

Bandera County River Authority & Groundwater District



Quarterly Meeting: July 9, 2020

David Mauk



Bandera County
River Authority & Groundwater District
Protecting & Preserving our Natural Resources

The principal mission of the Bandera County River Authority & Groundwater District is to protect and preserve the County's water and natural resources for the citizens of Bandera County. The District is also tasked with maintaining local control of the County's water resources to help safeguard the property rights of the citizens of Bandera County.



Bandera County

River Authority & Groundwater District

Protecting & Preserving our Natural Resources

FILED
AT 10:31 O'CLOCK A.M. ON
JUL 01 2020
TANDIE MANSFIELD, COUNTY CLERK
BANDERA COUNTY, TEXAS
BY [Signature] DEPUTY

Phone: (830) 796-7260

www.bcragd.org

Board of Directors

Don Sloan
President

Bob Williams
Vice-President

Jerry Sides
Secretary-Treasurer

Ernest DeWinne
Director

Conrad Striegl
Director

Gene Wehmeyer
Director

Sid Gibson
Director

Neil Boultinghouse
Director

Rachel Mulherin
Director

David Mauk
General Manager

P.O. Box 177
440 FM 3240
Bandera, TX 78003

NOTICE

BANDERA COUNTY RIVER AUTHORITY AND GROUNDWATER DISTRICT

QUARTERLY MEETING

July 09, 2020

Notice is hereby given that a Quarterly Meeting of the Board of Directors for Bandera County River Authority and Groundwater District will be held on Thursday, July 9th, 2020, at 9:00 am at 440 FM 3240, Bandera County, Texas, at which time the following items will be discussed and possible action taken, to wit:

AGENDA

- I. Call to Order, Roll Call, Pledge of Allegiance, Certification of Quorum, and Compliance with the Texas Open Meetings Law.
- II. Discuss and Consider for Action: BCRAGD Policy on Public Comment.
- III. Public Comment.
- IV. Discuss and Consider for Action: Approval of Minutes: April 30, 2020 Quarterly Meeting.
- V. Discuss and Consider for Action: Approval of Property Bids 158348, 149886, 161296, 166359, 168582, 164377.
- VI. Discuss and Consider for Action: Irrigation Permit Amendment for Don Hord P-1055 and P-1056 increased to a combined amount of 450 gpm 435.99 acre-feet annual production limit.
- VII. Discuss and Consider for Action: Irrigation Permit for Davis Partners Limited at 70 gpm 113 acre-feet annual production limit.
- VIII. Discuss and Consider for Action: Order of General Election in November 2020.
- IX. Discuss and Consider for Action: BCRAGD Quarterly Budget Report/ Public Funds Report.
- X. Discuss and Consider for Action: Bandera Central Appraisal District Financial Report Overview.
- XI. Activities of the District – General Manager's Report: 3rd Quarter FY 2020.
- XII. Informational Item: Water Conservation Handouts, Rainwater Harvesting Materials, Future Board Meeting Dates.
- XIII. Adjournment.

This notice is published pursuant to the Texas Open Meetings Act, Texas Government Code Chapter 551. Dated this 1st day of July 2020.

David Mauk, General Manager

The Board of Directors of Bandera County River Authority and Groundwater District reserves the right to adjourn into Executive Session at any time in the course of this meeting as authorized by the Open Meetings Act, Texas Government Code Chapter Session under Texas Government Code § 551.071, "Consultation with Attorney". I hereby certify that the above Notice of Meeting of the Board of Directors for Bandera County River Authority and Groundwater District is a true and correct copy of said Notice; that a true and correct copy of said Notice was posted on July 1, 2020, before 4:30 p.m., in its administrative office in Bandera, Bandera County, Texas at a place convenient and readily accessible to the general public at all times; that a true and correct copy of said Notice was published on the District website; and that a copy of said Notice was furnished to each director.

David Mauk, General Manager

The principle mission of the Bandera County River Authority & Groundwater District is to protect and preserve the County's water and natural resources for the State of Texas. The District is also tasked with maintaining local accountability of the County's resources to help safeguard the property rights of the citizens of Bandera County.

Our Mission

This page is left intentionally blank.

BANDERA COUNTY RIVER AUTHORITY AND GROUNDWATER DISTRICT POLICY ON PUBLIC COMMENT

Purpose:

Whereas, Bandera County River Authority and Groundwater District, hereinafter referred to as BCRAGD, understands and acknowledges the importance of public comment and input;

Whereas, BCRAGD acknowledges the Texas Government Code Section 551.007 (c) as amended by 2019 H.B. 2840, which allows for the creation of a reasonable rule regarding public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body;

Whereas, BCRAGD would like to respect the time and obligation of the general public, the board of directors, and BCRAGD staff;

Section 1. Time Limit

From the effective date of this policy, public comment during BCRAGD Board Meetings shall be limited to three minutes and shall be in accordance with the Texas Open Meetings Act. Each member of the public wishing to address the board shall do so under the public comment agenda item.

Section 2. Exceptions

Should the individual addressing the board require a translator, the previously stated three minute time limit shall be doubled in compliance with Government Code Section 551.007 (d).

Section 3. Limitations

The BCRAGD Board of Directors shall not limit or censor public criticism of including criticism of any act, omission, policy, procedure, program, or service.

*This Policy is set into effect from the date of signature and execution.

Don Sloan, *BCRAGD Board President*

Date

This page is left intentionally blank.

Bandera County River Authority and Groundwater District
Quarterly Meeting
April 30, 2020
MINUTES

START TIME: 9:00 a.m.

PRESENT: D. Sloan, S. Gibson, N. Boultinghouse, G. Wehmeyer, B. Williams, C. Striegl, E. DeWinne, J. Sides, R. Mulherin

General Manager: D. Mauk
BCRAGD Staff: H. Phillips, P. Blair

ABSENT: None

I. Call to Order, Roll Call, Pledge of Allegiance, Certification of Quorum, and Compliance with the Texas Open Meetings Law.

D. Sloan called the Quarterly Meeting to order at 9:00 a.m. The Board did not recite the Pledge of Allegiance as the meeting was held remotely due to the COVID-19 Pandemic. General Manager, D. Mauk, announced that a quorum was present and that the meeting complied with the pandemic modified Texas Open Meetings Act, by executive order of Governor Abbott.

II. Public Comment.

No public comment.

III. Discuss and Consider for Action: Approval of February 27, 2020 Public Hearing & Called Meeting Minutes.

Motion made by B. Williams and seconded by J. Sides to approve the February 27, 2020 Public Hearing and Called Meeting Minutes as presented. Motion passed 9-0.

IV. Discuss and Consider for Action: Approval of Property Bid ID #'s: 151923, 151924, 168582, 164152, 164813, 164814, 164815, 167538, 144072, 168919, 151039, 148385, 144657, 160286, 160287, 160288, 160289, 160290, 160279, 160280, 166370, 160143, 163838, 164377, 174227, 174228.

Motion made by B. Williams and seconded by N. Boultinghouse to Approve Property Bid ID #'s: 151923, 151924, 168582, 164152, 164813, 164814, 164815, 167538, 144072, 168919, 151039, 148385, 144657, 160286, 160287, 160288, 160289, 160290, 160279, 160280, 166370, 160143, 163838, 164377, 174227, 174228. Motion passed 9-0.

V. Discuss and Consider for Action: Overview of FY 2019 District Annual Report.

D. Mauk stated that the directors should have received an electronic copy of the FY 2019 District Annual Report in their e-mail and that it was available to the public on the District's website. D. Mauk stated that if any directors would like a hardcopy, he would deliver one safely. R. Mulherin, S. Gibson, and B. Williams stated that they did not need a hardcopy.

Motion made by J. Sides and seconded by S. Gibson to approve the Overview of FY 2019 District Annual Report as presented. Motion passed 9-0.

VI. Discuss and Consider for Action: Annual Evaluation of the Groundwater Resources, DFC Compliance, and Surface Water Quality in Bandera County.

D. Mauk stated that this information can be found in the Annual Report in the Performance & Management Goals Section 13.1.2.

Motion made by B. Williams and seconded by S. Gibson to approve the Annual Evaluation of the Groundwater Resources, DFC Compliance, and Surface Water Quality in Bandera County. Motion passed 9-0.

VII. Activities of the District - 2nd Quarter FY 2020.

D. Mauk stated that the funds report is included in the Board Books with the 2nd Quarter Activities. The Public Funds total \$542,757, with the Operating Account at \$466,294 in Bandera Bank, \$25 in the Flood account, and a CD in Hondo Bank. The Profit/Loss is tracking well, and the check register breakdown is included in the Board Book.

The remaining activities are listed in the Board Book and there is a powerpoint presentation online. Included in the 2nd Quarter Activities are: Well Reports, Variance Requests, Nuisance Complaints & Notices of Violations, Groundwater Tests, Water Well Plugging, Geophysical Logging, Monitor Well Report, Surface Water Evaluation & Reports, Medina Lake Update, EAA Sampling, River Authority Highlights, PSA E. coli Counts, Education & Outreach Highlights, Social Media Highlights, Drought Monitor, Flood Inundation Monitoring Report, Newly Installed Stream Gage @ Sabinal River, and Activities of the District.

E. DeWinne asked if the rent on the Medina Lake Annex Office had increased. D. Mauk stated that it had not, but that we pay up to three months in advance. E. DeWinne asked if the brush control funds had been altered. D. Mauk stated that it had been due to the state costs. E. DeWinne stated that the balance sheet was reflected as accounts receivable when it should reflect as cash.

Motion made by E. DeWinne and seconded by S. Gibson and B. Williams to approve the Activities of the District- 2nd Quarter FY 2020. Motion passed 9-0.

VIII. Discuss and Consider for Action: Update on 2020 Medina River Cleanup, District Cleanup Activities

Medina River Cleanup was announced as postponed by board approval due to Covid-19 and may happen in late summer or early summer, or may be postponed until next year. As of right now, the event has been postponed indefinitely.

IX. Informational Item: Water Conservation Handouts, Rainwater Harvesting Materials, Future Board Meeting Ideas.

D. Mauk stated that we are currently in drought stage Abnormally Dry. The next board meeting will be the District Quarterly Meeting on July 9, 2020.

X. Adjournment

Motion made by J. Sides and seconded by N. Boultinghouse to adjourn the Quarterly Meeting. Motion passed 9-0. The Called Meeting adjourned at 9:13 a.m.

Approved by:

Don Sloan (*BCRAGD President*)

Jerry Sides (*BCRAGD Secretary/Treasurer*)

Date

Date



Honorable Gwenda Tschirhart
PCC, CTOP
BANDERA COUNTY

Tax Assessor-Collector
email: tax@banderacounty.org

403 12th Street
P.O. Box 30
Bandera, TX
78003-0300
Phone: (830) 796-3721
Metro: (830) 460-7571
Fax: (830) 796-8141

To: Commissioners Court

From: Gwenda Tschirhart PCC, CTOP

RE: Bids on Properties

Date: February 27, 2020

Name	Property ID	Legal	Court Cost	Total Tax	BID	Value
Victor Nieves	158348	Lake Medina Shores B Lt 245 0.091 Acres	06-419 \$1,057	\$2,959.60	\$2,000	\$1,900
Rudy Quesada	149886	Lake Medina Shores D Lt 209 0.115 Acres	08-288 \$979	\$2,009.36	\$1,300	\$2,400
	161296	Lake Medina Shores D Lt 208 0.115 Acres	12-020 \$1,192	\$1,685.95	\$1,400	\$2,560
	166359	Lake Medina Shores C Lt 22 0.204 Acres	17-229 \$0	\$1,266.44	\$1,000	\$2,200
	168582	Lake Medina Shores G Lt 130-131 0.418 Acres	08-391 \$1,115	\$5,841.10	\$3,600	\$11,180
	164377	Lake Medina Highlands A Blk 1B Lt 3-5 0.30 Acres	13-365 \$1,126	\$2,590.79	\$2,000	\$3,920

Respectfully Submitted:
Gwenda Tschirhart, PCC, CTOP



Bandera County

River Authority & Groundwater District

Protecting & Preserving our Natural Resources

Phone: (830) 796-7260

www.bcragd.org

Board of Directors

Don Sloan
President

Bob Williams
Vice-President

Jerry Sides
Secretary-Treasurer

Ernest DeWinne
Director

Conrad Striegl
Director

Gene Wehmeyer
Director

Sid Gibson
Director

Neil Boultinghouse
Director

Rachel Mulherin
Director

David Mauk
General Manager

P.O. Box 177
440 FM 3240
Bandera, TX 78003

WELL PERMIT AMENDMENT HEARING

Name: Dan Hord

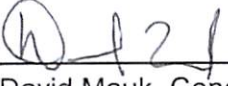
Location: 27236 FM 187 Utopia, Texas 78884

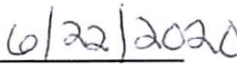
Permit #: P-1055 and P-1056

Requested Production Limit Change: With an instantaneous rate of **450 gpm** per well with an aggregate groundwater production for both wells of **435.99 acre-feet** annual production limit

Purpose: Irrigation

Date: Meeting to be held at 9:00am on July 9, 2020 at Bandera County River Authority and Groundwater District, 440 FM 3240, Bandera, Texas 78003


David Mauk, General Manager


Date

FILED
AT 2:29 O'CLOCK P. M. ON

JUN 22 2020

TANDIE MANSFIELD, COUNTY CLERK
BANDERA COUNTY, TEXAS

BY 

The principle mission of the Bandera County River Authority & Groundwater District is to protect and preserve the County's water and natural resources for the State of Texas. The District is also tasked with maintaining local accountability of the County's resources to help safeguard the property rights of the citizens of Bandera County.

Our Mission



Bandera County

River Authority & Groundwater District

Protecting & Preserving our Natural Resources

Phone: (830) 796-7260

www.bcragd.org

Board of Directors

Don Sloan
President

Bob Williams
Vice-President

Jerry Sides
Secretary-Treasurer

Ernest DeWinne
Director

Conrad Striegl
Director

Gene Wehmeyer
Director

Sid Gibson
Director

Neil Boultinghouse
Director

Rachel Mulherin
Director

David Mauk
General Manager

P.O. Box 177
440 FM 3240
Bandera, TX 78003

WELL PERMIT HEARING

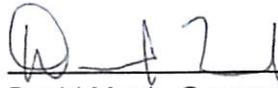
Name: Davis Partners LTD

Location: 28598 FM 187 Utopia, Texas 78884

Requested Production Limit: 70 gpm / 113 acre-feet annual production limit

Purpose: Irrigation

Date: Meeting to be held at 9:00am on July 9, 2020 at Bandera County River Authority and Groundwater District, 440 FM 3240, Bandera, Texas 78003


David Mauk, General Manager

6/22/2020
Date

FILED
AT 2:29 O'CLOCK P.M. ON

JUN 22 2020

TANDIE MANSFIELD, COUNTY CLERK
BANDERA COUNTY, TEXAS
BY 

The principle mission of the Bandera County River Authority & Groundwater District is to protect and preserve the County's water and natural resources for the State of Texas. The District is also tasked with maintaining local accountability of the County's resources to help safeguard the property rights of the citizens of Bandera County.

Our Mission

**ORDER OF ELECTION FOR BANDERA COUNTY RIVER AUTHORITY AND
GROUNDWATER DISTRICT**

An election is hereby ordered to be held on November 3, 2020 for the purpose of electing the Board of Directors for Bandera County River Authority and Groundwater District.

Applications for a place on the ballot shall be filed by August 17, 2020.

Early voting by personal appearance will be conducted each week day at:

Ray F. Mauer Building
403 12th Street
Bandera, Texas 78003

Lakehills Area Library
7200 F.M. 1283
Lakehills, Texas 78063

Medina Annex
161 E. Parker Street
Medina, Texas 78055

Between the hours of 7:30 a.m. and 5:30 p.m. beginning on October 19, 2020 and ending on October 30, 2020.

Applications for ballot by mail shall be mailed to:

Gwenda Tschirhart
P.O. Box 368
Bandera, Texas 78003

Applications for ballots by mail must be received no later than the close of business on: October 23, 2020.

Additional Early Voting will be held as follows:

Ray F. Mauer Building 403 12th Street Bandera, Texas 78003	October 21 & 27, 2020	7 a.m. to 7 p.m.
--	-----------------------	------------------

Issued this 9th day of July, 2020.

Don Sloan, BCRA GD President

**ORDEN DE ELECCION PARA BANDERA COUNTY RIVER AUTHORITY AND
GROUNDWATER DISTRICT**

Por la presente se informa que se llevará a cabo una elección el día 3 de Noviembre, 2020 con el propósito de: Elegir a los miembros de la junta directiva del Bandera County River Authority And Groundwater District

La fecha limite para entregar la solicitud para un lugar en la boleta es: 17 de Agosto, 2020.

La votación adelantada en persona se llevará a cabo de lunes a viernes en:

Ray F. Mauer Building
403 12th Street
Bandera, Texas 78003

Lakehills Area Library
7200 F.M. 1283
Lakehills, Texas 78063

Medina Annex
161 E. Parker Street
Medina, Texas 78055

entre las 7:30 de la mañana y las 5:30 de la tarde empezando el 19 de Octubre, 2020 y terminando el 30 de Octubre, 2020.

Las solicitudes para recibir boletas para votar por medio del correo deberán enviarse a:

Gwenda Tschirhart

P.O. Box 368

Bandera, Texas 78003

Las solicitudes para recibir boletas por correo, para poder votar sin estar presente, deberán ser recibidas mas tardar antes del día 23 de Octubre, 2020, previo al cierre de la jornada laboral.

La votación adelantada se llevará a cabo de la siguiente manera:

Ray F. Mauer Building 21 y 27 de Octubre, 2020 7 de la mañana y las 7 de la tarde
403 12th Street
Bandera, Texas 78003

Emitida este día 9 de Julio, 2020.

