Update Letter Received-In to H. Phillips & D. Mauk  P. Blair
13.APR.2020 Reviewed the Environmental Hazard Plan prepared by L. Thomas  M. Redman
14.APR.2020 Complete Server Bylaws Section & GW Mgmt Plan, & Add to Excel Sheet  P. Blair
14.APR.2020 Complete Policies-Current, Non-Routine, & Older for Server Overhaul & Add to Excel  P. Blair
14.APR.2020 Complete final edits on Hazard Communication Document  L. Thomas
20.APR.2020 Quarterly Meeting presentation preparation  H. Phillips
22.APR.2020 Call from K. Shearhart- District Share Advisement- Election Season Procedures/AR  P. Blair
05.MAY.2020 Meeting: Precincts & Member @ Large Directors for Form & Website  P. Blair, H. Phillips
05.MAY.2020 E-Fill TCEQ Groundwater Conservation District Registration Form  P. Blair
06.MAY.2020 Scan & Email Signed TCEQ Groundwater Conservation District Registration Form  P. Blair
Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY2020 (April-June)

11.MAY.2020 Creating of July Quarterly Meeting Agenda  
H. Phillips

11.MAY.2020 RM- Determine Retention for Voided Registrations w/TSLAC  
M. Redman, P. Blair, C. Curd

11.MAY.2020 Call From TCEQ- District Registration Form Electronic Method User Assessment  
P. Blair

12.MAY.2020 Meeting: CyberSecurity Training- Research for HB Compliance  
D. Mauk, P. Blair, H. Phillips

12.MAY.2020 Email TAGD HB Compliant CyberSecurity Link to Staff & Elected Officials  
H. Phillips

13.MAY.2020 TAGD CyberSecurity Training to Complete  
All Staff & Elected Officials

13.MAY.2020 HR: Exit Interview Templates & ADA Compliant Job Descriptions Research/Study  
P. Blair

14.MAY.2020 Research Compliance Posters 2020 State/Federal/OSHA/DOL  
P. Blair

14.MAY.2020 RM: GR Schedule Invoices/Chemical Analysis Records; HR: Tools, Poster Compliance  
P. Blair

18.MAY.2020 HR: Research COBRA Options for Employee HC Coverage  
P. Blair

All Staff

21.MAY.2020 Complete New Hire Job Description w/ Notations, Suggestions, and Share to Finalize  
P. Blair

P. Blair

26.MAY.2020 New Hire Onboarding Paperwork/Procedures  
P. Blair, A. Balzen

27.MAY.2020 PIA & OMA Trainings Completed & Placed in Employee File  
A. Balzen

28.MAY.2020 Complete Employee Departure Checklist & Exit Interview  
P. Blair, M. Redman, D. Mauk

28.MAY.2020 HR: Research Safety Poster Compliance List & Cross Reference  
P. Blair

28.MAY.2020 Watch Training Video for PFIA  
M. Redman, P. Blair, D. Mauk

28.MAY.2020 Public Funds Investment Act Training via Online  
M. Redman, P. Blair, D. Mauk

03.JUN.2020 Reply to Assist Trinity Glen Rose w/ Records Mgmt Compliance Elements  
P. Blair

03.JUN.2020 Finish Replay Public Funds Investment Act Training Online Due to Inclement Weather  
P. Blair

04.JUN.2020 CyberSecurity Completed Training Send Off  
H. Phillips

08.JUN.2020 Meeting: Elections & Highway Cleanup  
H. Phillips, D. Mauk

09.JUN.2020 Good Cause Letter w/ Invoices Attached  
H. Phillips

16.JUN.2020 Finished PFIA Training via Online  
D. Mauk

P. Blair


18.JUN.2020 Work on Flood Regional Planning Group Nomination Form  
H. Phillips, D. Mauk

18.JUN.2020 Prep & Post Order of Election Notice for District  
H. Phillips

18.JUN.2020 Correspond/Planning: Brewington CleanUp P. Blair, A. Balzen, C. Carter, L. Sparks, D. Mauk

18.JUN.2020 District CleanUp @ Brewington River Crossing A. Balzen, C. Carter, L. Sparks, D. Mauk

