

Bandera County River Authority and Groundwater District
Quarterly Meeting
October 10th, 2019
MINUTES

START TIME: 9:01 A.M.

PRESENT: D. Sloan, B. Williams, J. Sides, E. DeWinne, N. Boultinghouse, R. Mulherin, S. Gibson, C. Striegl

General Manager: D. Mauk
BCRAGD Staff: H. Phillips, M. Redman

ABSENT: G. Wehmeyer

I. Call to Order, Roll Call, Pledge of Allegiance, Certification of Quorum, and Compliance with the Texas Open Meetings Law.

D. Sloan called the Called Meeting to order at 9:01 a.m. The Board recited the Pledge of Allegiance. J. Sides, Secretary, announced that a quorum was present and the meeting complied with the Texas Open Meetings Act.

II. Public Comment.

No public comment.

III. Discuss and Consider for Action: Approval of September 5, 2019 Public Hearing Budget and Public Hearing Tax Rate Minutes and Approval of September 5, 2019 Called Meeting Minutes.

Motion to approve September 5, 2019 Public Hearing Budget and Public Hearing Tax Rate Minutes and September 5, 2019 Called Meeting Minutes made by E. DeWinne and seconded by S. Gibson. Motion passed 8-0.

IV. Discuss and Consider for Action: Presentation of Central Appraisal District (CAD) 2020 Budget.

Bo Mansfield, CAD Board President, was present on behalf of the Central Appraisal District. Discussion between Bo Mansfield, D. Mauk, and the BCRA GD Board of Directors regarding Central Appraisal District 2020 Budget, process of property appraisal, reasoning behind the proposed budget amendment, and working relationship between the two entities. Additionally, D. Sloan recommended to Bo Mansfield that the CAD try to scale their budget back to an 8% increase rather than the current 11% increase. A presentation of the Central Appraisal District 2020 Budget was not given.

D. Sloan moved on from the discussion and on to Agenda Item 5.

V. Discuss and Consider for Action: District Representation on CAD Board.

General Manager, D. Mauk, reaffirmed that E. DeWinne is the nominee for District Representation on CAD Board. Motion made by N. Boultinghouse and seconded by B. Williams. Motion passed 8-0.

VI. Discuss and Consider for Action: BCRA GD Fee/Penalty Schedule for FY 2020.

General Manager, D. Mauk, gave the Board an overview of the BCRA GD Fee/Penalty Schedule for FY 2020 and advised that everything was the same as FY 2019.

Motion to approve BCRA GD Fee/Penalty Schedule for FY2020 made by S. Gibson and seconded by J. Sides.

VII. Discuss and Consider for Action: Review of Professional Services Policy and Approval of Professional Services Agreements for FY 2020.

General Manager, D. Mauk, explained that the review of the Professional Services Policy and the approval of the Professional Services Agreements is annually required by Chapter 36 of the Water Code. D. Mauk recommended no changes.

Motion to approve the Professional Services Agreements for FY 2020 was made by E. DeWinne and seconded by J. Sides. Motion passed 8-0.

VIII. Discuss and Consider for Action: Review of Financial Management Policy, Public Funds Investment Policy, Director Code of Ethics, Director Travel, Employee Manual/Travel.

General Manager, D. Mauk, explained that the changes suggested were only on the Financial Management Policy, and the Public Funds Investment Policy; the remaining policies had no changes. The changes of the Financial Management Policy included changing Texas Water Commission to the Texas Commission on Environmental Quality, and removing specific

code numbers to reference the code generally, as the code frequently changes. The changes to the Public Funds Investment Policy included the addition of “This Code of Ethics applies to District Directors, Officers, Employees, and any persons engaged in handling investments for the District” under the section entitled: Ethics and Conflicts of Interest.

Motion to approve changes to Financial Management Policy and approve Public Funds Investment Policy, Director Code of Ethics, Director Travel, and Employee Manual/Travel made by E. DeWinne and seconded by J. Sides. Motion passed 8-0.

IX. Discuss and Consider for Action: BCragD Quarterly Budget Report / Public Funds Report.

General Manager, D. Mauk, explained that the budget was the same as was presented in September. There was a \$790 discrepancy between the move of money from Public Relations to General Funds that was addressed. The worksheet demonstrated that we smoved \$2,000 from Public Relations tor General Funds, when it should have stated \$2,790. The BCragD Quarterly Budget Report reflects the correct amount of \$2,790 transferred from Public Relations to General Funds

Motion to approve the BCragD Quarterly Budget Report/ Public Funds Report made by J. Sides and seconded by S. Gibson.

X. General Manager Report: Activities of the District – 4th Quarter FY 2019.

General Manager, D. Mauk, gave the Board an overview of the District’s 4th Quarter FY 2019 Activities which included: Registered and Permitted Well Report Numbers, Nuisance Complaints, Variance Requests, Notice of Violations, Groundwater Tests, Water Well Plugging, Geophysical Logging, and Monitor Well Report. M. Redman further explained the Groundwater Evaluation.

The report also included Surface Water Evaluation & Reports, In-House Surface Water Quality Monitoring Report, Medina Lake Update, Aquatic Life Monitoring, EAA Sampling, Public Service Announcements, Staff Highlights, Invasive Species Updates, and the Drought Monitor.

Also included in the GM Report were the Education & Outreach Highlights, Social Media Highlights, Flood Early Warning System Update, Rainspotter Data, and Activities of the District.

XI. Discuss and Consider for Action: Amending Current Fiscal Budget, Reflect Actual Costs to Date and Projected Future Costs.

General Manager, D. Mauk, recommended not altering the actual budget as the District was only 10 days into the fiscal year, but adding a specific wording to the bottom of the budget in accordance with the Sunset Reviews preferences. That wording includes a reflection of “no

outstanding obligations,” the tax rate estimate, the final year Public Funds Report, and the final expenses reported.

Motion to amend current fiscal budget made by B. Williams and seconded by N. Boultinghouse. Motion passed 8-0.

XII. Informational Item – Drought Stage, Water Conservation Handouts, Rainwater Harvesting Materials, Future Meeting Date.

General Manager, D. Mauk, informed the Board of the next Quarterly Board Meeting on January 9, 2020.

XIII. Adjournment.

Motion to adjourn the meeting made by S. Gibson and seconded by J. Sides. Motion passed 8-0. D. Sloan adjourned the meeting at 10:08am.

Approved by:



Don Sloan (BCRAGD President)

11/13/2019
Date



Jerry Sides (BCRAGD Secretary/Treasurer)

11-13-2019
Date