Don Sloan, Presidente del BCRA GD

Bandera County River Authority and Ground Water District
Funds Report
at June 30,2020

Total Funds - All Bank Accounts	312,652
--	----------------

Cash Accounts	
BCRAGD Operating Account - Bandera Bank (See Funds Breakdown -Below)	236,349
Flood Project Checking - Texas Hill Country Bank	25
Petty Cash	200
Total - Cash Accounts	236,574

Certificates of Deposit	
CD # 51127 Hondo National Bank 6 Month CD Maturity Date - 8/06/20 1%	76,078
Total - CD's	76,078

Funds Breakdown	
Flood Project Funds In BCRAGD Operating Account	-
Flood Project Funds In THCB Flood Project Account	25
Total - Non-Designated Funds	241,345
Total - Designated Funds (from list below)	71,282
Total - All Funds	312,652

Designated Funds Breakdown	
1. State Auditor	10,000
2. Well Monitoring and Water Availability	35,000
3. Scientific Studies	382
4. Building, Property Improvement & Maintenance	25,900
Total	71,282

Public Funds Investment Officer #1

Public Funds Investment Officer #2

Bandera Co. River Auth. & Groundwater Dist.
Profit & Loss Budget vs. Actual
October 2019 through June 2020

	<u>Oct '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Tax Revenue	900,257.88	975,900.00	-75,642.12	92.25%
Well Permits	16,875.00	18,000.00	-1,125.00	93.75%
Interest Income	562.56	520.00	42.56	108.19%
Water Quality Testing Fees	2,625.00	6,000.00	-3,375.00	43.75%
USGS Gauge Station (BEC) & (BC)	6,800.00	6,800.00	0.00	100.0%
Miscellaneous Income	0.00	2,500.00	-2,500.00	0.0%
Flood Project Funding (From Reserves)	0.00	50,000.00	-50,000.00	0.0%
Total Income	<u>927,120.44</u>	<u>1,059,720.00</u>	<u>-132,599.56</u>	<u>87.49%</u>
Gross Profit	927,120.44	1,059,720.00	-132,599.56	87.49%
Expense				
Payroll Expense				
Wellness Stipend	2,520.00			
Staff Payroll (Wages)	380,164.92	495,000.00	-114,835.08	76.8%
University Internship	0.00	790.00	-790.00	0.0%
Employee Health Insurance	70,372.28	90,000.00	-19,627.72	78.19%
Retirement	10,358.56	14,000.00	-3,641.44	73.99%
Total Payroll Expense	<u>463,415.76</u>	<u>599,790.00</u>	<u>-136,374.24</u>	<u>77.26%</u>
Taxes and Fees				
Appraisal District	14,836.36	27,000.00	-12,163.64	54.95%
Payroll Tax - Social Sec. & Med	29,461.30	31,000.00	-1,538.70	95.04%
State Unemployment - TWC	2,822.01	4,000.00	-1,177.99	70.55%
Total Taxes and Fees	<u>47,119.67</u>	<u>62,000.00</u>	<u>-14,880.33</u>	<u>76.0%</u>
Insurance				
Auto Liability	1,971.76			
Errors and Omissions	711.48			
General Liability	270.48			
Property - Auto	1,773.80			
Property - Equipment	168.56			
Property Real & Personal	760.48			
Surety Bond	665.00			
Workers Comp	2,685.80			
Insurance - Other	0.00	11,000.00	-11,000.00	0.0%
Total Insurance	<u>9,007.36</u>	<u>11,000.00</u>	<u>-1,992.64</u>	<u>81.89%</u>
Prof. Services				
Auditor (Annual)	4,400.00	4,500.00	-100.00	97.78%
Bookkeeper	8,440.00	10,500.00	-2,060.00	80.38%
Attorney	27,850.92	70,000.00	-42,149.08	39.79%
Legislative Lobbying	18,400.00	10,000.00	8,400.00	184.0%
Technical Support - IT	12,820.00	12,000.00	820.00	106.83%
Total Prof. Services	<u>71,910.92</u>	<u>107,000.00</u>	<u>-35,089.08</u>	<u>67.21%</u>

Bandera Co. River Auth. & Groundwater Dist.
Profit & Loss Budget vs. Actual
October 2019 through June 2020

	<u>Oct '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Operating Expenses				
Bldg-Property Improv. & Maint.	10,034.13	20,000.00	-9,965.87	50.17%
Medina Lake Annex Office (rent)	3,600.00	3,600.00	0.00	100.0%
Computer Software & Supplies	2,400.71	5,000.00	-2,599.29	48.01%
Google Aps for Business	0.00	3,000.00	-3,000.00	0.0%
Contingencies	0.00	1,000.00	-1,000.00	0.0%
Dues, Fees & Subscriptions	7,877.50	10,000.00	-2,122.50	78.78%
Community Outreach				
Education & Notices	455.17	5,500.00	-5,044.83	8.28%
Bandera, Medina ISD	5,000.00	5,000.00	0.00	100.0%
Public Relations	1,737.19	5,000.00	-3,262.81	34.74%
Texas A & M 4H Youth Water AME	0.00	500.00	-500.00	0.0%
EYH - Training-Future Scientist	0.00	1,000.00	-1,000.00	0.0%
Flood Awareness Education	36.35	1,500.00	-1,463.65	2.42%
Medina River Clean Up	0.00	1,000.00	-1,000.00	0.0%
Total Community Outreach	<u>7,228.71</u>	<u>19,500.00</u>	<u>-12,271.29</u>	<u>37.07%</u>
Employee-Training,Cert.,Licens.	8,795.86	8,000.00	795.86	109.95%
Travel, Conference, Meetings	9,826.79	18,000.00	-8,173.21	54.59%
Furniture	0.00	1,000.00	-1,000.00	0.0%
Maps & Records	13.25			
Equipment & Supplies	6,660.93	17,500.00	-10,839.07	38.06%
Website	178.83			
Office Supplies	3,937.35	7,000.00	-3,062.65	56.25%
Postage	421.39	850.00	-428.61	49.58%
Utilities				
Electric	1,738.66			
Water	1,060.25			
Telephone	6,580.28			
Internet	2,232.63			
Utilities - Other	0.00	18,000.00	-18,000.00	0.0%
Total Utilities	<u>11,611.82</u>	<u>18,000.00</u>	<u>-6,388.18</u>	<u>64.51%</u>
Vehicle				
Gas	3,831.13			
Repair & Maintenance	1,344.15			
Mileage reimbursement	3,399.47			
Vehicle - Other	0.00	20,000.00	-20,000.00	0.0%
Total Vehicle	<u>8,574.75</u>	<u>20,000.00</u>	<u>-11,425.25</u>	<u>42.87%</u>
Water Quality-Conserv. Projects	1,939.69	8,000.00	-6,060.31	24.25%
Clean River Program	1,724.17	8,000.00	-6,275.83	21.55%
Illegal Dumping-Litter Aabate	420.03	1,000.00	-579.97	42.0%
Water Test Supplies	3,637.78	9,000.00	-5,362.22	40.42%
Aquifer Monitoring Wells	985.19	1,500.00	-514.81	65.68%

Bandera Co. River Auth. & Groundwater Dist.
Profit & Loss Budget vs. Actual
October 2019 through June 2020

	<u>Oct '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Well Logging & Equipment	66.98	1,000.00	-933.02	6.7%
Well Plugging	0.00	5,000.00	-5,000.00	0.0%
Brush Control - Arundo Donax	3,550.00	1,500.00	2,050.00	236.67%
Invasives - Zebra Mussels	126.71	1,000.00	-873.29	12.67%
Riparian Projects	50.00	1,000.00	-950.00	5.0%
USGS Flood Warning Project	75,000.00	50,000.00	25,000.00	150.0%
USGS - Gauge - Medina - Total	19,400.00	30,600.00	-11,200.00	63.4%
USGS Gauge - NW Bandera County	0.00	6,380.00	-6,380.00	0.0%
Joint Regional Planning	32.00			
GMA-9 / DFC Compliance	68.00	3,500.00	-3,432.00	1.94%
EYH - Training-Future Scientist	21.65			
Total Operating Expenses	<u>188,184.22</u>	<u>279,930.00</u>	<u>-91,745.78</u>	<u>67.23%</u>
Total Expense	<u>779,637.93</u>	<u>1,059,720.00</u>	<u>-280,082.07</u>	<u>73.57%</u>
To / From Reserves	147,482.51			

2:37 PM

07/02/20

Accrual Basis

Bandera Co. River Auth. & Groundwater Dist.

GMA 9 Administrator Report

October 2019 through June 2020

Oct '19 - Jun 20

Other Income/Expense	
Other Income	
GMA 9 Dues	4,950.00
Total Other Income	4,950.00
Other Expense	
GMA 9 Facilitator Expense	5,500.00
Total Other Expense	5,500.00
Net Other Income	-550.00
Net Income	<u>-550.00</u>

2:31 PM

07/02/20

Accrual Basis

Bandera Co. River Auth. & Groundwater Dist.

Balance Sheet

As of June 30, 2020

Jun 30, 20

ASSETS**Current Assets****Checking/Savings**

Checking - Bandera Bank

236,349.28

CD's

CD # 51127 Hondo National Bank

76,077.77

Total CD's

76,077.77

Petty Cash

200.00

Total Checking/Savings

312,627.05

Accounts Receivable

GMA 9 Accounts Receivable

550.00

Accounts Receivable

160.00

Total Accounts Receivable

710.00

Other Current Assets

Flood Project Funding Receivabl

24.99

Due from BCAD

757.05

Prepaid Expenses

6,553.87

Property Tax Receivable

58,235.81

Total Other Current Assets

65,571.72

Total Current Assets

378,908.77

TOTAL ASSETS378,908.77**LIABILITIES & EQUITY****Liabilities****Current Liabilities**

Accounts Payable

Accounts Payable

18,750.00

Total Accounts Payable

18,750.00

Other Current Liabilities

Payroll Liabilities

1,526.96

Health Insurance Payable

185.92

Simple IRA Payable

2,428.98

Deferred Revenue

58,235.81

Total Other Current Liabilities

62,377.67

Total Current Liabilities

81,127.67

Total Liabilities

81,127.67

Equity

Restricted Fund Equity

71,282.00

Retained Earnings

79,566.59

Net Income

146,932.51

Total Equity

297,781.10

TOTAL LIABILITIES & EQUITY378,908.77

Bandera Co. River Auth. & Groundwater Dist.
Report of Revenues & Expenditures
October 2019 through June 2020

Oct '19 - Jun 20

Ordinary Income/Expense**Income**

Tax Revenue	900,257.88
Well Permits	16,875.00
Interest Income	562.56
Water Quality Testing Fees	2,625.00
USGS Gauge Station (BEC) & (BC)	6,800.00

Total Income	927,120.44
---------------------	-------------------

Gross Profit	927,120.44
---------------------	-------------------

Expense**Payroll Expense**

Wellness Stipend	2,520.00
Staff Payroll (Wages)	380,164.92
Employee Health Insurance	70,372.28
Retirement	10,358.56

Total Payroll Expense	463,415.76
------------------------------	-------------------

Taxes and Fees

Appraisal District	14,836.36
Payroll Tax - Social Sec. & Med	29,461.30
State Unemployment - TWC	2,822.01

Total Taxes and Fees	47,119.67
-----------------------------	------------------

Insurance

Auto Liability	1,971.76
Errors and Omissions	711.48
General Liability	270.48
Property - Auto	1,773.80
Property - Equipment	168.56
Property Real & Personal	760.48
Surety Bond	665.00
Workers Comp	2,685.80

Total Insurance	9,007.36
------------------------	-----------------

Prof. Services

Auditor (Annual)	4,400.00
Bookkeeper	8,440.00
Attorney	27,850.92
Legislative Lobbying	18,400.00
Technical Support - IT	12,820.00

Total Prof. Services	71,910.92
-----------------------------	------------------

Operating Expenses

Bldg-Property Improv. & Maint.	10,034.13
Medina Lake Annex Office (rent)	3,600.00
Computer Software & Supplies	2,400.71
Dues, Fees & Subscriptions	7,877.50
Community Outreach	
Education & Notices	455.17
Bandera, Medina ISD	5,000.00
Public Relations	1,737.19
Flood Awareness Education	36.35

Total Community Outreach	7,228.71
---------------------------------	-----------------

Employee-Training,Cert.,Licens.	8,795.86
Travel, Conference, Meetings	9,826.79
Maps & Records	13.25
Equipment & Supplies	6,660.93
Website	178.83
Office Supplies	3,937.35
Postage	421.39

2:32 PM

07/02/20

Accrual Basis

Bandera Co. River Auth. & Groundwater Dist.

Report of Revenues & Expenditures

October 2019 through June 2020

Oct '19 - Jun 20

Utilities	
Electric	1,738.66
Water	1,060.25
Telephone	6,580.28
Internet	2,232.63
Total Utilities	11,611.82
Vehicle	
Gas	3,831.13
Repair & Maintenance	1,344.15
Mileage reimbursement	3,399.47
Total Vehicle	8,574.75
Water Quality-Conserv. Projects	1,939.69
Clean River Program	1,724.17
Illegal Dumping-Litter Aabate	420.03
Water Test Supplies	3,637.78
Aquifer Monitoring Wells	985.19
Well Logging & Equipment	66.98
Brush Control - Arundo Donax	3,550.00
Invasives - Zebra Mussels	126.71
Riparian Projects	50.00
USGS Flood Warning Project	75,000.00
USGS - Gauge - Medina - Total	19,400.00
Joint Regional Planning	32.00
GMA-9 / DFC Compliance	68.00
EYH - Training-Future Scientist	21.65
Total Operating Expenses	188,184.22
Total Expense	779,637.93
Net Ordinary Income	147,482.51
Other Income/Expense	
Other Income	
GMA 9 Dues	4,950.00
Total Other Income	4,950.00
Other Expense	
GMA 9 Facilitator Expense	5,500.00
Total Other Expense	5,500.00
Net Other Income	-550.00
Net Income	146,932.51

Bandera Co. River Auth. & Groundwater Dist.

7/2/2020 3:03 PM

Register: Checking - Bandera Bank

From 04/01/2020 through 06/30/2020

Sorted by: Date. Type. Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/06/2020			-split-	Deposit		X	9,120.27	475,562.92
04/06/2020	14172	Bandera Electric Co...	Accounts Payable	02 S36830 001...	717.55	X		474,845.37
04/06/2020	14173	Boyle's Bandera Har...	Accounts Payable	Inv#243463- A...	6.26	X		474,839.11
04/06/2020	14174	City of Bandera	Accounts Payable	S45000	122.55	X		474,716.56
04/06/2020	14175	Culligan of the Hill ...	Accounts Payable	Inv#20200452...	68.75	X		474,647.81
04/06/2020	14176	Jason Casteel	Accounts Payable	Inv#00401202...	22.50	X		474,625.31
04/06/2020	14177	Mosty Law Firm	Accounts Payable	Inv#12202	1,170.00	X		473,455.31
04/06/2020	14178	Bandera Electric Co...	Accounts Payable	02 S36830 001...	144.94	X		473,310.37
04/07/2020	EFTPS	Vanguard	-split-	March	3,757.32	X		469,553.05
04/13/2020	14180	GM Ellis Law Firm PC	Accounts Payable	Inv#BCRAGD-...	18,685.00	X		450,868.05
04/13/2020	14181	HACH	Accounts Payable	172238-001	35.88	X		450,832.17
04/13/2020	14182	United Health Care	Accounts Payable	Inv#57127390...	8,319.48	X		442,512.69
04/13/2020	14183	Wex Bank	Accounts Payable	Inv#64797166:...	275.54	X		442,237.15
04/13/2020	14184	HACH	Accounts Payable	172238-001	68.87	X		442,168.28
04/14/2020		QuickBooks Payroll ...	-split-	Created by Pay...	16,513.25	X		425,655.03
04/14/2020		QuickBooks Payroll ...	-split-	Created by Pay...	456.87	X		425,198.16
04/15/2020	EFTPS	United States Treasury	-split-	74-2576034	5,489.26	X		419,708.90
04/15/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		419,708.90
04/15/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		419,708.90
04/15/2020	DD	Curd, Charley	-split-	Direct Deposit		X		419,708.90
04/15/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		419,708.90
04/15/2020	DD	Mauk, David A	-split-	Direct Deposit		X		419,708.90
04/15/2020	DD	McEwen, George J	-split-	Direct Deposit		X		419,708.90
04/15/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		419,708.90
04/15/2020	DD	Redman, Michael J	-split-	Direct Deposit		X		419,708.90
04/15/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		419,708.90
04/15/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		419,708.90
04/15/2020	DD	Dalton, William	-split-	Direct Deposit		X		419,708.90
04/16/2020	ACH	Vanguard	-split-		2,425.38	X		417,283.52
04/17/2020	ACH	Texas Workforce Co...	Payroll Liabilities	99-882103-1	1,376.00	X		415,907.52
04/17/2020		QuickBooks Payroll ...	-split-	Created by Pay...	456.87	X		415,450.65
04/17/2020	DD	Dalton, William	-split-	Direct Deposit		X		415,450.65
04/20/2020			-split-	Deposit		X	15,529.95	430,980.60
04/20/2020			-split-	Deposit		X	2,750.00	433,730.60
04/20/2020	14185	AT&T Mobility	Accounts Payable	Inv#: 2872426...	220.36	X		433,510.24
04/20/2020	14186	BPS Security	Accounts Payable	Inv#469: Secur...	445.00	X		433,065.24
04/20/2020	14187	Waterboyz LLC	Accounts Payable	Reimburse Chk...	125.00	X		432,940.24
04/20/2020	14188	GM Ellis Law Firm PC	Accounts Payable	Inv#BCRAGD-...	2,650.00	X		430,290.24
04/20/2020	14189	TAGD	Accounts Payable	Inv#01350: Pu...	375.00	X		429,915.24
04/27/2020	14190	Bandera Electric Co...	Accounts Payable	02 S36830 001...	673.47	X		429,241.77

Bandera Co. River Auth. & Groundwater Dist.

7/2/2020 3:03 PM

Register: Checking - Bandera Bank

From 04/01/2020 through 06/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/27/2020	14191	BPS Security	Accounts Payable	Inv#470: 2 Ne...	850.00	X		428,391.77
04/27/2020	14192	Xerox Financial Serv...	Accounts Payable	010-0038073-0...	267.00	X		428,124.77
04/29/2020	14193	Card Service Center	Accounts Payable	03/09/2020-04/...	1,706.84	X		426,417.93
04/29/2020		QuickBooks Payroll ...	-split-	Created by Pay...	16,513.27	X		409,904.66
04/30/2020	EFTPS	United States Treasury	-split-	74-2576034	5,489.22	X		404,415.44
04/30/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		404,415.44
04/30/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		404,415.44
04/30/2020	DD	Curd, Charley	-split-	Direct Deposit		X		404,415.44
04/30/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		404,415.44
04/30/2020	DD	Mauk, David A	-split-	Direct Deposit		X		404,415.44
04/30/2020	DD	McEwen, George J	-split-	Direct Deposit		X		404,415.44
04/30/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		404,415.44
04/30/2020	DD	Redman, Michael J	-split-	Direct Deposit		X		404,415.44
04/30/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		404,415.44
04/30/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		404,415.44
05/04/2020	14194	Araseli Avalos	Accounts Payable	Inv#AA2053: ...	150.00	X		404,265.44
05/04/2020	14195	Araseli Avalos	Accounts Payable	Inv#AA2054: ...	150.00	X		404,115.44
05/04/2020	14196	B. Dalton Bookkeepi...	Accounts Payable	Inv#8374: 5/7/...	455.00	X		403,660.44
05/04/2020	14197	Boyle's Bandera Har...	Accounts Payable	Inv#244713: A...	12.45	X		403,647.99
05/04/2020	14198	City of Bandera	Accounts Payable	\$45000	122.49	X		403,525.50
05/04/2020	14199	Culligan of the Hill ...	Accounts Payable	Inv#20200552...	25.75			403,499.75
05/08/2020		QuickBooks Payroll ...	-split-	Created by Pay...	2,164.69	X		401,335.06
05/11/2020			-split-	Deposit		X	1,030.00	402,365.06
05/11/2020			-split-	Deposit		X	10,234.51	412,599.57
05/11/2020	EFTPS	United States Treasury	-split-	74-2576034	825.76	X		411,773.81
05/11/2020	14200	Bandera Electric Co...	Accounts Payable	02 S36830 001...	144.94	X		411,628.87
05/11/2020	14201	Desert Engineering G...	Accounts Payable	SP060	640.24	X		410,988.63
05/11/2020	14202	GM Ellis Law Firm PC	Accounts Payable	Inv#BCRAGD-...	2,650.00	X		408,338.63
05/11/2020	14203	Vincent's Automotive	Accounts Payable	RepairOrder#3...	105.00	X		408,233.63
05/11/2020	14204	Wex Bank	Accounts Payable	Inv#65318141:...	216.39	X		408,017.24
05/11/2020	14205	Travis Fox Consultin...	Accounts Payable	5/4/2020 & 5/5...	576.60			407,440.64
05/11/2020	DD	Redman, Michael J	-split-	Direct Deposit		X		407,440.64
05/13/2020	14206	Central Appraisal Di...	Accounts Payable	Inv#150-2nd Q...	7,052.77	X		400,387.87
05/13/2020	14207	CNA Surety	Accounts Payable	Bond#1815903...	665.00	X		399,722.87
05/14/2020	14208	IDEXX Distribution....	Accounts Payable	Inv#30639900...	1,144.29	X		398,578.58
05/14/2020	14209	Propane Depot, Inc.	Accounts Payable	Inv#116542: 1...	189.19	X		398,389.39
05/14/2020		QuickBooks Payroll ...	-split-	Created by Pay...	16,513.24	X		381,876.15
05/15/2020	EFTPS	United States Treasury	-split-	74-2576034	5,489.28	X		376,386.87
05/15/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		376,386.87
05/15/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		376,386.87

Bandera Co. River Auth. & Groundwater Dist.

