REQUEST FOR PUBLIC INFORMATION
BANDERA COUNTY RIVER AUTHORITY AND GROUNDWATER DISTRICT

REF: TEXAS GOVERNMENT CODE, CHAPTER 552, OPEN RECORDS

I request the following public information under the Open Records Act as defined by §252.002 of the TX Government Code, Chapter 552:

NOTE: BE VERY SPECIFIC IN WHAT YOU ARE REQUESTING:

1. 

2. 

3. 

The undersigned will bear all applicable costs related to providing the information received in accordance with §552.261 of the Open Records Act.

Name: ___________________________ Phone: ___________________________

Signature: ___________________________ Date: ___________________________

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RECEIPT OF INFORMATION

☐ Requestor notified by phone that information is available for pick up.

_________________________ STAFF SIGNATURE

☐ Information sent to requestor by: FAX  EMAIL  MAIL (circle one)

_________________________ STAFF SIGNATURE

☐ Information picked up by requestor.

_________________________ REQUESTOR SIGNATURE

APPLECABLE COSTS:

Employee Time: ___________________________

Copies: ___________________________

Other: ___________________________

TOTAL CHARGES: ___________________________