23.JUN.2020 Scan Good Cause Letter w/ Invoices & Email  
P. Blair, H. Phillips, D. Mauk

24.JUN.2020 Project: Separation of I-9 Files for the Record Compliance  
P. Blair

25.JUN.2020 Covid Mask Entry Signage for District & Place on Front Door  
P. Blair, C. Curd, H. Phillips

25.JUN.2020 Correspondence: Upcoming Quarterly Meeting Minutes & Agenda  
P. Blair, H. Phillips

25.JUN.2020 Edit Quarterly Meeting Minutes, Additions to Agenda, Cross Reference, Folder  
P. Blair

29.JUN.2020 Meeting: Nomination Form Specs  
H. Phillips, D. Mauk

30.JUN.2020 Public Comment Policy  
H. Phillips

30.JUN.2020 Complete Flood Regional Planning Group Nomination Form  
H. Phillips, D. Mauk
Bandera County River Authority and Groundwater District:
Activities of the District - 3rd Quarter FY2020 (April-June)

**Water Quality-Science/Research (Groundwater District Operations & River Authority Operations)**

01.APR.2020  Conference Call: TCEQ, Sample Ideas, Posting, Appts, Regs, AR Finalizing, PIR  All Staff
02.APR.2020  Conference Call: Ess. Employees, Continue Working, EAA Samp, Plug Wells  All Staff
02.APR.2020  Worked on riparian field guide  C. Carter
02.APR.2020  Communicate w/ SARA & NRA about CRP CMM scheduling  L. Sparks
02.APR.2020  Work on Axis Deer Control Program development  L. Sparks
02.APR.2020  Developing future lab shut down procedures  L. Sparks
03.APR.2020  Organized EAA sampling supplies & communication on future sampling events  C. Carter
03.APR.2020  Work on Bandera County Fish Field Guide  L. Sparks
03.APR.2020  Communication of reschedule of ALM event  L. Sparks
04.APR.2020  Database management: In-house sampling photos & Env. Investigations database  C. Carter
07.APR.2020  Texas Water Specialist seminar on Groundwater Management in Texas  C. Carter
07.APR.2020  Communicate w/ SARA about CRP scheduling  L. Sparks
07.APR.2020  Communicate w/ NRA about CRP on Sabinal River CRP sampling site  L. Sparks
08.APR.2020  Communication with Texas Game Warden on delineating the gradient boundary  C. Carter
08.APR.2020  Communicate w/ SARA & NRA about CRP CMM scheduling  L. Sparks
09.APR.2020  Work on Axis Deer Control Program development  L. Sparks
09.APR.2020  Created riparian plant database  C. Carter
09.APR.2020  Developing future lab shut down procedures  L. Sparks
10.APR.2020  Work on Bandera County Fish Field Guide  L. Sparks
16.APR.2020  Meeting with SARA on CMM  L. Sparks
16.APR.2020  EAA Sampling  C. Carter
16.APR.2020  EAA Sampling  C. Carter
16.APR.2020  EAA Sampling  C. Carter
06.MAY.2020  Quarterly In-House Sampling  L. Sparks, C. Carter
07.MAY.2020  Quarterly In-House Sampling  L. Sparks, C. Carter
27.MAY.2020  TPWD Links for Boaters & Paddlers Safety Courses & Pryor Acct Access  P. Blair, A. Balzen
15.MAY.2020  EAA Sampling  C. Carter
26.MAY.2020  Diversion Lake CRP  C. Carter, L. Sparks
02.JUN.2020  EAA Sampling  C. Carter
10.JUN.2020  EAA Sampling  C. Carter
15.JUN.2020  Mayan Ranch ALM  C. Carter, L. Sparks
17.JUN.2020  Arundo Survey  C. Carter, L. Sparks
18.JUN.2020  Quarterly In-House Sampling  L. Sparks, C. Carter
18.JUN.2020  Correspond/Planning: Brewington CleanUp  P. Blair, A. Balzen, C. Carter, L. Sparks, D. Mauk
18.JUN.2020  District CleanUp @ Brewington River Crossing  A. Balzen, C. Carter, L. Sparks, D. Mauk
19.JUN.2020  USGS Meeting  L. Sparks
19.JUN.2020  Geophysical pilot study of SW/GW interactions Talk  A. Balzen
24.JUN.2020  Arundo Survey  C. Carter, L. Sparks
25.JUN.2020  EAA Sampling  C. Carter
25.JUN.2020  Diversion Lake CRP  C. Carter, L. Sparks
Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY2020 (April-June)