7/2/2020 3:03 PM

Register: Checking - Bandera Bank

From 04/01/2020 through 06/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/15/2020	DD	Curd, Charley	-split-	Direct Deposit		X		376,386.87
05/15/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		376,386.87
05/15/2020	DD	Mauk, David A	-split-	Direct Deposit		X		376,386.87
05/15/2020	DD	McEwen, George J	-split-	Direct Deposit		X		376,386.87
05/15/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		376,386.87
05/15/2020	DD	Redman, Michael J	-split-	Direct Deposit		X		376,386.87
05/15/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		376,386.87
05/15/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		376,386.87
05/19/2020			-split-	Deposit		X	5,292.19	381,679.06
05/20/2020	14210	BPS Security	Accounts Payable	Inv#516: Cust#...	645.00			381,034.06
05/20/2020	14211	QUILL CORPORAT...	Accounts Payable	02045415	102.68	X		380,931.38
05/20/2020	14212	Card Service Center	Accounts Payable	4/8/20-5/8/20 -...	1,210.79	X		379,720.59
05/27/2020			-split-	Deposit		X	7,539.94	387,260.53
05/27/2020	14213	B. Dalton Bookkeepi...	Accounts Payable	Inv#8385: Boo...	455.00	X		386,805.53
05/27/2020	14214	Bandera Signs and A...	Accounts Payable	Inv#15091: Br...	22.50	X		386,783.03
05/27/2020	14215	Car Quest	Accounts Payable	Inv#9291-2666...	299.61	X		386,483.42
05/27/2020	14216	United Health Care	Accounts Payable	Inv#57122570...	8,319.48	X		378,163.94
05/27/2020	14217	Xerox Financial Serv...	Accounts Payable	010-0038073-0...	267.00	X		377,896.94
05/28/2020		QuickBooks Payroll ...	-split-	Created by Pay...	16,513.28	X		361,383.66
05/29/2020			Interest Income	Interest		X	22.79	361,406.45
05/29/2020	EFTPS	United States Treasury	-split-	74-2576034	5,489.20	X		355,917.25
05/29/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		355,917.25
05/29/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		355,917.25
05/29/2020	DD	Curd, Charley	-split-	Direct Deposit		X		355,917.25
05/29/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		355,917.25
05/29/2020	DD	Mauk, David A	-split-	Direct Deposit		X		355,917.25
05/29/2020	DD	McEwen, George J	-split-	Direct Deposit		X		355,917.25
05/29/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		355,917.25
05/29/2020	DD	Redman, Michael J	-split-	Direct Deposit		X		355,917.25
05/29/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		355,917.25
05/29/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		355,917.25
05/29/2020	BDB		*Reconciliation Discre...	Balance Adjust...		X	21.44	355,938.69
06/02/2020	14218	Araseli Avalos	Accounts Payable	Inv#AA2055- ...	150.00	X		355,788.69
06/02/2020	14219	B. Dalton Bookkeepi...	Accounts Payable	Inv#8392	455.00	X		355,333.69
06/02/2020	14220	Bandera Electric Coo...	Accounts Payable	02 S36830 001...	722.56	X		354,611.13
06/02/2020	14221	City of Bandera	Accounts Payable	S45000	122.55	X		354,488.58
06/02/2020	14222	Culligan of the Hill ...	Accounts Payable	Inv#20200652...	79.50	X		354,409.08
06/02/2020	14223	GM Ellis Law Firm PC	Accounts Payable	Inv#BCRAGD-...	2,650.00	X		351,759.08
06/02/2020	14224	Hill Country Embroi...	Accounts Payable	Inv#4430: Dist...	48.00	X		351,711.08
06/02/2020	14225	Main Street Tire & A...	Accounts Payable	Inv#74477: 20...	220.59	X		351,490.49

Bandera Co. River Auth. & Groundwater Dist.

7/2/2020 3:03 PM

Register: Checking - Bandera Bank

From 04/01/2020 through 06/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/02/2020	14226	Araseli Avalos	Accounts Payable	Inv#AA2056- ...	150.00			351,340.49
06/04/2020	14227	USGS - Sabinal Floo...	Accounts Payable		56,250.00	X		295,090.49
06/05/2020		QuickBooks Payroll ...	-split-	Created by Pay...	876.56	X		294,213.93
06/08/2020	14228	Boyle's Bandera Har...	Accounts Payable	Inv#: 245216. ...	93.36	X		294,120.57
06/08/2020	14229	Wex Bank	Accounts Payable	Inv#65858665:...	441.25	X		293,679.32
06/08/2020	14230	Bandera Electric Co...	Accounts Payable	02 S36830 001...	144.94	X		293,534.38
06/08/2020	DD	Kirkendall, Alyssa B	-split-	Direct Deposit		X		293,534.38
06/09/2020			-split-	Deposit		X	16,306.27	309,840.65
06/11/2020	14231	Dave Mauk	Accounts Payable	Mileage Reimb...	70.15	X		309,770.50
06/11/2020	14232	Main Street Tire & A...	Accounts Payable	Inv#74685: 19...	56.30	X		309,714.20
06/11/2020	14233	Prari Blair	Accounts Payable	District Petty C...	172.00	X		309,542.20
06/11/2020	To Print	Vanguard	-split-		2,425.38	X		307,116.82
06/12/2020		QuickBooks Payroll ...	-split-	Created by Pay...	16,602.96	X		290,513.86
06/15/2020	EFTPS	United States Treasury	-split-	74-2576034	5,674.10	X		284,839.76
06/15/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		284,839.76
06/15/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		284,839.76
06/15/2020	DD	Curd, Charley	-split-	Direct Deposit		X		284,839.76
06/15/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		284,839.76
06/15/2020	DD	Kirkendall, Alyssa B	-split-	Direct Deposit		X		284,839.76
06/15/2020	DD	Mauk, David A	-split-	Direct Deposit		X		284,839.76
06/15/2020	DD	McEwen, George J	-split-	Direct Deposit		X		284,839.76
06/15/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		284,839.76
06/15/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		284,839.76
06/15/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		284,839.76
06/16/2020			-split-	Deposit		X	8,764.31	293,604.07
06/16/2020	14234	Berman Database Sy...	Accounts Payable	Inv# BDS 9159...	3,000.00			290,604.07
06/16/2020	14235	Desert Engineering G...	Accounts Payable	SP060	811.34			289,792.73
06/16/2020	14236	Fred Pryor Seminars	Accounts Payable	Inv#253178: P...	995.00			288,797.73
06/16/2020	14237	HACH	Accounts Payable	172238-001	68.87			288,728.86
06/16/2020	14238	United Health Care	Accounts Payable	Inv#57125336...	5,293.55			283,435.31
06/16/2020	14239	United States Geolog...	Accounts Payable	Bill#90785750...	9,700.00			273,735.31
06/16/2020	14240	Berman Database Sy...	Accounts Payable	Inv# BDS 9160...	3,000.00			270,735.31
06/16/2020	14241	Fred Pryor Seminars	Accounts Payable	Inv#253179: P...	398.00			270,337.31
06/16/2020	14242	United States Geolog...	Accounts Payable	Bill#90813631...	9,700.00			260,637.31
06/16/2020	14243	Berman Database Sy...	Accounts Payable	Inv# BDS 9161...	3,000.00			257,637.31
06/16/2020	14244	HACH	Accounts Payable	172238-001	481.16			257,156.15
06/22/2020	14245	BPS Security	Accounts Payable	Inv#555: Secur...	645.00			256,511.15
06/22/2020	14246	Card Service Center	Accounts Payable	5/9/20-6/7/20 -...	5,310.38			251,200.77
06/23/2020			-split-	Deposit		X	14,955.64	266,156.41
06/23/2020	14247	Cohn Insurance Age...	Accounts Payable	Inv#MA2010: ...	900.00			265,256.41

Bandera Co. River Auth. & Groundwater Dist.

7/2/2020 3:03 PM

Register: Checking - Bandera Bank

From 04/01/2020 through 06/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/23/2020	14248	Blanton & Associate...	Accounts Payable	Inv#19178-01 ...	5,500.00			259,756.41
06/24/2020	14249	Xerox Financial Serv...	Accounts Payable	010-0038073-0...	267.00			259,489.41
06/29/2020			Interest Income	Interest		X	29.34	259,518.75
06/29/2020		QuickBooks Payroll ...	-split-	Created by Pay...	16,602.98	X		242,915.77
06/30/2020	EFTPS	United States Treasury	-split-	74-2576034	5,410.24	X		237,505.53
06/30/2020	14250	AT&T Mobility	Accounts Payable	Acct#: 287242...	222.25			237,283.28
06/30/2020	14251	B. Dalton Bookkeepi...	Accounts Payable	Inv#8408: Payr...	455.00			236,828.28
06/30/2020	14252	Hill Country Embroi...	Accounts Payable	Inv#4451: Equi...	24.00			236,804.28
06/30/2020	14253	B. Dalton Bookkeepi...	Accounts Payable	Inv#8409: Qua...	455.00			236,349.28
06/30/2020	DD	Blair, Prari D	-split-	Direct Deposit		X		236,349.28
06/30/2020	DD	Carter, Clinton R	-split-	Direct Deposit		X		236,349.28
06/30/2020	DD	Curd, Charley	-split-	Direct Deposit		X		236,349.28
06/30/2020	DD	Fox, Corrina D	-split-	Direct Deposit		X		236,349.28
06/30/2020	DD	Kirkendall, Alyssa B	-split-	Direct Deposit		X		236,349.28
06/30/2020	DD	Mauk, David A	-split-	Direct Deposit		X		236,349.28
06/30/2020	DD	McEwen, George J	-split-	Direct Deposit		X		236,349.28
06/30/2020	DD	Phillips, Hayli D	-split-	Direct Deposit		X		236,349.28
06/30/2020	DD	Sparks, Levi L.	-split-	Direct Deposit		X		236,349.28
06/30/2020	DD	Thomas, Larry B	-split-	Direct Deposit		X		236,349.28

This page is left intentionally blank.

Bandera County River Authority and Groundwater District



Well Report- FY 2020- 3rd Quarter

A. Registered and Permitted Well Reports-3rd Quarter

Registered Wells 3rd Quarter 2020

- a.) April- 11 wells
- b.) May- 13 wells
- c.) June- 8 wells

Total 3rd quarter 2020= 32 wells

VS

Registered Wells 3rd Quarter 2019

- a.) April- 6 wells
- b.) May- 16 wells
- c.) June- 8 wells

Total 3rd quarter 2019= 30 wells

Permitted Wells- 0

Variance Requests- 5

B. Nuisance Complaints & Notice of Violations

Nuisance Complaints- 1

Notice of Violations- 1

C. Groundwater Tests 3rd Quarter

3rd Quarter 2020

- a.) Mineral Only- 1
- b.) Bacteria Only- 42
- c.) Both- 6

Total 3rd quarter 2020= 49 tests

VS

3rd Quarter 2019

- a.) Mineral Only- 8
- b.) Bacteria Only- 50
- c.) Both- 49

Total 3rd quarter 2019= 107 tests

D. Water Well Plugging- 1

E. Geophysical Logging- 2

Bandera County River Authority and Groundwater District



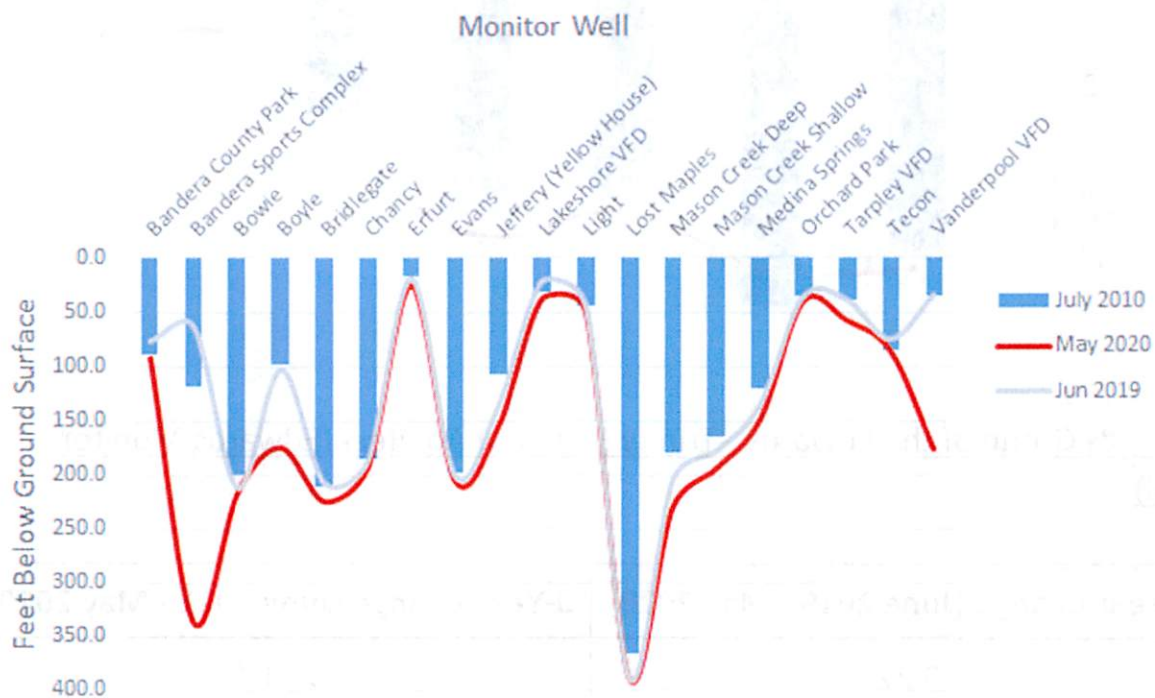
Monitor Well Report- 3rd Quarter FY 2020

Bandera County Groundwater Evaluation

Middle Trinity Aquifer

1-Year Change (June 2019 - May 2020)	10-Year Change (July 2010 - May 2020)
-25.7%	-27.4%

Change In Water Depth (Middle Trinity): July 2010 - May 2020



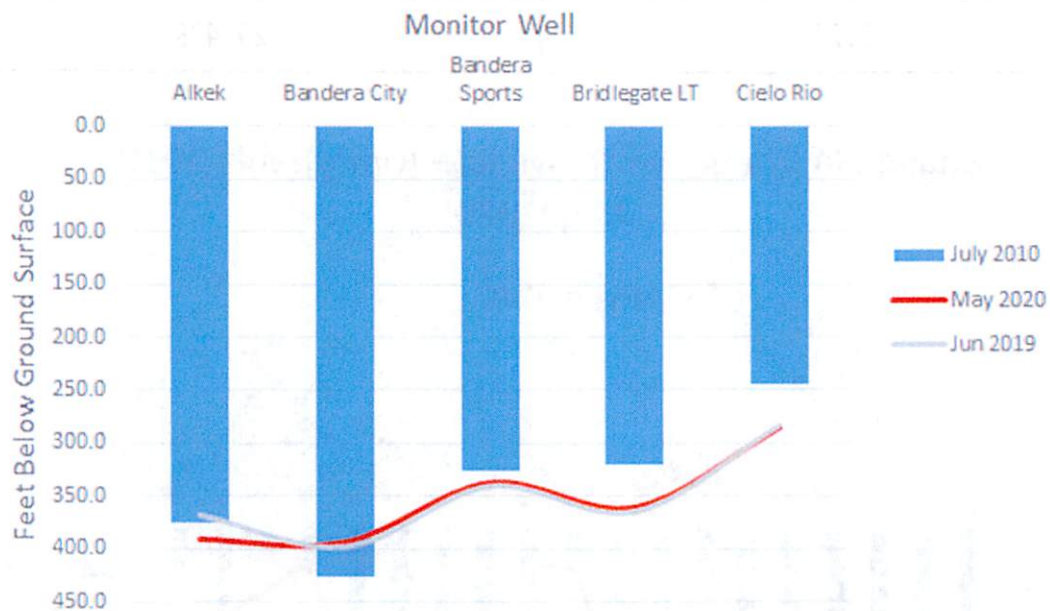
Bandera County River Authority and Groundwater District



Lower Trinity Aquifer

1-Year Change (June 2019 - May 2020)	10-Year Change (July 2010 - May 2020)
-0.43%	-5.20%

Change In Water Depth (Lower Trinity): July 2010 - May 2020



Edwards Group of the Edwards - Trinity (Plateau) Aquifers (Edwards Monitor Well)

1-Year Change (June 2019 - May 2020)	9-Year Change (June 2011 - May 2020)
-0.27%	0.01%



Bandera County
River Authority & Groundwater District
Protecting & Preserving our Natural Resources

FY 2020 3rd Quarter Surface Water Evaluation & Reports

CLEAN RIVERS PROGRAM

Sabinal River

BCRAGD staff are responsible for the 3 sites in the Nueces Basin. Sabinal CRP sampling was conducted May 19, 2020. Next sampling will be conducted in August of 2020.

Site #	Site Description
13017	Seco Creek @ RR 470
14939	Sabinal River @ FM 187
21948	Sabinal River @ Onion Ck

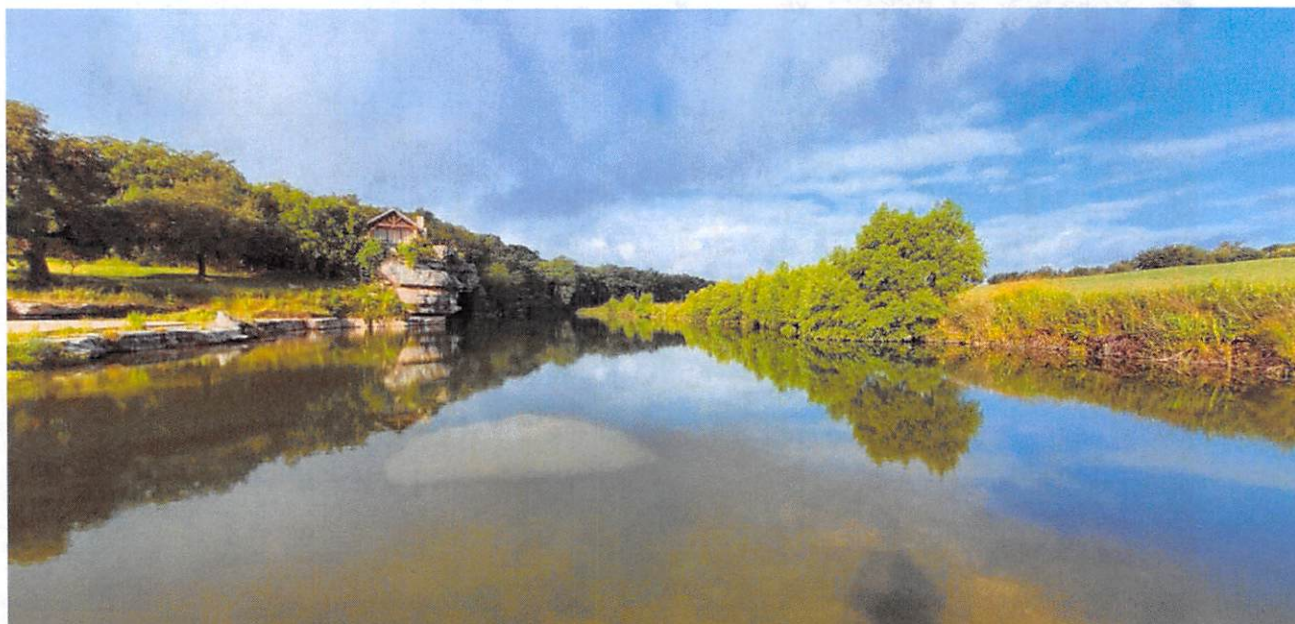


Medina River

BCRAGD staff is responsible for 8 riverine sample sites in the Medina Basin.

Medina River sampling along with Aquatic Life Monitoring was conducted with the San Antonio River Authority on May 20 & 21, 2020. The next sampling will be conducted in August of 2020.

Site #	Site Description
12830	Medina R. @ English Crossing
18447	North Prong Medina R. @ Hwy 16- Wallace Creek
13638	Medina R. @ S Hwy 173 (Bandera City Park)
12832	Medina R. @ FM 470-Tarpley Crossing
21125	Medina R. @ Moffett Park
21126	N. Prong Medina R. @ FM 2107- Brewington
15736	W. Prong Medina R.- Coalkiln Road
21631	Medina R. @ The Mayan Ranch



Medina Lake & Diversion Lake

BCRAGD is responsible for 5 sites on Medina Lake and 1 on Diversion Lake.

Medina Lake CRP was conducted on May 28, 2020. The next sample will be conducted in August of 2020. Diversion Lake CRP was conducted on May 26, 2020. The next sample will be conducted in August of 2020.