Water Conservation
07.APR.2020 Texas Water Specialist seminar on Groundwater Management in Texas  C. Carter
09.APR.2020 Created riparian plant database C. Carter
05.JUN.2020 SWQSAMG Meeting L. Sparks
09.JUN.2020 Texas Water Foundation Meeting: pictures of Medina Lake D. Mauk, A. Balzen
17.JUN.2020 Arundo Survey C. Carter, L. Sparks
18.JUN.2020 Correspond/Planning: Brewington CleanUp P. Blair, A. Balzen, C. Carter, L. Sparks, D. Mauk
18.JUN.2020 District CleanUp @ Brewington River Crossing A. Balzen, C. Carter, L. Sparks, D. Mauk
23.JUN.2020 Arundo Survey C. Carter, L. Sparks
29.JUN.2020 SWQSAMG Meeting L. Sparks
30.JUN.2020 SWQSAMG Meeting L. Sparks

Medina Lake Management
22.MAY.2020 Buoy Deployment C. Carter, L. Sparks
28.MAY.2020 Medina Lake CRP C. Carter, L. Sparks, A. Balzen
02.JUN.2020 Reposition Buoys C. Carter, L. Sparks
02.JUN.2020 Zebra Mussel Sediment Sampling C. Carter, L. Sparks
02.JUN.2020 Zebra Mussel Survey C. Carter, L. Sparks
09.JUN.2020 Texas Water Foundation Meeting: pictures of Medina Lake D. Mauk, A. Balzen
11.JUN.2020 Buoy Anchor Deployment C. Carter, L. Sparks

Education & Community Outreach & Public Relations
02.APR.2020 Reviewing Website material C. Fox
02.APR.2020 Reviewing Texas education standards C. Fox
02.APR.2020 Meeting on website content update C. Curd, C. Carter
06.APR.2020 Constant Contact Set-up C. Fox, H. Phillips
06.APR.2020 Constant Contact organization and data entry C. Fox
06.APR.2020 Conference Call: Outreach strategies H. Phillips, C. Fox
07.APR.2020 Create email list for MRPF C. Fox
07.APR.2020 Email MRPF list for Cancellation of event C. Fox
08.APR.2020 Review of TEKS for potential lesson plans C. Fox
16.APR.2020 Conference Call: Website banner creation H. Phillips, C. Curd
16.APR.2020 Meeting on Website updates C. Curd, C. Fox
04.MAY.2020 Social Media Review C. Fox
21.MAY.2020 Complete Employee Grad School Recommendation for C. Fox P. Blair, C. Fox, D. Mauk
26.MAY.2020 Meeting: Education Programs, Signatures, Updates, Receipts P. Blair, C. Fox
24.JUN.2020 Meeting: Education Programs, Updates, Planning, Trainings C. Curd, P. Blair, C. Fox

Social Media Posts Facebook- 16, Instagram-2, Twitter-2 C. Fox, H. Phillips
Bandera County River Authority and Groundwater District:
Activities of the District - 3rd Quarter FY 2020 (April-June)

Environmental Investigations, Illegal Dumping, Regulatory Compliance

13.MAY.2020 Environmental Investigation w/ Fire Marshall  
D. Mauk

15.APR.2020 Intake of Environmental concern at Medina Lake  
M. Redman

04.JUN.2020 South Central Texas Regional Environmental Task Force  
C. Carter

Well Reg/Permits- 32 Reg, 0 Permits, Variances: 5;  
J. McEwen, M. Redman, A. Balzen, C. Carter, C. Curd

Nuisances & Violations- 1 Nuisance Complaints, 1 Notice of Violations;  
M. Redman, A. Balzen C. Carter

Well Site Inspections- 52 inspections;  
J. McEwen

Water Well Sample Collection- 2nd site visits;  
J. McEwen

Drought Stage/Precipitation Monitoring/ Flood Warning & Awareness/ Data Management