Site #	Site Description
12829	Medina Lake Mid near Headwater
12828	Medina Lake between Cypress & Spettel Coves
12827	Medina Lake @ Mormon Bluff
12826	Medina Lake near Red Cove
12825	Medina Lake @ ML Dam West of San Antonio
14205	Medina R. Downstream Medina Reservoir in Mico, TX @ low water crossing

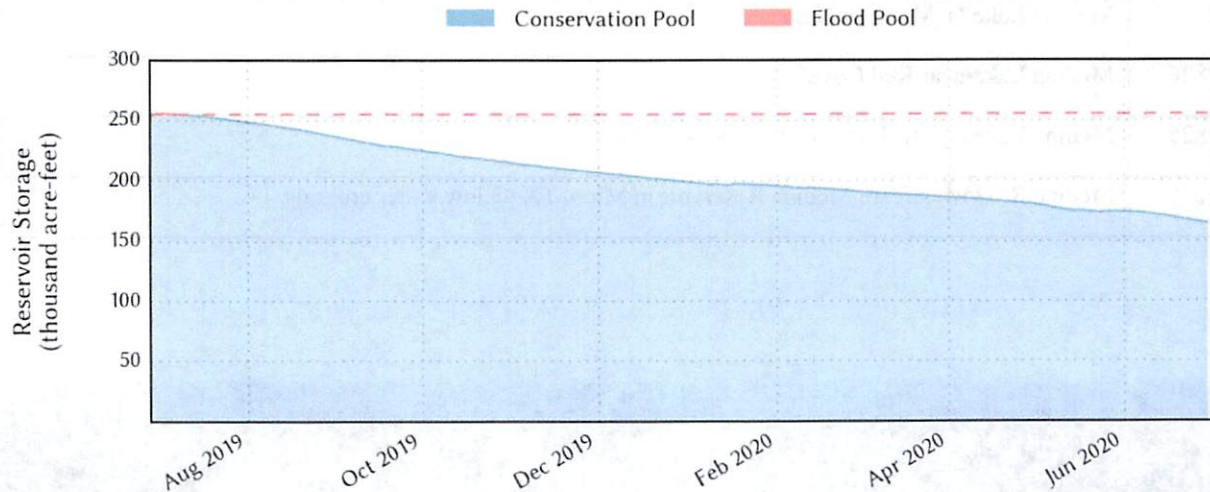


Medina Lake Update

Measurements provided by the Texas Water Development Board's water Date for Texas website (<https://waterdatafortexas.org/resevoirs/individual/medina>):

- Water Level June 30, 2020: 65.5%
- Water Level May 30, 2020: 68.1%
- Water Level March 30, 2020: 72.9%

Data accessed on June 30, 2020.



Historical Data

	Date	Percent Full	Mean Water Level (ft)	Reservoir Storage (acre-ft)	Conservation Storage (acre-ft)	Conservation Capacity (acre-ft)	Surface Area (acres)
Today	2020-06-30	64.5	1,047.38	164,236	164,236	254,823	4,721
Yesterday	2020-06-29	64.6	1,047.44	164,520	164,520	254,823	4,726
2 days ago	2020-06-28	64.7	1,047.53	164,946	164,946	254,823	4,734
1 week ago	2020-06-23	65.6	1,047.98	167,083	167,083	254,823	4,765
1 month ago	2020-05-30	68.1	1,049.33	173,579	173,579	254,823	4,863
3 months ago	2020-03-30	72.9	1,051.79	185,763	185,763	254,823	5,044
6 months ago	2019-12-30	78.2	1,054.41	199,294	199,294	254,823	5,273
1 year ago	2019-06-30	100.0	1,064.23	255,005	254,823	254,823	6,068

* Percent Full is based on Conservation Storage and Conservation Capacity and doesn't account for storage in flood pool.

** Values above, including today's, are averaged conditions. For near real-time instantaneous water level, see table below or the interactive map viewer.

EAA Sampling



The Bandera County River Authority & Groundwater District has partnered with the Edwards Aquifer Authority to collect water samples along a seven-mile reach of the Medina River. BCRAGD staff collects samples bi-weekly at the following three locations: Bridlegate, Coal Springs, and English Crossing. The EAA is

interested in analyzing the stable isotopic structure of the water in this area of the river along with many other segments across the region. Sampling was conducted on April 16, 30, 2020; May 15, 2020; and June 2, 10, 25, 2020

River Authority Highlights

On May 22, 2020, BCRAGD employees Clint Carter and Levi Sparks worked with Bandera County personnel to deploy four No Wake buoys at the County Park in Medina Lake. Buoys were deployed to increase the public's safety during recreational activities at the park. Establishing a No Wake zone will also serve to protect the shoreline from abnormally fast erosion caused by boat wakes.





BCRAGD Public Service Announcement:
Medina River *E. coli* Counts May 6th & 7th, 2020

Surface Water Staff from the Bandera County River Authority and Groundwater District (BCRAGD) collected water samples from sites along the Medina River, Medina Lake, Sabinal River, and their tributaries to assess levels of *E. coli* bacteria on May 6th and 7th.

E. coli is a bacteria found in the gut of warm-blooded animals and is known to potentially cause illness in humans if ingested. **No primary contact recreation should take place if the number of *E. coli* exceeds 399 most probable number (MPN) per 100 mL of water.** This standard is set by the Texas Commission on Environmental Quality (TCEQ) in the Texas Administrative Code (30 TAC §307.7). Meaning, no one should participate in activities that could result in the total submersion of the head under water if counts exceed the 399 MPN standard. There is ALWAYS a possibility of infection from *E. coli* or other waterborne illness. **Never drink or ingest river water without proper disinfection, and always swim at your own risk.**

Results listed below were analyzed at the BCRAGD lab:

Medina Lake - Park @ PR 37	<1 MPN	Bandera City Park @ 1st St	33 MPN	W. Prong @ Coalkiln Rd	30 MPN
English Crossing	69 MPN	Tarpley Crossing	29 MPN	W. Prong @ Carpenter Ck	77 MPN
Bridlegate Park	102 MPN	Ranger Crossing	73 MPN	Williams Ck in Tarpley	24 MPN
Bandera River Ranch Park	Dry	Moffett Park in Medina	117 MPN	Seco Ck @ RR470	461 MPN* 37 MPN**
Bandera Creek @ SH 16 S	32 MPN	1st Crossing @ RR337	70 MPN	Sabinal R @ Cornelius Rd	108 MPN
Lower Mason Creek	101 MPN	N. Prong, Brewington	12 MPN	Sabinal R @ SH187	6 MPN
Upstream of WWTP, Bandera	30 MPN	N. Prong, Rocky Ck	6 MPN	Sabinal R @ Lost Maples SNA	17 MPN
Bandera City Park @ SH173	77 MPN	N. Prong, Wallace Ck	6 MPN	Can Ck Pond @ Lost Maples SNA	7 MPN
West Verde Ck @ Hill Country SNA	1 MPN	Utopia City Park	25 MPN		

*indicates that the sample was over the TCEQ threshold

**indicates a resample done on May 14th

The above results can also be found on the BCRAGD website, www.bcragd.org, and the BCRAGD Facebook page. BCRAGD is not a certified lab. Results are for informational purposes only.



BCRAGD Public Service Announcement:
Medina River *E. coli* Counts June 18th & 24th, 2020

Surface Water Staff from the Bandera County River Authority and Groundwater District (BCRAGD) collected water samples from sites along the Medina River, Medina Lake, Sabinal River, and their tributaries to assess levels of *E. coli* bacteria on June 18th and the 24th.

E. coli is a bacteria found in the gut of warm-blooded animals and is known to potentially cause illness in humans if ingested. **No primary contact recreation should take place if the number of *E. coli* exceeds 399 most probable number (MPN) per 100 mL of water.** This standard is set by the Texas Commission on Environmental Quality (TCEQ) in the Texas Administrative Code (30 TAC §307.7). Meaning, no one should participate in activities that could result in the total submersion of the head under water if counts exceed the 399 MPN standard.

There is ALWAYS a possibility of infection from *E. coli* or other waterborne illness. **Never drink or ingest river water without proper disinfection, and always swim at your own risk.**

Results listed below were analyzed at the BCRAGD lab:

Medina Lake - Park @ PR 37	3 MPN	Bandera City Park @ SH173	517 MPN* 225 MPN**	Moffett Park in Medina	114 MPN
English Crossing	118 MPN	Bandera City Park @ 1st St	99 MPN	Sabinal R @ Lost Maples	435 MPN* 111 MPN**
Bandera River Ranch Park	Dry	Ranger Crossing	65 MPN	Sabinal R @ Utopia	4 MPN
Bridlegate Ranch Park	272 MPN	Tarpley Crossing	61 MPN	Lost Maples @ Can Creek	6 MPN
Utopia	12 MPN	Brewington Crossing	27 MPN		

*indicates sample was over the TCEQ threshold

**Indicates resample done on June 24th, 2020

The above results can also be found on the BCRAGD website, www.bcragd.org, and the BCRAGD Facebook page. BCRAGD is not a certified lab. Results are for informational purposes only.

Outreach Highlights



Bandera County River Authority &
Groundwater District



@bcragd_tx



@BCRAGD_TX

As a political subdivision of the state, BCRAGD has an obligation of transparency to the public, which is met through the channels of social media and a maintained website. These venues are vital in providing open lines of communication between the District and the general public.

This quarter, the BCRAGD team has been working diligently on public outreach. One of the most effective means of public outreach is through social media with Instagram, Twitter, Facebook, and Pinterest. The team has the ability to provide vital information to targeted audiences and promote public awareness relating to issues and topics such as: changing weather patterns, ongoing projects of the District, natural resource and water conservation, and stewardship. Social Media outlets allow for the District to share and promote resources from collaborating agencies such as National Weather Service, Texas Ag-Extension office, Texas Floodplain Managers Association, Texas Water Development Board, and many others.

COVID-19 Pandemic

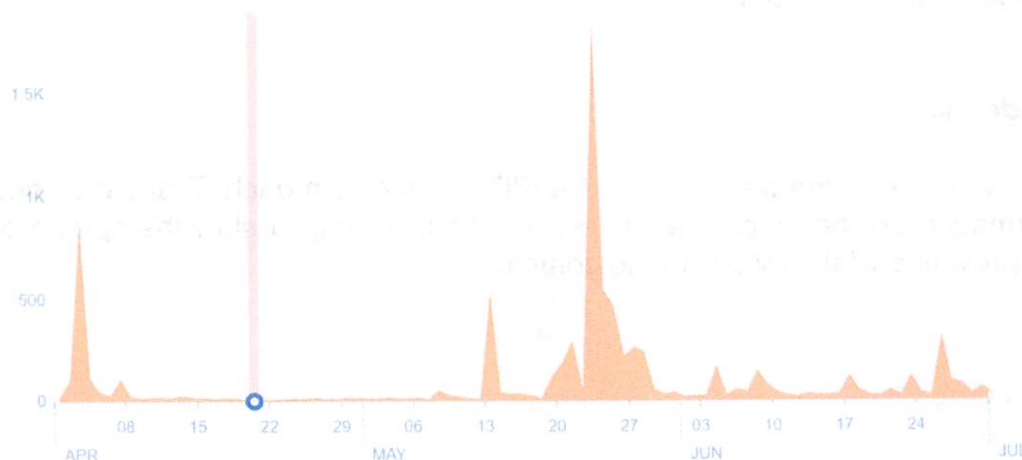
When day-to-day life was threatened with COVID-19, the Outreach Team provided up-to-date information on the steps the District has been taking to slow the spread of this virus while providing vital services to the community.

May 20, 2020, the **Texas Floodplain Managers Association** held a Go Blue-Flood Awareness campaign. BCRAGD staff proudly participated by wearing blue and posting to the District's Facebook page. Flood Awareness is a vital component of what the District does in an attempt to get the public informed about potentially hazardous conditions.



Staff members L. Thomas, C. Fox, C. Carter, and L. Sparks wearing blue to support the campaign

Overview of Facebook Reach for Third Quarter 2020



The largest peak was a share from the National Weather Service warning of potential flooding

U.S. Drought Monitor Texas

June 30, 2020

(Released Thursday, Jul. 2, 2020)

Valid 8 a.m. EDT

Drought Conditions (Percent Area)

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	42.41	57.59	27.97	9.60	2.87	0.00
Last Week 06-23-2020	47.22	52.78	24.82	9.17	1.38	0.00
3 Months Ago 03-31-2020	73.40	26.60	20.26	14.60	5.47	0.35
Start of Calendar Year 12-31-2019	44.69	55.31	36.12	9.19	0.74	0.00
Start of Water Year 10-01-2019	31.74	68.26	46.05	22.33	6.32	0.00
One Year Ago 07-02-2019	94.84	5.16	1.34	0.05	0.00	0.00

Intensity:

None	D2 Severe Drought
D0 Abnormally Dry	D3 Extreme Drought
D1 Moderate Drought	D4 Exceptional Drought

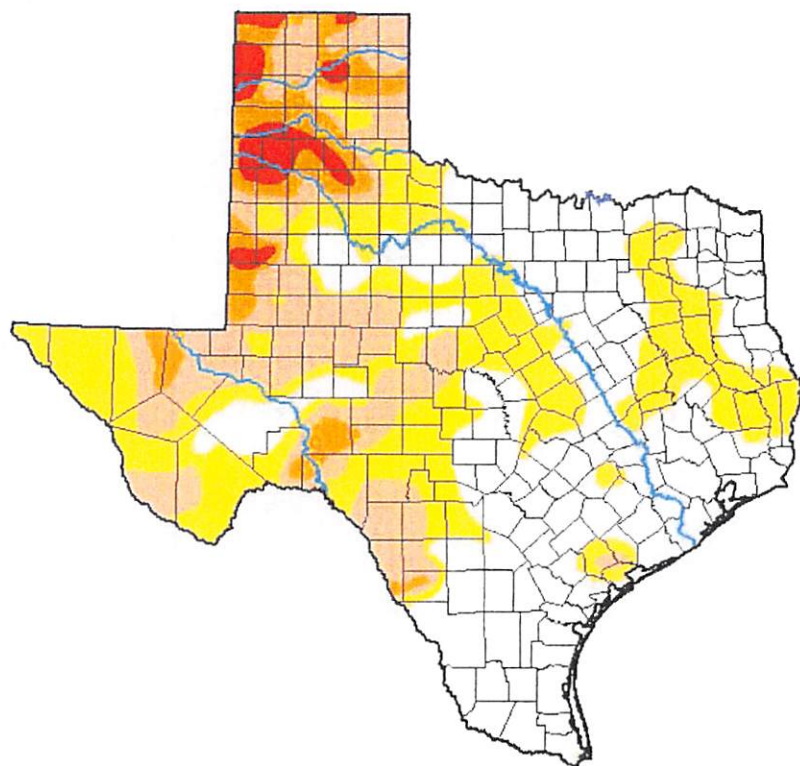
The Drought Monitor focuses on broad-scale conditions.
Local conditions may vary. For more information on the
Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>

Author:

Adam Hartman
NOAA/NWS/NCEP/CPC



droughtmonitor.unl.edu



June 08, 2020

**Development of a Flood Inundation Monitoring System for the Upper
Sabinal River in Uvalde and Bandera Counties, Texas
Progress Report for the Period – March 01, to May 31, 2020
Contract Number: 1800012307**

To: Ivan Ortiz, CFM, CTCM
Flood Mitigation Planning
Texas Water Development Board
P.O. Box 13231, 1700 N. Congress Ave.
Austin, Tx. 78711-3231
ivan.ortiz@twdb.texas.gov

From: Larry B. Thomas, CFM
Chief Data Officer
Natural Resource Specialist
Flood Warning Protection Project Manager
Bandera County River Authority and Groundwater District
440 FM 3240, P.O.Box 177
Bandera, Tx. 78003-0177
lthomas@bcragd.org

Subject: TWDB Contract No. 1800012307

1. Contract Period: November 12, 2018 – August 31, 2021
2. Progress Report Period: Mar. 01, to May 31, 2020
3. Due to USGS noting invoiced periods of task completions for quarterly periods beginning Fiscal Year October 1 and ending September 30, TWDB Quarterly reports provided by BCRAGD may encompass partial periods of previous quarterly report periods.

BCRAGD Tasks Completed:

**** DUE TO THE COVID-19 VIRUS PANDEMIC – AND FOLLOWING BCRAGD'S 'WORKPLACE HAZARD POLICY' ALL MONITORING ACTIVITIES FOR THE FLOOD EARLY WARNING SYSTEM AND TWDB QUARTERLY REPORTS WILL CONTINUE TO BE MONITORED AND CREATED REMOTELY DURING THE PANDEMIC AND TEMPORARY OFFICE CLOSURE UNTIL FURTHER NOTICE *** ALL EXISTING AND PLANNED FIELD RELATED ACTIVITIES FOR BCRAGD PERSONNEL SPECIFIC TO THE FEWS ARE SUSPENDED UNTIL FURTHER NOTICE – EFFECTIVE MARCH 17, 2020 BY GENERAL MANAGERS POLICY STATEMENT ****

- Requesting copies of the Vertical Datum Levels to be completed at stream-gage locations, Culverts, Bridge Openings and Channels as per contract for Flood Warning System. Lidar elevations to be applied by USGS.
- Continued daily monitoring of USGS streamflow and rainfall stations completed for Western Bandera County. Nearest USGS stations to Utopia are the Sabinal River at Vanderpool, Tx streamgage with a rainfall monitor and the BCRAGD Edwards Well No. 1 above Lost Maples State Park which monitors groundwater and has a High Intensity type rainfall monitor.

BCRAGD Planned Activities:

- ✓ **A USGS Stream Gage installation was completed Jan. 16, 2020 at the Sabinal Rv bridge located on FM-1050, below Utopia City Park at Utopia and currently monitoring water surface stage and rainfall data. Streamflow data will become available upon collection of varying insitu stage / discharge values for the development of a stage-discharge rating table.**
- Propose USGS to include 'fixed' 'Peak Stage Indicators' (ie: Crest Stage Gage 'CSG') at selected stream-flow gage locations and identify Reference Mark (RM) elevations for use with CSG data and post event High Water Marks (HWM's).

ON-HOLD

- BCRAGD will be creating 'Reference marks' (ie: Vertical Datum Elevation marks) on select low water crossings, bridge decks, bridge handrails etc. within portions of the Sabinal Flood Early Warning study area to be used as miscellaneous 'tape-down' points for referencing water surface elevations to North American Vertical Datum 1988 (NAVD 88). Reference Marks will be established, and elevations determined by actual level circuits completed by BCRAGD staff as a training exercise provided by Larry Thomas and to be used as a post event of flooding high water mark elevations. These may encompass USGS data for use with Hec-Ras modeling of miscellaneous tributary locations. Completed Vertical Datum level circuits at each location will follow USGS standard protocols except for equipment type used. A 'Zeiss Ni-2' optical level instrument and a 0.01 /ft graduated engineering unit leveling rod will be used and results documented manually along with pre and post instrument calibrations.

USGS Task Completions / Ongoing Status:

(03-01-20 to 05-31-20)

USGS IS CURRENTLY MONITORING USGS STREAM GAGE STATIONS REMOTELY DUE TO THE COVID -19 VIRUS PANDEMIC AND HAVE ONLY ESSENTIAL PERSONNEL AVAILABLE FOR ROUTINE OR NON-ROUTINE EQUIPMENT MAINTENANCE AS MAY BE NEEDED. POTENTIAL HIGH-WATER EVENTS AND NEEDS FOR DATA COLLECTION WILL BE PERFORMED ON A CASE BY CASE BASIS BASED ON CONDITIONS AND PRIORITY OF REVELENCE.

Task 1: Routine data collection and equipment maintenance;

- ✓ A USGS Stream Gage installation was completed Jan. 16, 2020 at the Sabinal Rv bridge located on FM-1050, below Utopia City Park at Utopia and currently monitoring water surface stage and rainfall data. Streamflow data will become available upon collection of varying insitu stage and manually measured discharge values for the development of a stage-discharge rating table. . Hydrologic data of Rainfall and water surface stage are now available on the USGS web site.

The USGS station ID is : Sabinal Rv at Utopia, TX. [08197970](#)

- The following Existing USGS Stream-gages are available and maintained by USGS personnel. These stations are routinely monitored daily by USGS and by BCRAGD staff during storm related events and are significant for providing storm related information of impending storms near and within the Sabinal River watershed.
- Edwards Groundwater Well # 1 'High Intensity Rain Gauge'
USGS Station Number - [295204099340201](#)
- Sabinal River Below Mill Creek near Vanderpool, TX.
USGS Station Number - [08197936](#)
- West Prong Medina Rv at Carpenter Crk Rd nr Medina, TX.
USGS Station Number - [08178871](#)
- N. Prng. Medina Rv at Brewington Crsg, FM-2107 nr Medina, TX.
USGS Station Number - [08178861](#)
- Medina River at Patterson Rd at Medina, TX.
USGS Station Number - [0817887350](#)
- Medina River at Hwy. 173 at Bandera, TX.
USGS Station Number - [08178880](#)
- **NEW** – Sabinal River at Utopia, Tx.
USGS Station Number [08197970](#)

Task 2: Development and calibration of a HEC-RAS model for study area;

- Realtime continuous Hydrologic Data collection on-going. USGS personnel were in Utopia week of March 9, completing reconnaissance and vertical datum levels at some key model calibration locations for the on-going activities of Task No. 3.

Task 3: Model scenarios and development of a flood atlas.

- Hydrologic data integration on-going development

Task 4: Reporting and integration with Flood Inundation Mapping Program (FIMP) website

- Sabinal Real Time data and manually collected - Data Not yet assembled for the FIMP.

*** Comments / Remarks:**

USGS invoicing Quarterly periods are Federal Fiscal Year period. October 1st to September 30th

Due to Fiscal year end billing from USGS there were two invoices noted below which required amendments as requested by USGS and were replaced with three reciprocal invoices. The three replacement invoices combined totals are equivalent sum totals of both invoices noted as paid by TWDB cost shared amounts. The three invoices were approved as replacement invoices and concurred with USGS request. No action of changes in funding -paid amounts- are required. The three replacement invoices are : No's 90759817 for \$1,336.28 / No. 90764590 for \$36,163.72 and No. 90764588 for \$37,500.00. These replaced USGS invoice No's 90742012 for \$37,500.00 and No. 90758338 for \$37,500.00

(replaced) USGS Invoice No. 90742012 for \$37,500.00 received by BCRA GD on Aug. 5, 2019

A TWDB payment request for approved one half cost share of \$18,750.00 was prepared with Quarterly report #4 and submitted on 09/03/2019

TWDB cost share portion was received 02-14-2020

(replaced) USGS Invoice No. 90758338 for \$37,500.00 was received on Sept. 19, 2019 and submitted as a Payment request only as per TWDB on Oct. 22, 2019 for billing period 9-1-19 to 10-20-19. (TWDB-CP0001 No. 5) Quarterly report # 6 submitted 12-10-19 for the period 9-1 to 11-30.

TWDB cost share portion was received 02-20-2020

USGS Invoice No. 90787579 for \$37,500.00 received by BCRA GD on Feb.10, 2020

A TWDB payment request for approved one half cost share of \$18,750.00

Was provided with Quarterly report #7 and submitted on 03/16/2020

TWDB cost share portion was received 03-27-2020

*** Comments / Remarks:** (continued from pg 4)

**** NEW ****

**USGS Invoice No. 90807196 for \$ 37,500.00 received by BCragd on Apr. 28, 2020
A TWDB payment request for approved one half cost share of \$18,750.00
is prepared with this Quarterly report #8 and submitted on 06/08/2020**

'COPY of Bandera Bulletin News Paper Posting for Public meeting'

NOTICE TO THE PUBLIC

Bandera County River Authority and Groundwater District, Texas Water Development Board,
and the United States Geological Survey (USGS)
Flood Early Warning System for the Upper Sabinal River

Bandera County River Authority and Groundwater District, Texas Water Development Board,
and USGS will hold an **open to the public meeting** at 10:00am on February 26, 2020 at 22542
Ranch Rd 187, Utopia, TX 78884. This Public Meeting will regard the grant received by Bandera
County River Authority and Groundwater District from the Texas Water Development Board for
the purpose of developing a Flood Early Warning System (FEWS) on the Upper Sabinal River.
The public is invited to attend and written, and oral comments are welcome. For more
information, please contact Larry Thomas at (830) 522-2775 or lthomas@bcragd.org , or Hayli
Phillips at (830) 796-6201 or hphillips@bcragd.org.



Newly installed USGS Stream Gage at Sabinal River Bridge At Utopia, Tx FM-1050

[08197970](#) Sabinal Rv at Utopia, TX

Photo taken March 4, 2020. Stream Gage is located on the Left Bank-Downstream side of bridge near top of stream bank.

End of Report #8 for the period 03/01/20 to 05/31/20, Due before 06/30/20
submitted 06/08/2020.

BCRAGD

Payment Request No.

8

Contract No: 1800012307

Billing Period of This Payment Request

Contract Type: Research

From: 03/01/20

To: 05/31/20

Contract Amount: \$ 460,000.00

Requested Amount: \$18,750.00

Is this the final Request?

No

Contract Start Date	Contract End Date	Total Contract Amount	Local Cash	Local In-Kind	TWDB Share	Retainage
11/12/18	08/31/21	\$ 460,000.00	\$ -	\$ -	\$ 230,000.00	\$ 23,000.00
Payment Request No.		Total Expenses for this Reimbursement	Local Cash for this Reimbursement	Local In-Kind for this Reimbursement	TWDB Share for this Reimbursement	Retainage for this Reimbursement
8.00		\$0	\$ -	\$ -	\$18,750.00	\$ -

Contractor: BCRAGD
 Contractor Address: P.O. Box 177, 440 FM-3240
 City, State, ZIP: Bandera Tx 78003-0177

Contact: Larry B. Thomas
 Contact Title: Natural Resource Specialist
 Contact Phone: 830-796-7260
 Contact Fax: 830-796-8262
 Contact Email: lthomas@bcragd.org

Payment Contact: Preri Blair
 Payment Contact Title: Office Manager
 Payment Contact Phone: 830-522-2772
 Payment Contact Fax: 830-796-8262
 Payment Contact Email: pblair@bcragd.org

Certification: I certify that to the best of my knowledge and belief that the billed costs herein are in accordance with the above mentioned contract(s) and all work performed is in accordance with said contract(s).

Signature and Title of Authorized Representative

Date Signed

Dave Mauk BCRAGD, General Manager
 Print or Type Name and Title of Representative Signing

830-796-7260
 Telephone Number

TWDB-CP0001

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

General Management

02.APR.2020	Conference Call: Updates, To-Dos, Procedures, Pandemic Items	<i>P. Blair, D. Mauk</i>
06.APR.2020	GM Invoice E-Approval System	<i>P. Blair, D. Mauk</i>
06.APR.2020	Conference Call: current events, and legal	<i>D. Mauk, H. Phillips</i>
07.APR.2020	Conference Call: Schedule, Security, Task Lists, QRs	<i>P. Blair, M. Redman, D. Mauk, H. Phillips</i>
08.APR.2020	Conference Call: Updates, To-Dos, Procedures, Pandemic Items	<i>P. Blair, D. Mauk</i>
11.APR.2020	Conference Call: Updates, Weekly Schedule	<i>P. Blair, D. Mauk</i>
12.APR.2020	Conference Call: Updates, Weekly Schedule	<i>P. Blair, D. Mauk</i>
16.APR.2020	Conference Call: Updates, Board Mtg, Policies, Procedures, Planning	<i>P. Blair, D. Mauk</i>
17.APR.2020	Conference Call: Updates, Weekly Schedule	<i>P. Blair, D. Mauk</i>
18.APR.2020	GM Invoice E-Approval System	<i>P. Blair, D. Mauk</i>
19.APR.2020	Conference Call: Updates, Weekly Schedule	<i>P. Blair, D. Mauk</i>
19.APR.2020	Conference Call: Updates and upcoming scheduling	<i>D. Mauk, C. Curd</i>
20.APR.2020	Conf Call: Operations, Agenda Postings, Q Mtg	<i>M. Redman, D. Mauk, P. Blair, H. Phillips</i>
22.APR.2020	Conference Call: Updates, Weekly Schedule	<i>P. Blair, D. Mauk</i>
27.APR.2020	Meeting: Drillers, Samples, Updates, Distancing, OPS	<i>P. Blair, M. Redman, C. Curd, D. Mauk</i>
27.APR.2020	GM Invoice Approval System	<i>P. Blair, D. Mauk</i>
27.APR.2020	Meeting: Quarterly Funds Report Review for Quarterly Mtg	<i>P. Blair, C. Curd, D. Mauk</i>
27.APR.2020	Review/Edit GM Report, Profit/Loss Review	<i>P. Blair, D. Mauk</i>
28.APR.2020	Meeting: Flood Project Billing	<i>D. Mauk</i>
29.APR.2020	Meeting: Quarterly Mtg, Sick/Vac, Exit Interview, CC Transactions, Consult.	<i>P. Blair, D. Mauk</i>
29.APR.2020	Dual District Mtg/Powers, Veh.	<i>P. Blair, M. Redman, L. Sparks, H. Phillips, C. Carter, D. Mauk</i>
29.APR.2020	Phone Call to Set Up & Schedule Interview	<i>P. Blair, D. Mauk</i>
30.APR.2020	Quarterly Meeting via TeleConference (Covid-19)	<i>P. Blair, H. Phillips, D. Mauk</i>
30.APR.2020	HR: Prep Interview Paperwork, Law Dos and Don'ts, Type Up HR Interview Questions	<i>P. Blair</i>
30.APR.2020	Pre-Interview Meeting: Prep, Paperwork, Discussion, Qualifications	<i>P. Blair, L. Sparks, D. Mauk</i>
30.APR.2020	Interview w/ Alyssa Kirkendall via VideoConference	<i>P. Blair, L. Sparks, D. Mauk</i>
30.APR.2020	Post Interview Discussion: Qualifications, Offer, Pay, Logistics	<i>P. Blair, L. Sparks, D. Mauk</i>
04.MAY.2020	Meeting: Offer Letter, Checks Signed Today, To-Dos for Week, Updates, Mail	<i>P. Blair, D. Mauk</i>
04.MAY.2020	Review Offer Letter, Grade/Step, Letterhead, GM Sign, Scan/Email to Alyssa	<i>P. Blair, D. Mauk</i>
05.MAY.2020	Meeting: JFA, AT&T, Masks, Orders, Receipts, Registration Form	<i>P. Blair, D. Mauk</i>
05.MAY.2020	Computer Meeting: Desktops, Laptops, Inventory-New	<i>P. Blair, L. Sparks, M. Redman, D. Mauk</i>
06.MAY.2020	GM Invoice Approval System/CC Receipt Transaction Approvals/JFA Review	<i>P. Blair, D. Mauk</i>
06.MAY.2020	Meeting: Looking Ahead, Planning, Transitions	<i>P. Blair, M. Redman, D. Mauk</i>
07.MAY.2020	Correspond w/ BPS Security to Complete Camera Feed & Footage	<i>D. Mauk, P. Blair</i>
07.MAY.2020	Give GM #'s to Get Emailed Statement for Bookkeeping	<i>D. Mauk, P. Blair</i>
11.MAY.2020	GM Invoice Approval System & AT&T Acct Call- Update Acct Admins	<i>D. Mauk, P. Blair</i>
12.MAY.2020	Phone Call to AT&T- Update Account & Admins on Account	<i>D. Mauk, P. Blair</i>
12.MAY.2020	Meeting: CyberSecurity Training- Research for HB Compliance	<i>D. Mauk, P. Blair, H. Phillips</i>
18.MAY.2020	Meeting: Transitions, Exit Interview, COBRA, Checks Signed, Staff Mtg	<i>D. Mauk, P. Blair</i>
18.MAY.2020	GM Invoice Approval System; Exit Interview; Tax Exempt Form	<i>D. Mauk, P. Blair</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

19.MAY.2020	Meeting: Staff Meeting, Checks, Covid-19 Procedures, Purchases	<i>D. Mauk, P. Blair, H. Phillips</i>
19.MAY.2020	Meeting: Going Away Planning Lunch & Staff Meeting	<i>D. Mauk, C. Curd, P. Blair, H. Phillips</i>
19.MAY.2020	Staff Meeting: Updates, Covid-19 Procedures, Transitions, New Hire	<i>All Staff</i>
20.MAY.2020	Checks Signed; GM Invoice Approval System; Gather Msg Receipts	<i>P. Blair, D. Mauk</i>
21.MAY.2020	Meeting: Job Description Signature Lines/Initials Final Approval	<i>P. Blair, D. Mauk</i>
21.MAY.2020	Meeting: Covid Updates, Samples, Hours of Operation	<i>P. Blair, L. Sparks, H. Phillips, D. Mauk</i>
21.MAY.2020	Complete Employee Grad School Recommendation for C. Fox	<i>P. Blair, C. Fox, D. Mauk</i>
26.MAY.2020	Meeting: USGS Payments, Invoices, Billing	<i>P. Blair, D. Mauk</i>
26.MAY.2020	Going Away Lunch & Employee Transition Staff Meeting	<i>All Staff</i>
27.MAY.2020	Meeting: Boaters Safety Course & Paddler Safety Course for New Hires	<i>P. Blair, D. Mauk</i>
27.MAY.2020	Meeting: OnBoarding, Training, Logistics, Future Planning	<i>P. Blair, A. Balzen, D. Mauk</i>
28.MAY.2020	Complete Employee Departure Checklist & Exit Interview	<i>P. Blair, M. Redman, D. Mauk</i>
28.MAY.2020	GM Invoice Approval System; Signatures Needed	<i>P. Blair, D. Mauk</i>
28.MAY.2020	Watch Training Video for PFIA	<i>M. Redman, P. Blair, D. Mauk</i>
28.MAY.2020	Public Funds Investment Act Training via Online	<i>M. Redman, P. Blair, D. Mauk</i>
02.JUN.2020	Correspond Concerning New Well Reg/Permitted Procedures Request	<i>P. Blair, D. Mauk</i>
02.JUN.2020	Mtg: Transition New Well Reg/Permits Procedures	<i>C. Curd, A. Balzen, J. McEwen, D. Mauk</i>
03.JUN.2020	Mtg: Plan Staff Mtg Lunch & Learn, Present on Aquifers	<i>C. Curd, P. Blair, A. Balzen, D. Mauk</i>
03.JUN.2020	VideoConference: USGS FEWS Billing Meeting	<i>USGS, D. Mauk</i>
03.JUN.2020	Post VideoConference Update Over USGS FEWS Billing Meeting	<i>L. Thomas, D. Mauk</i>
04.JUN.2020	Track Down Issue of Missing Packages w/ Tracking #, FED EX	<i>P. Blair, C. Curd, D. Mauk</i>
04.JUN.2020	Meeting: Procedures, Perceptions, To-Dos	<i>P. Blair, L. Sparks, D. Mauk</i>
08.JUN.2020	Meeting: Elections & Highway Cleanup	<i>H. Phillips, D. Mauk</i>
08.JUN.2020	Meeting: Updates, To-Dos, Security Office Features	<i>P. Blair, D. Mauk</i>
09.JUN.2020	Mtg:C-19, Cncl Staff Mtg	<i>P. Blair, H. Phillips, C. Curd, C. Carter, L. Sparks, A. Balzen, D. Mauk</i>
09.JUN.2020	Meeting: O&M Gage Bills, Petty Cash Check Refill, Deposit	<i>P. Blair, D. Mauk</i>
10.JUN.2020	Meeting: Zebra Mussels Expenditures	<i>L. Sparks, P. Blair, D. Mauk</i>
10.JUN.2020	Meeting: Covid-19 Update, Office Procedures, Planning Details	<i>P. Blair, D. Mauk</i>
11.JUN.2020	Meeting: Covid-19 Procedures & Safety	<i>H. Phillips, C. Curd, P. Blair, D. Mauk</i>
11.JUN.2020	GM Invoice Approval System; Get Checks Signed, Meeting: Operations	<i>P. Blair, D. Mauk</i>
15.JUN.2020	Meeting: USGS Payment, Profit/Loss, Petty Cash, GM Invoice Approval Sys	<i>P. Blair, D. Mauk</i>
16.JUN.2020	GM Invoice Approval System, Meeting: To-Dos, Planning	<i>P. Blair, D. Mauk</i>
16.JUN.2020	Finished PFIA Training via Online	<i>D. Mauk</i>
16.JUN.2020	Meeting: Properties, Drilling, Permits & Reg	<i>J. McEwen, P. Blair, H. Phillips, C. Curd, D. Mauk</i>
16.JUN.2020	Meeting: Updates NOVs, Drillers, Covid-19 Procedures	<i>H. Phillips, P. Blair, A. Balzen, D. Mauk</i>
18.JUN.2020	Correspond/Planning: Brewington CleanUp	<i>P. Blair, A. Balzen, C. Carter, L. Sparks, D. Mauk</i>
18.JUN.2020	District CleanUp @ Brewington River Crossing	<i>A. Balzen, C. Carter, L. Sparks, D. Mauk</i>
22.JUN.2020	GM Invoice Approval System, Lab Purchase Approval, CC Receipts, Logs	<i>P. Blair, D. Mauk</i>
22.JUN.2020	CC Receipt & Transaction Logs Approval and Sign Off	<i>P. Blair, D. Mauk</i>
22.JUN.2020	Permit Postings Drafting, Editing, & Postings	<i>H. Phillips, C. Curd, A. Balzen, D. Mauk</i>
23.JUN.2020	Meeting: GM Invoice Approval System, Review & Sign Letter	<i>P. Blair, D. Mauk</i>
23.JUN.2020	Scan Good Cause Letter w/ Invoices & Email	<i>P. Blair, H. Phillips, D. Mauk</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

24.JUN.2020	Mail Out USGS Check#001012 w/ Invoices, Email for Record	<i>P. Blair, D. Mauk, L. Thomas</i>
29.JUN.2020	Meeting: Nomination Form Specs	<i>H. Phillips, D. Mauk</i>
30.JUN.2020	Complete Flood Regional Planning Group Nomination Form	<i>H. Phillips, D. Mauk</i>

Operations

01.APR.2020	Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	<i>L. Thomas</i>
01.APR.2020	Conference Call: TCEQ, Sample Ideas, Posting, Appts, Regs, AR Finalizing, PIR	<i>All Staff</i>
01.APR.2020	Update District Calendar	<i>P. Blair</i>
02.APR.2020	Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	<i>L. Thomas</i>
02.APR.2020	Conference Call: Ess. Employees, Continue Working, EAA Samp, Plug Wells	<i>All Staff</i>
02.APR.2020	Conference Call: Task Lists, Server Overhaul, Thunderstorms, Website, Policies	<i>All Staff</i>
02.APR.2020	Created timeline for actions during COVID-19	<i>H. Phillips</i>
02.APR.2020	Distributed April Newsletter	<i>H. Phillips</i>
06.APR.2020	Check Bulk Mail & Sort, Print Invoices & CC Receipts, Stamp Invoices as Received	<i>P. Blair</i>
06.APR.2020	Contacted BPS for new camera installation	<i>H. Phillips</i>
06.APR.2020	Business Card & ID Card Correspondence & Coordination	<i>P. Blair, M. Redman, C. Curd</i>
06.APR.2020	AP: File Invoices, Stamp & Prep Signed Checks to be Mailed, Re-File ARs & QR	<i>P. Blair</i>
06.APR.2020	Review Statement; AR: Deposit / Take to Bank; AP: Write Checks, QB Backup	<i>P. Blair</i>
06.APR.2020	Check Writing / Credit Card System Discussion Pandemic Procedures	<i>M. Redman, P. Blair</i>
07.APR.2020	Correspond to Get Finance Computer on for Bookkeeper Access	<i>M. Redman, P. Blair, C. Carter</i>
07.APR.2020	Bookkeeper Coordination: QB Quarterly Meeting Prep, Bank Statement	<i>P. Blair</i>
07.APR.2020	Complete Work Task List & Email to C. Curd; Email Staff About Fin. Computer Fan	<i>P. Blair</i>
08.APR.2020	Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	<i>L. Thomas</i>
08.APR.2020	Conference Call: New Office Schedule, Security Cameras, Sanitize, Arundo & CRP	<i>All Staff</i>
08.APR.2020	Conference Call: Binding Annual Reports & Quarterly Reports, Website	<i>P. Blair, C. Curd</i>
09.APR.2020	Got checks signed by board members	<i>M. Redman</i>
09.APR.2020	Get Accounts Payable Checks Signed	<i>M. Redman</i>
09.APR.2020	Correspondence: Bookkeeper, Finance Computer, Check Signing, Update	<i>M. Redman, P. Blair</i>
09.APR.2020	Complete Weekly Work Task List Completed & Email to C. Curd	<i>P. Blair</i>
09.APR.2020	Worked on Environmental/ Catastrophic Hazards- Workplace Contingency Plan	<i>L. Thomas</i>
13.APR.2020	Check Mail in Bulk, Print Invoices, Scan Statement to Bookkeeper for QR	<i>P. Blair</i>
13.APR.2020	Call BEC: Pandemic Payment Procedures & Take Signed Check Payment to BEC	<i>P. Blair</i>
13.APR.2020	Accounts Payable: Prep, Address, Stamp, & Mail Out Signed Checks	<i>P. Blair</i>
13.APR.2020	Call Hach Concerning Invoicing, Credits, & Invoices to be Paid	<i>P. Blair</i>
13.APR.2020	Pull Funds Report for Reference @ Bookkeeper Request & Get QB Guidance	<i>P. Blair</i>
13.APR.2020	Correspond w/ Bookkeeper- Scan CC Statements for Reconciliation & QB Backup	<i>P. Blair</i>
13.APR.2020	Accounts Payable: Write Checks; HR: Pay Stub Employee Distribution	<i>P. Blair</i>
14.APR.2020	Print all Annual Report reports	<i>C. Curd</i>
14.APR.2020	Correspond w/ C. Curd About Pay Stub, Quarterly Report Packet & Coils for AR Bind	<i>P. Blair</i>
14.APR.2020	Meeting BPS Security for new camera install	<i>M. Redman</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