01.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  
L. Thomas

01.APR.2020 Monitoring all USGS Flood Gages/24 hour Weather Watch for potential Flooding  
L. Thomas

01.APR.2020 Editing Rainspotter Annual Data Entries From Last Year for Period 1991 to 2007  
L. Thomas

02.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  
L. Thomas

02.APR.2020 Monitoring all USGS Flood Gages/24 hour Weather Watch for potential Flooding  
L. Thomas

02.APR.2020 Editing Rainspotter Annual Data Entries From Last Year for Period 1991 to 2007  
L. Thomas

06.APR.2020 Scan & Inform About Rainspotters Reports Received in Mail  
P. Blair, L. Thomas

06.APR.2020 Scan USGS Checks & Invoices for Record  
P. Blair, L. Thomas

07.APR.2020 Correspondence Concerning Rainspotters Forms  
P. Blair, L. Thomas

07.APR.2020 Reviewed ECI Plan  
M. Redman

08.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  
L. Thomas

08.APR.2020 Monitoring all USGS Flood Gages/24 hour Weather Watch for potential Flooding  
L. Thomas

08.APR.2020 Editing Rainspotter Annual Data Entries From Last Year for Period 1991 to 2007  
L. Thomas

08.APR.2020 Review L. Thomas Catastrophic Hazards Draft & Notate & Email Edit Suggestions  
P. Blair

09.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan  
L. Thomas

09.APR.2020 Monitoring all USGS Flood Gages/24 hour Weather Watch for potential Flooding  
L. Thomas

09.APR.2020 Editing Rainspotter Annual Data Entries From Last Year for Period 1991 to 2007  
L. Thomas

13.APR.2020 Scan Rainfall Monitoring Reports Received in Mail to L. Thomas  
P. Blair

13.APR.2020 Meeting with TWDB & USGS: Invoicing, flood gauges, and postponing construction  
L. Thomas

13.APR.2020 Entered Rainspotters Data  
L. Thomas

14.APR.2020 Entered Rainspotters Data  
L. Thomas

14.APR.2020 Meeting with TWDB & USGS: Invoicing, flood gauges, and postponing construction  
L. Thomas

16.APR.2020 Drought Monitor Posted  
C. Curd

16.APR.2020 Notate Suggested Edits to L. Thomas Workplace Hazards Contingency & Submit  
P. Blair

28.APR.2020 Meeting: Flood Project Billing  
D. Mauk

04.MAY.2020 Research ILA O&M Gage: Draft Invoices & Letters  
P. Blair

06.MAY.2020 ILA/JFA Joint Funding O&M Gage Letters & Invoices Drafted, Signed, Mailed  
P. Blair

07.MAY.2020 Drought Monitor Posted  
C. Curd
Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

26.MAY.2020 Meeting: USGS Payments, Invoices, Billing
27.MAY.2020 Conference Call: Paid USGS Invoices/FEWS; Open Invoices, Research
03.JUN.2020 VideoConference: USGS FEWS Billing Meeting
03.JUN.2020 Post VideoConference Update Over USGS FEWS Billing Meeting
04.JUN.2020 Drought Monitor Posted
04.JUN.2020 Meeting: USGS FEWS Invoices Organization & Payments
04.JUN.2020 Meeting w/ Bookkeeper Prep, Onboarding, USGS Invoice Payments
08.JUN.2020 Meeting: USGS FEWS Payments Made Awaiting Signature
08.JUN.2020 Read/Review USGS FEWS Quarterly Report Completed by L.Thomas
15.JUN.2020 USGS Payments, Deposit to Accounts, FEWS Project & O&M Gage
15.JUN.2020 Deposit to Flood Acct for USGS FEWS Payment
18.JUN.2020 Work on Flood Regional Planning Group Nomination Form
23.JUN.2020 Phone Conference: USGS Check#001012 w/ Invoices to be Mailed Update
24.JUN.2020 Mail Out USGS Check#001012 w/ Invoices, Email for Record
29.JUN.2020 Meeting: Nomination Form Specs
30.JUN.2020 Complete Flood Regional Planning Group Nomination Form

All Monitor Well Measurements