15.APR.2020	Order Binding Coils for Annual Report Binding & Email Confirmation to C. Curd	<i>P. Blair</i>
16.APR.2020	Notate Suggested Edits to L. Thomas Workplace Hazards Contingency & Submit	<i>P. Blair</i>
16.APR.2020	Conference Call: Enforcement, Pumping, Weekly Logs, Office, Bookkeeper	<i>All Staff</i>
16.APR.2020	Conference Call: Hazard Report Edits, Public River Access, Mail, GMA Inv, Markers	<i>All Staff</i>
16.APR.2020	Correspond w/ Bookkeeper-Completed: Form 941, CC Reconciliation, IRA, WorkComp	<i>P. Blair</i>
16.APR.2020	Complete Weekly Work Tasks Completed List & Email to C. Curd	<i>P. Blair</i>
20.APR.2020	Check Bulk Mail @ Post Office & Sort, Voicemails, Print Invoices, Coil Tracking	<i>P. Blair</i>
20.APR.2020	Call AT&T Billing Inquiries, Create Reimbursement Form; AP: Write Checks	<i>P. Blair</i>
20.APR.2020	Prep, Address, Stamp, & Mail Out Signed Checks, Create CC Receipts Log	<i>P. Blair</i>
20.APR.2020	Organize CC Statement & Receipt Attachments for C. Curd Retrieval, QB Backup	<i>P. Blair</i>
20.APR.2020	AR: Write Well Registration #'s on Checks, Stamp Backs, & Organize for Deposits	<i>P. Blair</i>
20.APR.2020	Sanitize & Organize Break Room, AR: Deposit & GMA-9 Invoicing & Deposit to Bank	<i>P. Blair</i>
22.APR.2020	Update District Calendar, Update Work Task List & Activities of the District	<i>P. Blair</i>
22.APR.2020	Phone Conference: Gloves & Face Masks for Pandemic Precautions	<i>P. Blair, L. Sparks</i>
22.APR.2020	Complete Credit Card receipt	<i>C. Curd</i>
23.APR.2020	Complete & Update Activities of the District for Month of April	<i>P. Blair</i>
23.APR.2020	Complete Weekly Tasks Completed List & Email to C. Curd	<i>P. Blair</i>
27.APR.2020	Bind Annual Reports	<i>C. Curd</i>
27.APR.2020	Print and bind Quarterly Reports	<i>C. Curd</i>
27.APR.2020	Check & Sort Mail, Print Invoices/Receipts, Voicemails, Scan Stubs, Scan Q Form 941	<i>P. Blair</i>
27.APR.2020	Resume Cleaning Services Correspondence, Filing, Accounts Payable: Write Checks	<i>P. Blair</i>
27.APR.2020	HR: OPS Sick/Vacation Hours Update, Wellness Records	<i>P. Blair</i>
27.APR.2020	OSHA Coronavirus Covid-19 Notice Print & Display	<i>C. Curd</i>
29.APR.2020	Print Certificates & Wellness Docs; Complete CES Labor Statistics, CC Signatures	<i>P. Blair</i>
29.APR.2020	Research, Complete, and Email SAO Compensation Study Audit; Wellness Logs	<i>P. Blair</i>
29.APR.2020	Organize CC Receipts, Flag Signatures, Add CC Charges into QB, Write CC Check	<i>P. Blair</i>
30.APR.2020	Quarterly Meeting via TeleConference (Covid-19)	<i>P. Blair, H. Phillips, D. Mauk</i>
30.APR.2020	Add Msg Receipts to CC Transactions, Complete March/April Wellness Logs	<i>P. Blair</i>
30.APR.2020	HR: Prep Interview Paperwork, Law Dos and Don'ts, Type Up HR Interview Questions	<i>P. Blair</i>
30.APR.2020	HR: Prep Pay Stubs for Employee Distribution; QB Backup	<i>P. Blair</i>
04.MAY.2020	Create Cleaning Service Invoices, Accounts Payable: Write Checks, Prep for Sign	<i>P. Blair</i>
04.MAY.2020	Draft Offer Letter & Submit for Review; Prep, Address, Stamp Signed Checks & Mail	<i>P. Blair</i>
05.MAY.2020	Print Receipts/Invoices, Reply to Alyssa, Print Job Offer Acceptance Letter	<i>P. Blair</i>
05.MAY.2020	HR: Employment Verification for Employee & CC Transaction Signatures	<i>P. Blair</i>
05.MAY.2020	Meeting: Precincts & Member @ Large Directors for Form & Website	<i>P. Blair, H. Phillips</i>
05.MAY.2020	E-Fill TCEQ Groundwater Conservation District Registration Form	<i>P. Blair</i>
05.MAY.2020	Add Reg #s to Checks in Checklist Log & QB Backup	<i>P. Blair</i>
06.MAY.2020	Scan & Email Signed TCEQ Groundwater Conservation District Registration Form	<i>P. Blair</i>
06.MAY.2020	HR: OPS Add Sick/Vacation for Employees; Scan Signed Public Funds Report to Q3	<i>P. Blair</i>
06.MAY.2020	Print Wellness Logs, Order Field Supplies, Add OPS Holidays & Sick/Vacation Time	<i>P. Blair</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

07.MAY.2020	Meeting: Supplies Needed- Masks, Rubbing Alcohol, Sanitizers	<i>C. Curd, P. Blair, H. Phillips</i>
07.MAY.2020	HR: OPS Sick/Vacation Time, CC Transaction Signatures, Print Sick/Vacation Sheets	<i>P. Blair</i>
07.MAY.2020	Highlight & Prep Items for Bookkeeper, Meet to Go Over Items, Hiring, Exit Employee	<i>P. Blair</i>
11.MAY.2020	Print Invoices, Get Invoice for Shell Acct, Accounts Payable: Write Checks	<i>P. Blair</i>
11.MAY.2020	Call From TCEQ- District Registration Form Electronic Method User Assessment	<i>P. Blair</i>
11.MAY.2020	Accounts Receivable: Inv#0298 & Deposit; Profit/Loss; File Deposit; QB Backup	<i>P. Blair</i>
11.MAY.2020	Phone Conference w/ IT: New Computer Fan, Switch MSFT Acct	<i>A. Berman, P. Blair</i>
12.MAY.2020	Scan Employee Certs for Training to Server, & Review	<i>C. Curd, P. Blair</i>
12.MAY.2020	Prep for New Employee Folders/Labels for Onboarding Paperwork	<i>P. Blair</i>
13.MAY.2020	Check Order Statuses, Accounts Payable: Write Checks, HR: Exit Interview Draft	<i>P. Blair</i>
13.MAY.2020	Contact Propane Depot for Scheduling, Complete TAGD CyberSecurity Training	<i>P. Blair</i>
13.MAY.2020	Research Cancelling PS & InD, QB Backup, HR: Job Descriptions ADA Compliance	<i>P. Blair</i>
14.MAY.2020	Call Cancel PS & InDes, HR: Employee Pay Stubs for Distribution & Research	<i>P. Blair</i>
14.MAY.2020	Coordinate Propane Depot Tech- Rain Cap Replacement/Tank Refill	<i>C. Curd, P. Blair</i>
14.MAY.2020	Accounts Payable: Write Checks, Office Supply Order, QB Backup	<i>P. Blair</i>
18.MAY.2020	Print Completed CyberSecurity Certs, HR: Voicemails, Meetings, Organize	<i>P. Blair, C. Curd</i>
18.MAY.2020	Draft Email to Staff About Staff Meeting, HR: Health Care Set Up New Employee	<i>P. Blair</i>
19.MAY.2020	Print Receipts, Accounts Receivable: Inv#0299, HR: New Employee Inquiries	<i>P. Blair</i>
19.MAY.2020	Accounts Receivable: Deposit; QB Deposit	<i>P. Blair</i>
19.MAY.2020	Staff Meeting: Updates, Covid-19 Procedures, Transitions, New Hire	<i>All Staff</i>
20.MAY.2020	Accounts Payable: Write Checks; Organize & Enter CC Charges; Write CC Check	<i>P. Blair</i>
20.MAY.2020	AP: Prep, Address, Stamp Signed Checks & Mail Out, File; Balance Petty Cash Box	<i>P. Blair</i>
20.MAY.2020	Get Change; Contact / Troubleshoot Customer Service UHC; QB Backup	<i>P. Blair</i>
21.MAY.2020	Meeting: GMA Invoicing, Dropbox Acct, Desert Engin. Inv, Transitions	<i>M. Redman, P. Blair</i>
21.MAY.2020	UHC: Add New Hire Info to Healthcare; Signature Lines & Initial Lines for Manual	<i>P. Blair</i>
26.MAY.2020	New Hire Onboarding Paperwork/Procedures	<i>P. Blair, A. Balzen</i>
26.MAY.2020	New Employee Email Set Up Request & OPS SetUp w/ IT	<i>P. Blair, A. Berman, A. Balzen</i>
26.MAY.2020	UHC Log In & Print Off Temp ID Cards for New Hire	<i>P. Blair, A. Balzen</i>
26.MAY.2020	Simple IRA Set Up Correspondence & Acct Settings for New Hire	<i>B. Dalton, P. Blair, A. Balzen</i>
26.MAY.2020	Training: Server System, Activities of the District, OPS, Boaters Safety	<i>P. Blair, A. Balzen</i>
26.MAY.2020	Going Away Lunch & Employee Transition Staff Meeting	<i>All Staff</i>
26.MAY.2020	Conference Call: Email Set Up, OPS Set Up, Migration	<i>A. Berman, P. Blair, A. Balzen</i>
26.MAY.2020	Training: Lock Up & Office Shut Down Procedures & Alarm Settings	<i>P. Blair, A. Balzen</i>
27.MAY.2020	Research Boaters Safety Courses for New Hire Training; Submit May Labor Stats	<i>P. Blair</i>
27.MAY.2020	District Calendar Update; Contact UHC Billing Inquiry; AP: Write Checks	<i>P. Blair</i>
27.MAY.2020	Finance Computer New Fan Replacement	<i>L. Sparks, M. Redman</i>
27.MAY.2020	Get Checks Signed	<i>M. Redman</i>
27.MAY.2020	Accounts Receivable: Inv#0300 & Deposit; QB Backup; IT Status New Hire	<i>P. Blair</i>
27.MAY.2020	PIA & OMA Trainings Completed & Placed in Employee File	<i>A. Balzen</i>
27.MAY.2020	TPWD Links for Boaters & Paddlers Safety Courses & Pryor Acct Access	<i>P. Blair, A. Balzen</i>
27.MAY.2020	Draft CC Letter Removing MR & Adding User AB, Email Letterhead to CC Services	<i>P. Blair</i>
27.MAY.2020	Draft CNA Surety Letter Removing MR & Adding AB, Awaiting GM Signature	<i>P. Blair</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

28.MAY.2020	Complete Employee Departure Checklist & Exit Interview	<i>P. Blair, M. Redman, D. Mauk</i>
28.MAY.2020	HR: Prep Pay Stubs for Distribution; Add A. Balzen to Vanguard Acct	<i>P. Blair</i>
28.MAY.2020	HR: Research Safety Poster Compliance List & Cross Reference	<i>P. Blair</i>
28.MAY.2020	Watch Training Video for PFIA	<i>M. Redman, P. Blair, D. Mauk</i>
28.MAY.2020	Public Funds Investment Act Training via Online	<i>M. Redman, P. Blair, D. Mauk</i>
01.JUN.2020	Call BEC & IT- Troubleshoot Internet Access Down, Technician on Site & Diagnosis	<i>P. Blair</i>
01.JUN.2020	Get Checks Signed	<i>H. Phillips</i>
01.JUN.2020	Meeting: UHC Vision ID Card, Share District Calendar & Server	<i>P. Blair, A. Balzen</i>
01.JUN.2020	Prep, Stamp, Address Signed Checks to be Mailed Out & File Invoices	<i>P. Blair</i>
01.JUN.2020	New Employee Payroll Set Up Correspondence w/ Bookkeeper	<i>P. Blair</i>
02.JUN.2020	Provide Keys Turned In w/ Employee Departure Checklist	<i>P. Blair, A. Balzen, C. Carter</i>
02.JUN.2020	Provide Shell Card Instructions w/ ID # & Assign Card on Online Acct	<i>P. Blair, A. Balzen</i>
02.JUN.2020	Correspondence- Choose Option COBRA or Marketplace for Healthcare	<i>M. Redman, P. Blair</i>
02.JUN.2020	Receive & Print Wellness Logs; Accounts Payable: Write Checks, QB Backup	<i>P. Blair</i>
03.JUN.2020	Accounts Receivable: Inv#0301 & Inv#0302; Receive in Office Supplies	<i>P. Blair</i>
03.JUN.2020	HR: Update Onboarding SOP; Scan CNA Surety Bond Letter & Email	<i>P. Blair</i>
03.JUN.2020	Complete Wellness Log for May 2020; Send Sick/Vacation Hours OPS Request	<i>P. Blair</i>
03.JUN.2020	Reply to Assist Trinity Glen Rose w/ Records Mgmt Compliance Elements	<i>P. Blair</i>
03.JUN.2020	Finish Replay Public Funds Investment Act Training Online Due to Inclement Weather	<i>P. Blair</i>
04.JUN.2020	Track Down Issue of Missing Packages w/ Tracking #, FED EX	<i>P. Blair, C. Curd, D. Mauk</i>
04.JUN.2020	Notate Printer Issues, Contact Xerox for Service Technician	<i>P. Blair</i>
04.JUN.2020	Meeting: Office Supplies Needed, Training, FPM, Clips, PG Exam, Future	<i>P. Blair, A. Balzen</i>
04.JUN.2020	Meeting w/ Bookkeeper Prep, Onboarding, USGS Invoice Payments	<i>P. Blair</i>
08.JUN.2020	Organize, Print Receipts & Prep Invoices, Update District Calendar, Plan Events	<i>P. Blair</i>
08.JUN.2020	Accounts Payable: Write Checks, Accounts Receivable: Inv#0303 & Inv#0304	<i>P. Blair</i>
08.JUN.2020	Meeting: Elections & Highway Cleanup	<i>H. Phillips, D. Mauk</i>
08.JUN.2020	HR: OPS Sick/Vacation Hours Entry for Bookkeeper Payroll; QB Backup	<i>P. Blair</i>
09.JUN.2020	Print Off Sick/Vacation Sheets for Bookkeeper Payroll; Accounts Receivable: Deposit	<i>P. Blair</i>
09.JUN.2020	Mtg:C-19, Cncl Staff Mtg	<i>P. Blair, H. Phillips, C. Curd, C. Carter, L. Sparks, A. Balzen, D. Mauk</i>
09.JUN.2020	Balance Petty Cash Box, Scan Items for Bookkeeper & Correspond; File Stubs	<i>P. Blair</i>
09.JUN.2020	Good Cause Letter w/ Invoices Attached	<i>H. Phillips</i>
09.JUN.2020	Meeting: Office Expenditures- Field Equipment, Purchases, River Clothing	<i>P. Blair, L. Sparks</i>
11.JUN.2020	Contact CC Service Extra Card Troubleshoot; 2020 Mileage Rate; Marker Tracking	<i>P. Blair</i>
11.JUN.2020	AP: Write Checks; Petty Cash Refill, Prep, Address, Mail Signed Checks, QB Backup	<i>P. Blair</i>
11.JUN.2020	Business Card Design & Order for A. Balzen	<i>H. Phillips</i>
15.JUN.2020	Meeting: Check In, Items Needed, Training, Job Necessities, Materials	<i>P. Blair, A. Balzen</i>
15.JUN.2020	HR: Prep Past Stubs for Employee Distribution & Past Stubs Per Request	<i>P. Blair</i>
15.JUN.2020	Check on Open Invoices AR, Marker Tracking, Send Open Invoices, IT Bills, Bond	<i>P. Blair</i>
16.JUN.2020	QB Update, Accounts Payable: Write Checks, Accounts Receivable: Inv#0305	<i>P. Blair</i>
16.JUN.2020	Meeting: G/L Coding Lab Supplies & CRP Order	<i>P. Blair, L. Sparks</i>
16.JUN.2020	Accounts Receivable: Deposit; QB Backup	<i>P. Blair</i>
17.JUN.2020	Add Items to District Calendar, June 2020 Labor Statistics Employee Ct., Certs,	<i>P. Blair</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

17.JUN.2020	Training on Deed Pulling: Courthouse	<i>H. Phillips, C. Carter, A. Balzen</i>
18.JUN.2020	Copy Machine Troubleshoot- Contact for Service Ticket, Edit Docs, Submit Profit/Loss	<i>P. Blair</i>
18.JUN.2020	Meeting: CC G/L Code Categorization for Receipts & Sign Transaction Logs	<i>P. Blair, C. Curd</i>
22.JUN.2020	Edit Docs/Postings, File May Wellness Logs, Amazon Charge Research, QB Backup	<i>P. Blair</i>
22.JUN.2020	Permit Postings Drafting, Editing, & Postings	<i>H. Phillips, C. Curd, A. Balzen, D. Mauk</i>
22.JUN.2020	Organize CC Receipts & Transaction Logs, Lost Receipts, AP: Write CC & Checks	<i>P. Blair</i>
23.JUN.2020	Accounts Payable: Write Checks, Edit Docs, Letterheads, Administratively Complete	<i>P. Blair</i>
23.JUN.2020	Accounts Receivable: Deposit; QB Backup	<i>P. Blair</i>
24.JUN.2020	Filing, Xerox Correspondence, BEC Maintenance Phone Update Liaison & Name Edits	<i>P. Blair</i>
24.JUN.2020	Office Supply Purchases	<i>C. Curd</i>
24.JUN.2020	Draft & Send Out Updated Voicemail Setup to Staff, Record Personal Voicemail	<i>P. Blair</i>
24.JUN.2020	Meeting: Stubs & CC Transaction Signatures	<i>P. Blair, C. Fox</i>
24.JUN.2020	Take District Shirts to HCE for Seal	<i>P. Blair, A. Balzen</i>
24.JUN.2020	Meeting: Scheduling Meetup w/ BEC for Phone Update @ Lake Office	<i>P. Blair, L. Sparks</i>
25.JUN.2020	Meeting: BEC @ Lake Office for Phone Maintenance Update	<i>L. Sparks, C. Carter</i>
25.JUN.2020	Covid Mask Entry Signage for District & Place on Front Door	<i>P. Blair, C. Curd, H. Phillips</i>
25.JUN.2020	Edit Docs, Update Activities of the District, Bookkeeper Correspondence, Phone Msgs	<i>P. Blair</i>
29.JUN.2020	COVID-19 Timeline Creation Completion	<i>H. Phillips</i>
29.JUN.2020	HR: OPS Time Reminder, Doc Edits, Complete Time in OPS, QB Backup	<i>P. Blair</i>
29.JUN.2020	Accounts Receivable: Inv#0306 & Inv#0307; Open Invoice Digging; Send C19 Webinar	<i>P. Blair</i>
30.JUN.2020	Created ID for new employee A. Balzen	<i>H. Phillips</i>
30.JUN.2020	OPS Time Entries, Print Off Timesheets for Bookkeeper, Meeting w/ Bookkeeper: Payroll	<i>P. Blair</i>
30.JUN.2020	Accounts Payable: Write Checks, Xerox Service Call, Edit Docs, AP: Inv#0308	<i>P. Blair</i>
30.JUN.2020	HR: Prep Paystubs for Distribution; Accounts Payable: Stamp, Address, Mail Checks	<i>P. Blair</i>

Well Reg/Permits- 32 Reg, 0 Permits, Variances: 5;	<i>J. McEwen, M. Redman, A. Balzen, C. Carter, C. Curd</i>
Receiving Water Samples for Testing- 49 total tests	<i>C. Curd, L. Sparks, C. Carter</i>
Public Information Requests completed- 11	<i>C. Curd</i>

****All surface and groundwater sampling events (See Watershed Protection and Aquifer Science)***

Performance Management & Quality Improvement

01.APR.2020	Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	<i>L. Thomas</i>
01.APR.2020	Conference Call: TCEQ, Sample Ideas, Posting, Appts, Regs, AR Finalizing, PIR	<i>All Staff</i>
01.APR.2020	Annual Report FY2019: Mtg w/ Designer- Implement Changes, Reformat Perf.& Mgmt	<i>P. Blair</i>
01.APR.2020	Completed Pryor Training	<i>H. Phillips</i>
01.APR.2020	Annual Report FY2019: Designer Create Final PDF & Invoice for Changes to AR	<i>P. Blair</i>
02.APR.2020	Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	<i>L. Thomas</i>
02.APR.2020	Conference Call: Ess. Employees, Continue Working, EAA Samp, Plug Wells	<i>All Staff</i>
02.APR.2020	Conference Call: Task Lists, Server Overhaul, Thunderstorms, Website, Policies	<i>All Staff</i>
02.APR.2020	Conference Call: Director Education, Sunset, PIA & OMA, Dir. Training	<i>P. Blair, H. Phillips</i>
02.APR.2020	Annual Report FY2019: Submit Final to Directors & Staff	<i>P. Blair</i>
02.APR.2020	Distributed April Newsletter	<i>H. Phillips</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

03.APR.2020	Community Collaborative Rain, Hail, and Snow Training	C. Carter
07.APR.2020	Prep for Conference Call Today w/ GM	P. Blair, H. Phillips, M. Redman
07.APR.2020	Fred Pryor Training: Excel Beyond the Basics	C. Curd
08.APR.2020	Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	L. Thomas
08.APR.2020	Conference Call: New Office Schedule, Security Cameras, Sanitize, Arundo & CRP	All Staff
08.APR.2020	Correspondence About Pryor Training Links & Signing Up for Live Seminars	C. Curd, P. Blair
09.APR.2020	Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	L. Thomas
09.APR.2020	Correspondence: Policies Needed in Director Education Curriculum Book	P. Blair, H. Phillips
09.APR.2020	Research & Gather Policies to Add to Director Education Curriculum	P. Blair
09.APR.2020	Server Overhaul: BCRA GD Bylaws, Plans, Rename Finance Reports, Add to Server	P. Blair
09.APR.2020	Fred Pryor Training: Team-Building and Coaching Skills for Managers	C. Curd
13.APR.2020	Server updates	H. Phillips
14.APR.2020	Server updates	H. Phillips
14.APR.2020	Research & Sign Up for Fred Pryor Live Seminar Trainings: Supervisor, QB, & HR	P. Blair
15.APR.2020	Prep Course Materials for Pryor Training & Call for Live Stream Video Link Asst	P. Blair
15.APR.2020	Complete Fred Pryor Training Live Seminar: Supervising People	P. Blair
15.APR.2020	Fred Pryor Training: Managing emotions under pressure	C. Fox, C. Curd, H. Phillips
16.APR.2020	Conference Call: Enforcement, Pumping, Weekly Logs, Office, Bookkeeper	All Staff
16.APR.2020	Conference Call: Hazard Report Edits, Public River Access, Mail, GMA Inv, Markers	All Staff
21.APR.2020	Prep Course Materials & Complete Pryor Training Live Seminar: QuickBooks	P. Blair
22.APR.2020	Conference Call: Checks Signed, Schedule, Environmental Plan Done, Permits	All Staff
22.APR.2020	Conference Call: Propane Tank Update, District Provide Gloves & Face Masks	All Staff
22.APR.2020	Phone Conference: Gloves & Face Masks for Pandemic Precautions	P. Blair, L. Sparks
23.APR.2020	Complete & Update Activities of the District for Month of April	P. Blair
23.APR.2020	Complete Weekly Tasks Completed List & Email to C. Curd	P. Blair
28.APR.2020	Complete Fred Pryor Training Live Seminar: HR	P. Blair
28.APR.2020	Fred Pryor Training: Multiple Priorities, Projects, and Deadlines	C. Fox
30.APR.2020	HR: Prep Interview Paperwork, Law Dos and Don'ts, Type Up HR Interview Questions	P. Blair
30.APR.2020	Pre-Interview Meeting: Prep, Paperwork, Discussion, Qualifications	P. Blair, L. Sparks, D. Mauk
30.APR.2020	Interview w/ Alyssa Kirkendall via VideoConference	P. Blair, L. Sparks, D. Mauk
30.APR.2020	Post Interview Discussion: Qualifications, Offer, Pay, Logistics	P. Blair, L. Sparks, D. Mauk
05.MAY.2020	Meeting: Precincts & Member @ Large Directors for Form & Website	P. Blair, H. Phillips
05.MAY.2020	E-Fill TCEQ Groundwater Conservation District Registration Form	P. Blair
06.MAY.2020	Scan & Email Signed TCEQ Groundwater Conservation District Registration Form	P. Blair
06.MAY.2020	Fred Pryor Training: Developing Emotional Intelligence	C. Fox, C. Curd, H. Phillips
07.MAY.2020	Fred Pryor Training: Overcoming Negativity	C. Fox
07.MAY.2020	Meeting: Supplies Needed- Masks, Rubbing Alcohol, Sanitizers	C. Curd, P. Blair, H. Phillips
07.MAY.2020	Correspond w/ BPS Security to Complete Camera Feed & Footage	D. Mauk, P. Blair
11.MAY.2020	RM- Determine Retention for Voided Registrations w/TSLAC	M. Redman, P. Blair, C. Curd

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

11.MAY.2020	Call From TCEQ- District Registration Form Electronic Method User Assessment	<i>P. Blair</i>
12.MAY.2020	Scan Training Certificates to Server	<i>C. Curd</i>
12.MAY.2020	Update Activities of the District Log	<i>P. Blair</i>
12.MAY.2020	Meeting: CyberSecurity Training- Research for HB Compliance	<i>D. Mauk, P. Blair, H. Phillips</i>
12.MAY.2020	Email TAGD HB Compliant CyberSecurity Link to Staff & Elected Officials	<i>H. Phillips</i>
13.MAY.2020	TAGD CyberSecurity Training to Complete	<i>All Staff & Elected Officials</i>
13.MAY.2020	HR: Exit Interview Templates & ADA Compliant Job Descriptions Research/Study	<i>P. Blair</i>
12.MAY.2020	Fred Pryor Training: Managing Emotions Under Pressure	<i>C. Fox</i>
13.MAY.2020	Fred Pryor Training: Fundamentals of Project Management	<i>C. Fox</i>
14.MAY.2020	Research Compliance Posters 2020 State/Federal/OSHA/DOL	<i>P. Blair</i>
14.MAY.2020	RM: GR Schedule Invoices/Chemical Analysis Records; HR: Tools, Poster Compliance	<i>P. Blair</i>
14.MAY.2020	Fred Pryor Training: Fundamentals of Project Management	<i>C. Fox</i>
18.MAY.2020	HR: Research COBRA Options for Employee HC Coverage	<i>P. Blair</i>
19.MAY.2020	Staff Meeting: Updates, Covid-19 Procedures, Transitions, New Hire	<i>All Staff</i>
19.MAY.2020	Fred Pryor Training: Management for the Overwhelmed	<i>C. Fox</i>
20.MAY.2020	HR: Draft & Create Employee Departure Checklist; Job Description; Organize	<i>P. Blair</i>
21.MAY.2020	Fred Pryor Training: Goal Setting in the Workplace	<i>C. Fox</i>
21.MAY.2020	Meeting: GMA Invoicing, Dropbox Acct, Desert Engin. Inv, Transitions	<i>M. Redman, P. Blair</i>
21.MAY.2020	UHC: Add New Hire Info to Healthcare; Signature Lines & Initial Lines for Manual	<i>P. Blair</i>
21.MAY.2020	Complete New Hire Job Description w/ Notations, Suggestions, and Share to Finalize	<i>P. Blair</i>
21.MAY.2020	Equipment Order Rods; Register for TAGD PFIA Training; HR: Submit Onboarding	<i>P. Blair</i>
21.MAY.2020	HR: Print Updated I-9 Forms, W-4 Forms, Prep Onboarding Paperwork for New Hire	<i>P. Blair</i>
22.MAY.2020	Meeting Barton Springs via ZOOM	<i>M. Redman</i>
26.MAY.2020	New Hire Onboarding Paperwork/Procedures	<i>P. Blair, A. Balzen</i>
26.MAY.2020	New Employee Email Set Up Request & OPS SetUp w/ IT	<i>P. Blair, A. Berman, A. Balzen</i>
26.MAY.2020	UHC Log In & Print Off Temp ID Cards for New Hire	<i>P. Blair, A. Balzen</i>
26.MAY.2020	Simple IRA Set Up Correspondence & Acct Settings for New Hire	<i>B. Dalton, P. Blair, A. Balzen</i>
26.MAY.2020	Training: Server System, Activities of the District, OPS, Boaters Safety	<i>P. Blair, A. Balzen</i>
26.MAY.2020	Going Away Lunch & Employee Transition Staff Meeting	<i>All Staff</i>
26.MAY.2020	Conference Call: Email Set Up, OPS Set Up, Migration	<i>A. Berman, P. Blair, A. Balzen</i>
26.MAY.2020	Training: Lock Up & Office Shut Down Procedures & Alarm Settings	<i>P. Blair, A. Balzen</i>
27.MAY.2020	PIA & OMA Trainings Completed & Placed in Employee File	<i>A. Balzen</i>
27.MAY.2020	TPWD Links for Boaters & Paddlers Safety Courses & Pryor Acct Access	<i>P. Blair, A. Balzen</i>
27.MAY.2020	Fred Pryor Training: Dealing with Difficult People	<i>C. Fox</i>
27.MAY.2020	Texas Water Leaders Program	<i>M. Redman</i>
27.MAY.2020	Texas Water Leaders Program: Cohort Meeting	<i>M. Redman</i>
28.MAY.2020	Texas Water Leaders Program	<i>M. Redman</i>
28.MAY.2020	Complete Employee Departure Checklist & Exit Interview	<i>P. Blair, M. Redman, D. Mauk</i>
28.MAY.2020	HR: Research Safety Poster Compliance List & Cross Reference	<i>P. Blair</i>
28.MAY.2020	Watch Training Video for PFIA	<i>M. Redman, P. Blair, D. Mauk</i>
28.MAY.2020	Public Funds Investment Act Training via Online	<i>M. Redman, P. Blair, D. Mauk</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

28.MAY.2020	Fred Pryor Training: Women's Conference	C. Fox
29.MAY.2020	Fred Pryor Training: Women's Conference	C. Fox
29.MAY.2020	Texas Water Leaders Program	M. Redman
02.JUN.2020	Fred Pryor Training: Excel Basics	H. Phillips
03.JUN.2020	Fred Pryor Training: Excel Beyond the Basics	H. Phillips
02.JUN.2020	Correspondence- Choose Option COBRA or Marketplace for Healthcare	M. Redman, P. Blair
03.JUN.2020	Reply to Assist Trinity Glen Rose w/ Records Mgmt Compliance Elements	P. Blair
03.JUN.2020	Mtg: Plan Staff Mtg Lunch & Learn, Present on Aquifers	C. Curd, P. Blair, A. Balzen, D. Mauk
03.JUN.2020	Finish Replay Public Funds Investment Act Training Online Due to Inclement Weather	P. Blair
09.JUN.2020	Mtg:C-19, Cncl Staff Mtg	P. Blair, H. Phillips, C. Curd, C. Carter, L. Sparks, A. Balzen, D. Mauk
10.JUN.2020	Fred Pryor Training:How to Handle Emotionally Charged Situations	C. Fox
11.JUN.2020	Business Card Design & Order for A. Balzen	H. Phillips
15.JUN.2020	Pryor Renewal Correspondence & Additions	P. Blair
16.JUN.2020	Finished PFIA Training via Online	D. Mauk
16.JUN.2020	Project: Update Compliance Posters 2020, Research Federal/State, Print, Size, Display	P. Blair
16.JUN.2020	Meeting: Updates NOVs, Drillers, Covid-19 Procedures	H. Phillips, P. Blair, A. Balzen, D. Mauk
17.JUN.2020	Urban Water Cycle and City of Waco Water Drop Tour	C. Carter
18.JUN.2020	Correspond/Planning: Brewington CleanUp	P. Blair, A. Balzen, C. Carter, L. Sparks, D. Mauk
18.JUN.2020	District CleanUp @ Brewington River Crossing	A. Balzen, C. Carter, L. Sparks, D. Mauk
18.JUN.2020	Lab Training	C. Carter, A. Balzen
19.JUN.2020	Geophysical pilot study of SW/GW interactions Talk	A. Balzen
24.JUN.2020	Project: Separation of I-9 Files for the Record Compliance	P. Blair
25.JUN.2020	Covid Mask Entry Signage for District & Place on Front Door	P. Blair, C. Curd, H. Phillips
25.JUN.2020	Correspondence: Upcoming Quarterly Meeting Minutes & Agenda	P. Blair, H. Phillips
30.JUN.2020	Pryor Training: How to become a Great Communicator	C. Fox

All Board Meetings (See General Management and Operations)

Water Well Permitting & Registration (Groundwater District Operations)

02.APR.2020	Conference w/ Drilling company on new Reg. Processes	M. Redman
03.APR.2020	Intake of new well registration	M. Redman
06.APR.2020	Well Reports / Completions Received-In & Well Packets Received	P. Blair, M. Redman
06.APR.2020	Pre-drills for R-4183, R-4184, R-4185	M. Redman
06.APR.2020	Discuss & Coordinate System for GMA-9 Invoicing & Deposits	P. Blair, M. Redman
06.APR.2020	Add Well Registration Checks to Excel List for the Record	P. Blair
08.APR.2020	View Pipeline Drilling Video Sent to Staff From M. Redman	All Staff
13.APR.2020	Add Well Registration Checks Received into Excel & Follow Up Emails to MR & CC	P. Blair
13.APR.2020	Correspond w/ M. Redman Concerning GMA-9 Invoicing Next Week	P. Blair
14.APR.2020	Predrill for R-4186	M. Redman
16.APR.2020	GMA-9 Minutes	H. Phillips

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

20.APR.2020	GMA-9 Invoicing System & GMA-9 Deposits	<i>M. Redman, P. Blair</i>
11.MAY.2020	RM- Determine Retention for Voided Registrations w/TSLAC	<i>M. Redman, P. Blair, C. Curd</i>
11.MAY.2020	GMA-9 Receive-In Invoicing System & GMA-9 Deposits Phase One	<i>M. Redman, P. Blair</i>
02.JUN.2020	Mtg. New Procedures Requested for Transition Reg/Permit Wells	<i>P. Blair, C. Curd, J. McEwen</i>
02.JUN.2020	Mtg: Transition New Well Reg/Permits Procedures	<i>C. Curd, A. Balzen, J. McEwen, D. Mauk</i>
16.JUN.2020	Meeting: Properties, Drilling, Permits & Reg	<i>J. McEwen, P. Blair, H. Phillips, C. Curd, D. Mauk</i>
16.JUN.2020	Meeting: Updates NOVs, Drillers, Covid-19 Procedures	<i>H. Phillips, P. Blair, A. Balzen, D. Mauk</i>
22.JUN.2020	Permit Hearing Notices Posted	<i>H. Phillips</i>
23.JUN.2020	Receive GMA Invoicing Cost Shares & Deposit for Phase 1 (minus 1)	<i>P. Blair</i>
23.JUN.2020	Write Check in Full for GMA Invoicing Phase 1	<i>P. Blair</i>
24.JUN.2020	Create Monitor Well Report for 3rd Quarter	<i>A. Balzen</i>
25.JUN.2020	Meeting: Letterheads & Permit Paperwork	<i>P. Blair, A. Balzen</i>

Well Reg/Permits- 32 Reg, 0 Permits, Variances: 5 ;	<i>J. McEwen, M. Redman A. Balzen, C. Carter, C. Curd</i>
Nuisances & Violations- 1 Nuisance Complaints, 1 Notice of Violations	<i>M. Redman, C. Carter, A. Balzen</i>
Well Site Inspections- <u>52</u> inspections;	<i>J. McEwen</i>
Water Well Sample Collection- 2 nd site visits;	<i>J. McEwen</i>

Aquifer Science & DFC Compliance

01.APR.2020	Conference call / Feather Willison regarding RR 417	<i>M. Redman</i>
02.APR.2020	Conference Call: Ess. Employees, Continue Working, EAA Samp, Plug Wells	<i>All Staff</i>
06.APR.2020	GMA-9 Invoicing	<i>M. Redman</i>
06.APR.2020	Discuss & Coordinate System for GMA-9 Invoicing & Deposits	<i>P. Blair, M. Redman</i>
07.APR.2020	TGRGCD Invoice & set up DFC Payment Register	<i>M. Redman</i>
07.APR.2020	GMA-9 Invoicing	<i>M. Redman</i>
07.APR.2020	Worked on DFC Payment Register	<i>M. Redman</i>
09.APR.2020	Reviewed the Environmental Hazard Plan prepared by L. Thomas	<i>M. Redman</i>
13.APR.2020	Correspond w/ M. Redman Concerning GMA-9 Invoicing Next Week	<i>P. Blair</i>
16.APR.2020	GMA-9 Minutes	<i>H. Phillips</i>
20.APR.2020	GMA-9 Invoicing System & GMA-9 Deposits	<i>M. Redman, P. Blair</i>
08.MAY.2020	Flying L Pud Check	<i>M. Redman</i>
11.MAY.2020	RM- Determine Retention for Voided Registrations w/TSLAC	<i>M. Redman, P. Blair, C. Curd</i>
11.MAY.2020	GMA-9 Receive-In Invoicing System & GMA-9 Deposits Phase One	<i>M. Redman, P. Blair</i>
12.MAY.2020	Monitor Wells	<i>M. Redman</i>
13.MAY.2020	Monitor Wells	<i>M. Redman</i>
14.MAY.2020	Monitor Wells	<i>M. Redman</i>
15.MAY.2020	Monitor Wells	<i>M. Redman</i>
27.MAY.2020	TPWD Links for Boaters & Paddlers Safety Courses & Pryor Acct Access	<i>P. Blair, A. Balzen</i>
29.MAY.2020	Well Plugging	<i>M. Redman, C. Carter, A. Balzen</i>
02.JUN.2020	Mtg. New Procedures Requested for Transition Reg/Permit Wells	<i>P. Blair, C. Curd, J. McEwen</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

02.JUN.2020	Mtg: Transition New Well Reg/Permits Procedures	<i>C. Curd, A. Balzen, J. McEwen, D. Mauk</i>
03.JUN.2020	Mtg: Plan Staff Mtg Lunch & Learn, Present on Aquifers	<i>C. Curd, P. Blair, A. Balzen, D. Mauk</i>
19.JUN.2020	Geophysical pilot study of SW/GW interactions Talk	<i>A. Balzen</i>
23.JUN.2020	Receive GMA Invoicing Cost Shares & Deposit for Phase 1 (minus 1)	<i>P. Blair</i>
23.JUN.2020	Write Check in Full for GMA Invoicing Phase 1	<i>P. Blair</i>
24.JUN.2020	Create Monitor Well Report for 3rd Quarter	<i>A. Balzen</i>
30.JUN.2020	Well Logging w/ Ron Fieseler (Blanco County)	<i>A. Balzen</i>

Well Site Inspections- <u>52</u> inspections;	<i>J. McEwen</i>
Water Well Sample Collection- 2 nd site visits;	<i>J. McEwen</i>
Receiving Water Samples for Testing- 49 total tests;	<i>C. Curd, L. Sparks, C. Carter</i>

Water Resource Management & Policy

01.APR.2020	Conference call: regarding legal response	<i>M. Redman, L. Sparks, H. Phillips</i>
01.APR.2020	Reviewed letter to TCEQ	<i>H. Phillips</i>
02.APR.2020	Conference Call: Director Education, Sunset, PIA & OMA, Dir. Training	<i>P. Blair, H. Phillips</i>
02.APR.2020	Conference call: regarding legal response	<i>M. Redman, L. Sparks, H. Phillips</i>
02.APR.2020	Annual Report FY2019: Submit Final to Directors & Staff	<i>P. Blair</i>
02.APR.2020	Distributed April Newsletter	<i>H. Phillips</i>
03.APR.2020	Correspondence: Recommend. Coordinate BC Printed, Email	<i>P. Blair, H. Phillips, M. Redman</i>
07.APR.2020	Conference Call: Schedule, Security, Task Lists, QRs	<i>P. Blair, M. Redman, D. Mauk, H. Phillips</i>
08.APR.2020	Create policy for mandatory board education	<i>H. Phillips</i>
09.APR.2020	Create policy for mandatory board education	<i>H. Phillips</i>
09.APR.2020	Reviewed the Environmental Hazard Plan prepared by L. Thomas	<i>M. Redman</i>
09.APR.2020	Correspondence: Policies Needed in Director Education Curriculum Book	<i>P. Blair, H. Phillips</i>
09.APR.2020	Research & Gather Policies to Add to Director Education Curriculum	<i>P. Blair</i>
09.APR.2020	Server Overhaul: BCRA GD Bylaws, Plans, Rename Finance Reports, Add to Server	<i>P. Blair</i>
09. APR.2020	Outline education curriculum for board members	<i>H. Phillips</i>
13.APR.2020	Scan TDLR Quarterly Update Letter Received-In to H. Phillips & D. Mauk	<i>P. Blair</i>
13.APR.2020	Reviewed the Environmental Hazard Plan prepared by L. Thomas	<i>M. Redman</i>
14.APR.2020	Complete Server Bylaws Section & GW Mgmt Plan, & Add to Excel Sheet	<i>P. Blair</i>
14.APR.2020	Complete Server Drought Mgmt Plan & Rules of Server Overhaul & Add to Excel	<i>P. Blair</i>
14.APR.2020	Complete Policies-Current, Non-Routine, & Older for Server Overhaul & Add to Excel	<i>P. Blair</i>
14.APR.2020	Complete final edits on Hazard Communication Document	<i>L. Thomas</i>
20.APR.2020	Quarterly Meeting presentation preparation	<i>H. Phillips</i>
22.APR.2020	Call from K. Shearhart- District Share Advisement- Election Season Procedures/AR	<i>P. Blair</i>
30.APR.2020	Quarterly Meeting via TeleConference (Covid-19)	<i>P. Blair, H. Phillips, D. Mauk</i>
05.MAY.2020	Meeting: Precincts & Member @ Large Directors for Form & Website	<i>P. Blair, H. Phillips</i>
05.MAY.2020	E-Fill TCEQ Groundwater Conservation District Registration Form	<i>P. Blair</i>
06.MAY.2020	Scan & Email Signed TCEQ Groundwater Conservation District Registration Form	<i>P. Blair</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

11.MAY.2020	Creating of July Quarterly Meeting Agenda	<i>H. Phillips</i>
11.MAY.2020	RM- Determine Retention for Voided Registrations w/TSLAC	<i>M. Redman, P. Blair, C. Curd</i>
11.MAY.2020	Call From TCEQ- District Registration Form Electronic Method User Assessment	<i>P. Blair</i>
12.MAY.2020	Meeting: CyberSecurity Training- Research for HB Compliance	<i>D. Mauk, P. Blair, H. Phillips</i>
12.MAY.2020	Email TAGD HB Compliant CyberSecurity Link to Staff & Elected Officials	<i>H. Phillips</i>
13.MAY.2020	TAGD CyberSecurity Training to Complete	<i>All Staff & Elected Officials</i>
13.MAY.2020	HR: Exit Interview Templates & ADA Compliant Job Descriptions Research/Study	<i>P. Blair</i>
14.MAY.2020	Research Compliance Posters 2020 State/Federal/OSHA/DOL	<i>P. Blair</i>
14.MAY.2020	RM: GR Schedule Invoices/Chemical Analysis Records; HR: Tools, Poster Compliance	<i>P. Blair</i>
18.MAY.2020	HR: Research COBRA Options for Employee HC Coverage	<i>P. Blair</i>
19.MAY.2020	Staff Meeting: Updates, Covid-19 Procedures, Transitions, New Hire	<i>All Staff</i>
21.MAY.2020	Complete New Hire Job Description w/ Notations, Suggestions, and Share to Finalize	<i>P. Blair</i>
21.MAY.2020	HR: Print Updated I-9 Forms, W-4 Forms, Prep Onboarding Paperwork for New Hire	<i>P. Blair</i>
26.MAY.2020	New Hire Onboarding Paperwork/Procedures	<i>P. Blair, A. Balzen</i>
27.MAY.2020	PIA & OMA Trainings Completed & Placed in Employee File	<i>A. Balzen</i>
28.MAY.2020	Complete Employee Departure Checklist & Exit Interview	<i>P. Blair, M. Redman, D. Mauk</i>
28.MAY.2020	HR: Research Safety Poster Compliance List & Cross Reference	<i>P. Blair</i>
28.MAY.2020	Watch Training Video for PFIA	<i>M. Redman, P. Blair, D. Mauk</i>
28.MAY.2020	Public Funds Investment Act Training via Online	<i>M. Redman, P. Blair, D. Mauk</i>
03.JUN.2020	Reply to Assist Trinity Glen Rose w/ Records Mgmt Compliance Elements	<i>P. Blair</i>
03.JUN.2020	Finish Replay Public Funds Investment Act Training Online Due to Inclement Weather	<i>P. Blair</i>
04.JUN.2020	CyberSecurity Completed Training Send Off	<i>H. Phillips</i>
08.JUN.2020	Meeting: Elections & Highway Cleanup	<i>H. Phillips, D. Mauk</i>
09.JUN.2020	Good Cause Letter w/ Invoices Attached	<i>H. Phillips</i>
16.JUN.2020	Finished PFIA Training via Online	<i>D. Mauk</i>
16.JUN.2020	Project: Update Compliance Posters 2020, Research Federal/State, Print, Size, Display	<i>P. Blair</i>
16.JUN.2020	Meeting: Updates NOVs, Drillers, Covid-19 Procedures	<i>H. Phillips, P. Blair, A. Balzen, D. Mauk</i>
18.JUN.2020	Work on Flood Regional Planning Group Nomination Form	<i>H. Phillips, D. Mauk</i>
18.JUN.2020	Prep & Post Order of Election Notice for District	<i>H. Phillips</i>
18.JUN.2020	Correspond/Planning: Brewington CleanUp	<i>P. Blair, A. Balzen, C. Carter, L. Sparks, D. Mauk</i>
18.JUN.2020	District CleanUp @ Brewington River Crossing	<i>A. Balzen, C. Carter, L. Sparks, D. Mauk</i>
23.JUN.2020	Scan Good Cause Letter w/ Invoices & Email	<i>P. Blair, H. Phillips, D. Mauk</i>
24.JUN.2020	Project: Separation of I-9 Files for the Record Compliance	<i>P. Blair</i>
25.JUN.2020	Covid Mask Entry Signage for District & Place on Front Door	<i>P. Blair, C. Curd, H. Phillips</i>
25.JUN.2020	Correspondence: Upcoming Quarterly Meeting Minutes & Agenda	<i>P. Blair, H. Phillips</i>
25.JUN.2020	Edit Quarterly Meeting Minutes, Additions to Agenda, Cross Reference, Folder	<i>P. Blair</i>
29.JUN.2020	Meeting: Nomination Form Specs	<i>H. Phillips, D. Mauk</i>
30.JUN.2020	Public Comment Policy	<i>H. Phillips</i>
30.JUN.2020	Complete Flood Regional Planning Group Nomination Form	<i>H. Phillips, D. Mauk</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

Water Quality-Science/Research (Groundwater District Operations & River Authority Operations)

01.APR.2020	Conference Call: TCEQ, Sample Ideas, Posting, Appts, Regs, AR Finalizing, PIR	<i>All Staff</i>
02.APR.2020	Conference Call: Ess. Employees, Continue Working, EAA Samp, Plug Wells	<i>All Staff</i>
02.APR.2020	Worked on riparian field guide	<i>C. Carter</i>
02.APR.2020	Communicate w/ SARA & NRA about CRP CMM scheduling	<i>L. Sparks</i>
02.APR.2020	Work on Axis Deer Control Program development	<i>L. Sparks</i>
02.APR.2020	Developing future lab shut down procedures	<i>L. Sparks</i>
03.APR.2020	Organized EAA sampling supplies & communication on future sampling events	<i>C. Carter</i>
03.APR.2020	Work on Bandera County Fish Field Guide	<i>L. Sparks</i>
03.APR.2020	Communication of reschedule of ALM event	<i>L. Sparks</i>
04.APR.2020	Database management: In-house sampling photos & Env. Investigations database	<i>C. Carter</i>
07.APR.2020	Texas Water Specialist seminar on Groundwater Management in Texas	<i>C. Carter</i>
07.APR.2020	Communicate w/ SARA about CRP scheduling	<i>L. Sparks</i>
07.APR.2020	Communicate w/ NRA about CRP on Sabinal River CRP sampling site	<i>L. Sparks</i>
08.APR.2020	Communication with Texas Game Warden on delineating the gradient boundary	<i>C. Carter</i>
08.APR.2020	Communicate w/ SARA & NRA about CRP CMM scheduling	<i>L. Sparks</i>
09.APR.2020	Work on Axis Deer Control Program development	<i>L. Sparks</i>
09.APR.2020	Created riparian plant database	<i>C. Carter</i>
09.APR.2020	Developing future lab shut down procedures	<i>L. Sparks</i>
10.APR.2020	Work on Bandera County Fish Field Guide	<i>L. Sparks</i>
16.APR.2020	Meeting with SARA on CMM	<i>L. Sparks</i>
16.APR.2020	EAA Sampling	<i>C. Carter</i>
16.APR.2020	EAA Sampling	<i>C. Carter</i>
16.APR.2020	EAA Sampling	<i>C. Carter</i>
06.MAY.2020	Quarterly In-House Sampling	<i>L. Sparks, C. Carter</i>
07.MAY.2020	Quarterly In-House Sampling	<i>L. Sparks, C. Carter</i>
27.MAY.2020	TPWD Links for Boaters & Paddlers Safety Courses & Pryor Acct Access	<i>P. Blair, A. Balzen</i>
15.MAY.2020	EAA Sampling	<i>C. Carter</i>
26.MAY.2020	Diversion Lake CRP	<i>C. Carter, L. Sparks</i>
02.JUN.2020	EAA Sampling	<i>C. Carter</i>
10.JUN.2020	EAA Sampling	<i>C. Carter</i>
15.JUN.2020	Mayan Ranch ALM	<i>C. Carter, L. Sparks</i>
17.JUN.2020	Arundo Survey	<i>C. Carter, L. Sparks</i>
18.JUN.2020	Quarterly In-House Sampling	<i>L. Sparks, C. Carter</i>
18.JUN.2020	Correspond/Planning: Brewington CleanUp	<i>P. Blair, A. Balzen, C. Carter, L. Sparks, D. Mauk</i>
18.JUN.2020	District CleanUp @ Brewington River Crossing	<i>A. Balzen, C. Carter, L. Sparks, D. Mauk</i>
19.JUN.2020	USGS Meeting	<i>L. Sparks</i>
19.JUN.2020	Geophysical pilot study of SW/GW interactions Talk	<i>A. Balzen</i>
24.JUN.2020	Arundo Survey	<i>C. Carter, L. Sparks</i>
25.JUN.2020	EAA Sampling	<i>C. Carter</i>
25.JUN.2020	Diversion Lake CRP	<i>C. Carter, L. Sparks</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

Water Conservation

07.APR.2020	Texas Water Specialist seminar on Groundwater Management in Texas	<i>C. Carter</i>
09.APR.2020	Created riparian plant database	<i>C. Carter</i>
05.JUN.2020	SWQSAMG Meeting	<i>L. Sparks</i>
09.JUN.2020	Texas Water Foundation Meeting: pictures of Medina Lake	<i>D. Mauk, A. Balzen</i>
17.JUN.2020	Arundo Survey	<i>C. Carter, L. Sparks</i>
18.JUN.2020	Correspond/Planning: Brewington CleanUp	<i>P. Blair, A. Balzen, C. Carter, L. Sparks, D. Mauk</i>
18.JUN.2020	District CleanUp @ Brewington River Crossing	<i>A. Balzen, C. Carter, L. Sparks, D. Mauk</i>
23.JUN.2020	Arundo Survey	<i>C. Carter, L. Sparks</i>
29.JUN.2020	SWQSAMG Meeting	<i>L. Sparks</i>
30.JUN.2020	SWQSAMG Meeting	<i>L. Sparks</i>

Medina Lake Management

22.MAY.2020	Buoy Deployment	<i>C. Carter, L. Sparks</i>
28.MAY.2020	Medina Lake CRP	<i>C. Carter, L. Sparks, A. Balzen</i>
02.JUN.2020	Reposition Buoys	<i>C. Carter, L. Sparks</i>
02.JUN.2020	Zebra Mussel Sediment Sampling	<i>C. Carter, L. Sparks</i>
02.JUN.2020	Zebra Mussel Survey	<i>C. Carter, L. Sparks</i>
09.JUN.2020	Texas Water Foundation Meeting: pictures of Medina Lake	<i>D. Mauk, A. Balzen</i>
11.JUN.2020	Buoy Anchor Deployment	<i>C. Carter, L. Sparks</i>

Education & Community Outreach & Public Relations

02.APR.2020	Reviewing Website material	<i>C. Fox</i>
02.APR.2020	Reviewing Texas education standards	<i>C. Fox</i>
02.APR.2020	Meeting on website content update	<i>C. Curd, C. Carter</i>
06.APR.2020	Constant Contact Set-up	<i>C. Fox, H. Phillips</i>
06.APR.2020	Constant Contact organization and data entry	<i>C. Fox</i>
06.APR.2020	Conference Call: Outreach strategies	<i>H. Phillips, C. Fox</i>
07.APR.2020	Create email list for MRPF	<i>C. Fox</i>
07.APR.2020	Email MRPF list for Cancellation of event	<i>C. Fox</i>
08.APR.2020	Review of TEKS for potential lesson plans	<i>C. Fox</i>
16.APR.2020	Conference Call: Website banner creation	<i>H. Phillips, C. Curd</i>
16.APR.2020	Meeting on Website updates	<i>C. Curd, C. Fox</i>
04.MAY.2020	Social Media Review	<i>C. Fox</i>
21.MAY.2020	Complete Employee Grad School Recommendation for C. Fox	<i>P. Blair, C. Fox, D. Mauk</i>
26.MAY.2020	Meeting: Education Programs, Signatures, Updates, Receipts	<i>P. Blair, C. Fox</i>
24.JUN.2020	Meeting: Education Programs, Updates, Planning, Trainings	<i>C. Curd, P. Blair, C. Fox</i>

Social Media Posts Facebook- 16, Instagram-2, Twitter-2

C. Fox, H. Phillips

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

Environmental Investigations, Illegal Dumping, Regulatory Compliance

13.MAY.2020 Environmental Investigation w/ Fire Marshall	<i>D. Mauk</i>
15.APR.2020 Intake of Environmental concern at Medina Lake	<i>M. Redman</i>
04.JUN.2020 South Central Texas Regional Environmental Task Force	<i>C. Carter</i>

Well Reg/Permits- 32 Reg, 0 Permits, Variances: 5;	<i>J. McEwen, M. Redman, A. Balzen, C. Carter, C. Curd</i>
Nuisances & Violations- 1 Nuisance Complaints, 1 Notice of Violations;	<i>M. Redman, A. Balzen C. Carter</i>
Well Site Inspections- <u>52</u> inspections;	<i>J. McEwen</i>
Water Well Sample Collection- 2 nd site visits;	<i>J. McEwen</i>

Drought Stage/Precipitation Monitoring/ Flood Warning & Awareness/ Data Management

01.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	<i>L. Thomas</i>
01.APR.2020 Monitoring all USGS Flood Gages/24 hour Weather Watch for potential Flooding	<i>L. Thomas</i>
01.APR.2020 Editing Rainspotter Annual Data Entries From Last Year for Period 1991 to 2007	<i>L. Thomas</i>
02.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	<i>L. Thomas</i>
02.APR.2020 Monitoring all USGS Flood Gages/24 hour Weather Watch for potential Flooding	<i>L. Thomas</i>
02.APR.2020 Editing Rainspotter Annual Data Entries From Last Year for Period 1991 to 2007	<i>L. Thomas</i>
06.APR.2020 Scan & Inform About Rainspotters Reports Received in Mail	<i>P. Blair, L. Thomas</i>
06.APR.2020 Scan USGS Checks & Invoices for Record	<i>P. Blair, L. Thomas</i>
07.APR.2020 Correspondence Concerning Rainspotters Forms	<i>P. Blair, L. Thomas</i>
08.APR.2020 Reviewed ECI Plan	<i>M. Redman</i>
08.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	<i>L. Thomas</i>
08.APR.2020 Monitoring all USGS Flood Gages/24 hour Weather Watch for potential Flooding	<i>L. Thomas</i>
08.APR.2020 Editing Rainspotter Annual Data Entries From Last Year for Period 1991 to 2007	<i>L. Thomas</i>
08.APR.2020 Review L. Thomas Catastrophic Hazards Draft & Notate & Email Edit Suggestions	<i>P. Blair</i>
09.APR.2020 Worked on Environmental/ Catastrophic Hazards- Workplace Contingency plan	<i>L. Thomas</i>
09.APR.2020 Monitoring all USGS Flood Gages/24 hour Weather Watch for potential Flooding	<i>L. Thomas</i>
09.APR.2020 Editing Rainspotter Annual Data Entries From Last Year for Period 1991 to 2007	<i>L. Thomas</i>
13.APR.2020 Scan Rainfall Monitoring Reports Received in Mail to L. Thomas	<i>P. Blair</i>
13.APR.2020 Meeting with TWDB & USGS: Invoicing, flood gauges, and postponing construction	<i>L. Thomas</i>
13.APR.2020 Entered Rainspotters Data	<i>L. Thomas</i>
14.APR.2020 Entered Rainspotters Data	<i>L. Thomas</i>
14.APR.2020 Meeting with TWDB & USGS: Invoicing, flood gauges, and postponing construction	<i>L. Thomas</i>
16.APR.2020 Drought Monitor Posted	<i>C. Curd</i>
16.APR.2020 Notate Suggested Edits to L. Thomas Workplace Hazards Contingency & Submit	<i>P. Blair</i>
28.APR.2020 Meeting: Flood Project Billing	<i>D. Mauk</i>
04.MAY.2020 Research ILA O&M Gage: Draft Invoices & Letters	<i>P. Blair</i>
06.MAY.2020 ILA/JFA Joint Funding O&M Gage Letters & Invoices Drafted, Signed, Mailed	<i>P. Blair</i>
07.MAY.2020 Drought Monitor Posted	<i>C. Curd</i>

Bandera County River Authority and Groundwater District:
Activities of the District- 3rd Quarter FY 2020 (April-June)

26.MAY.2020	Meeting: USGS Payments, Invoices, Billing	<i>P. Blair, D. Mauk</i>
27.MAY.2020	Conference Call: Paid USGS Invoices/FEWS; Open Invoices, Research	<i>P. Blair, L. Thomas</i>
03.JUN.2020	VideoConference: USGS FEWS Billing Meeting	<i>USGS, D. Mauk</i>
03.JUN.2020	Post VideoConference Update Over USGS FEWS Billing Meeting	<i>L. Thomas, D. Mauk</i>
04.JUN.2020	Drought Monitor Posted	<i>C. Curd</i>
04.JUN.2020	Meeting: USGS FEWS Invoices Organization & Payments	<i>L. Thomas, P. Blair</i>
04.JUN.2020	Meeting w/ Bookkeeper Prep, Onboarding, USGS Invoice Payments	<i>P. Blair</i>
08.JUN.2020	Meeting: USGS FEWS Payments Made Awaiting Signature	<i>L. Thomas, P. Blair</i>
08.JUN.2020	Read/Review USGS FEWS Quarterly Report Completed by L.Thomas	<i>L. Thomas, P. Blair</i>
15.JUN.2020	USGS Payments, Deposit to Accounts, FEWS Project & O&M Gage	<i>P. Blair, D. Mauk</i>
15.JUN.2020	Deposit to Flood Acct for USGS FEWS Payment	<i>P. Blair, D. Mauk</i>
18.JUN.2020	Work on Flood Regional Planning Group Nomination Form	<i>H. Phillips, D. Mauk</i>
23.JUN.2020	Phone Conference: USGS Check#001012 w/ Invoices to be Mailed Update	<i>P. Blair, L. Thomas</i>
24.JUN.2020	Mail Out USGS Check#001012 w/ Invoices, Email for Record	<i>P. Blair, D. Mauk, L. Thomas</i>
29.JUN.2020	Meeting: Nomination Form Specs	<i>H. Phillips, D. Mauk</i>
30.JUN.2020	Complete Flood Regional Planning Group Nomination Form	<i>H. Phillips, D. Mauk</i>

All Monitor Well Measurements